



TOWN OF THE BLUE MOUNTAINS 2012 GRANTS AND DONATIONS APPLICATION

The Town of The Blue Mountains Council will entertain funding requests from groups or individuals that demonstrate both a need for funding and meet the pre-established criteria currently approved by Council.

Please note that this application form shall also be used by applicants seeking rental subsidization of Town-owned facilities (i.e. Beaver Valley Community Centre, Beaver Valley Arena, etc.). Please calculate the request for rental subsidization into a dollar amount for the purposes of the application. For assistance in determining the dollar amount of your request, please contact Lisa Kidd, Communications and Economic Development Coordinator at lkidd@thebluemountains.ca or 519-599-3131 ext. 282.

GUIDELINES AND CRITERIA

1. Grants are **given only to not-for-profit organizations** which, in the judgment of the Finance and Administration Committee, make a unique contribution to the quality of life in our community.
2. The event or activity for which funding is being sought, **must be located in our community, and/or primarily provide benefits for our local residents.**
3. **The grants and donations program funds operating projects only, not capital projects.**
4. Organizations are eligible for grants **provided they demonstrate managerial expertise and good financial management** as measured by the Applicant's responses to Questions 10 through 13, within this application.
5. The Committee will give consideration to events/initiatives/projects aligning with one or more of the following Town endorsed plans:
 - o Our Sustainable Path;
 - o Red Hot and Blue;
 - o Community Improvement Plan; and/or
 - o Strategic Plan.

NOTE: All organizations meeting the criteria will not necessarily receive a grant or the amount for which they applied. Grant allocations are dependent on individual application review and the amount of grants and donations funding contained within the approved municipal budget.

NOTE: Priority will be given to applications completed and received by Tuesday November 1, 2011, for consideration in the preparation of the Town's 2012 annual operating budget.

NOTE: Grants and donations are not given automatically from year to year. Applicants must apply annually for funding.



2011 GRANTS AND DONATIONS APPLICATION FORM

1. LEGAL NAME OF THE ORGANIZATION: _____

2. LEGAL ADDRESS OF THE ORGANIZATION:

3. TAX STATUS OF THE ORGANIZATION:

A) FOR PROFIT _____
B) NOT FOR PROFIT _____

4. AMOUNT OF GRANT REQUEST: \$ _____

5. DATE OF APPLICATION: _____

6. FISCAL YEAR OF THE ORGANIZATION: FROM _____ TO _____

7. COMMUNICATION CONCERNING THE APPLICATION IS TO BE ADDRESSED TO:

NAME: _____

TELEPHONE: _____ (DAYTIME) _____ (EVENING)

E-MAIL: _____

8. APPLICATION WAS PREPARED BY:

PRINT NAME: _____

SIGNATURE: _____



9. SUMMARY OF PREVIOUS YEARS' ACTIVITIES: (add additional pages if necessary):

- a. List and comment on your program activities for previous years and where possible indicate the number of participants (Participants may or may not be applicable).

10. SUMMARY OF PREVIOUS GRANT(S) (include subsidies):

- a. Indicate how the previous municipal grant/s was applied by your organization.
- b. Indicate if you received funding from sources other than the municipality.
- c. Indicate the source of funding and amount (i.e. service club or local organization).



11. FINANCIAL INFORMATION:

- a. If successful, indicate how the funding would be disbursed by your organization.
- b. Include a copy of your projected budget for the event or activity.
- c. Include a copy of your latest financial statement.

12. FUNDRAISING:

- a. Indicate your organization's fundraising policy.
- b. Comment on your organization's fundraising plans for both the current and upcoming years.

13. DEFICIT:

- a. Has your organization accumulated a deficit? If yes, indicate your organization's plans for reduction.



14. Explain how your organization's event/initiative/project aligns with one or more of the following Town endorsed plans:
- a. Our Sustainable Path;
 - b. Red Hot and Blue;
 - c. Community Improvement Plan; and/or
 - d. Strategic Plan

(If you require assistance in responding to this question, please contact Lisa Kidd at lkidd@thebluemountains.ca or 519-599-3131 ext. 282)



CHECKLIST:

PLEASE ENSURE YOUR APPLICATION INCLUDES THE FOLLOWING:

- A)____BYLAWS AND CONSTITUTION (if applicable)
- B)____LIST OF BOARD OF DIRECTORS (if applicable)
- C)____TOTAL MEMBERSHIP AND MEMBERSHIP FEES (if applicable)
- E)____CURRENT FINANCIAL STATEMENT
- F)____PROJECTED BUDGET
- G)____COMPLETED APPLICATION FORM

THANK YOU FOR COMPLETING THE APPLICATION!!

PLEASE SUBMIT YOUR COMPLETED APPLICATION TO:
LISA KIDD
COMMUNICATIONS AND ECONOMIC DEVELOPMENT COORDINATOR
BOX 310
32 Mill Street
THORNBURY, ONTARIO
N0H 2P0

IF YOU HAVE QUESTIONS REGARDING THE APPLICATION OR APPLICATION PROCESS, PLEASE CONTACT LISA KIDD, COMMUNICATIONS AND ECONOMIC DEVELOPMENT COORDINATOR AT:

lkidd@thebluemountains.ca or 519-599-3131 ext. 282.

