



Facility Rental Contract

Beaver Valley Community Centre

Contract Number: 20__ - __

Applicant Information

Name: _____ Organization: _____

Phone Number: _____ Email Address: _____

Event Coordinator: _____

(Contact name and phone number for person responsible for directing set up and event logistics)

Rental Information

Large Hall	Cost	Start Date	End Date	Start Time	End Time
2 Hour Rental (no furniture)	\$32.65				
4 Hour Rental (no furniture)	\$65.26				
4 Hour Rental (with furniture)	\$142.38				
Full Day Rental	\$226.00				
Set Up Service (optional)	\$130.80				

Multiple Rentals (please list dates and times below)

Small Hall	Cost	Start Date	End Date	Start Time	End Time
4 Hour Rental (no furniture)	\$39.55				
4 Hour Rental (with furniture)	\$55.94				
Full Day Rental	\$118.37				
Set Up Service (optional)	\$130.80				

Multiple Rentals (please list dates and times below)

Kitchen	Cost	Start Date	End Date	Start Time	End Time
With Hall Rental	\$56.50				
Kitchen Only (8am – 4pm)	\$141.25				
Kitchen Only (for each additional hour over the 8 hour rental price)	\$45.20/hr				

Multiple Rentals (please list dates and times below)

Arena (Non-Ice Season)	Cost	Start Date	End Date	Start Time	End Time
Arena Lobby	\$62.15				
Arena Floor 1 Hour Rental	\$43.50				
Arena Floor 2 Hour Rental	\$87.00				
Arena Floor 3 Hour Rental	\$130.50				
Arena Floor + Lobby	\$840.16				

Multiple Rentals (please list dates and times below)

Full Facility Rentals	Cost	Start Date	End Date	Start Time	End Time
Large + Small Halls + Kitchen	\$400.87				
Entire Community Centre Non-Ice Season	\$1,241.03				
Entire Community Centre (12 hrs ice time)	\$2,231.47				
Set Up Service (optional)	\$130.80				

Multiple Rentals (please list dates and times below)

Licensed Event (see page 3 for requirements)

Socan Fees (for events at which music will be played):

- | | | |
|-----------------|---|--|
| 1-100 People | <input type="checkbox"/> \$23.24 (no dancing) | <input type="checkbox"/> \$46.48 (with dancing) |
| 101-300 People | <input type="checkbox"/> \$33.41 (no dancing) | <input type="checkbox"/> \$66.87 (with dancing) |
| Over 500 People | <input type="checkbox"/> \$98.77 (no dancing) | <input type="checkbox"/> \$197.52 (with dancing) |

Party Packages Unlicensed Events Only	Cost	Date	Start Time (Hall)	Start Time (Ice)	End Time (Hall)
Party Package "A" 1 Hour Ice 4 Hours Small Hall Maximum 50 People	\$113.00				
Party Package "B" 1 Hour Ice 4 Hours Large & Small Halls Maximum 100 People	\$226.00				
Party Package "C" 1 Hour Arena Floor 4 Hours Large Hall Maximum 100 People	\$113.00				

Total Cost: \$ _____

Subsidy: \$ _____

All costs include HST. Acceptable forms of payment include cash, cheque, debit or credit card (Mastercard or Visa only). Payments can be made at the Beaver Valley Community Centre or Town Office. Payment also accepted or over the phone with a credit card (Mastercard or Visa only).

Licensed Events

All licensed events being held within the Beaver Valley Community Centre require the following:

- **Special Occasion Permit** – http://www.agco.on.ca/en/whatwedo/permit_special.aspx
Obtained from the Alcohol and Gaming Commission of Ontario (AGCO)
- **Security Proposal** – Presented or discussed with the Facility Supervisor to determine level of security necessary for the event. The Facility Supervisor reserves the right to refuse or cancel any rental he/she deems to have insufficient security.
- **Municipal Alcohol Policy Review** – This document is available online and must be reviewed and adhered to by any applicants hosting a licensed event within the Beaver Valley Community Centre. Paper copies can be made available upon request.
- **Additional Insurance Coverage** – The Facility Supervisor reserves the right to request additional insurance requirements from organizers of licensed events taking place within the Beaver Valley Community Centre. Please contact the Facility Supervisor at 519-599-3131 Ext. 340 for more information.

Contract Conditions

The Applicant and the Town hereto mutually agree to the following terms and accept full responsibility as follows:

1. The Town:

- a) Is not responsible for any items or articles or property belonging to the Applicant or their guests that are brought into or onto the premises.

2. The Applicant:

- a) Is fully responsible and liable for any damage to the facility during the period when occupied by the Applicant.
- b) Acknowledges that all fees must be paid and the contract must be signed and returned to the Town to secure the rental.
- c) Agrees to comply with Town regulations and conditions for facility use including alcohol provisions and no smoking.
- d) To hereby release, waive and forever discharge the Town, including all board members and councillors, including the Chairs and all their respective employees, agents, officials, and officers of and from all claims, demands, damages, costs, expenses, actions and causes of actions, whether in law or in equity, in respect of death, injury, loss or damage to persons or property howsoever caused and notwithstanding that same may have been contributed to or occasioned by the negligence of any of the aforesaid;
- e) To further undertake to hold and save harmless and agree to indemnify the Town and all of the aforesaid from and against any and all liability incurred by any or all of them arising as a result of, or in any way connected with, the use of the facility noted before for which permission has been granted.
- f) acknowledges and agrees with the following rental conditions;
 - I. Smoking and the consumption of alcohol is prohibited in the facility and any infractions will result in loss of the facility rental.
 - II. All safety provisions posted in the facility to ensure safe operation of the kitchen facilities must be adhered to by the applicant and their guests.
 - III. Agrees to rent the facility for the charge as listed under total cost on page 3 of this contract, **No Refunds For Cancellations.**
 - IV. **The Town reserves the right to cancel and reimburse with limited notice any applicant for any rental if the facility is required for a funeral service, celebration of life or any other emergency situation.**

3. The Applicant agrees that the Town will endeavour to provide a quality facility upon any booking thereof but the Town has no liability or responsibility whatsoever for events or occurrences beyond the control of the Town that may affect or result in cancellation of a booked event.

4. **Insurance:** The Town of The Blue Mountains has purchased Liability Coverage for all events held in Town facilities. The Liability Coverage provide insurance against claims that may arise out of festivals, sporting activities, social gatherings, general meetings and many other types of facility use. Coverage will only be in place where the facility is rented and is specific to the event described in this agreement. In the case of a claim in relation to this rental, the person who has signed this agreement will be responsible for the \$1,000 deductible of the Insurance policy.

I have read and reviewed the aforementioned Rental Agreement and agree with the terms and provisions thereof;

Applicant (able to bind the organization)

Date

Town Representative

Date