



# Town of The Blue Mountains

26 Bridge Street East  
 Box 310  
 THORNBURY, ON N0H 2P0  
[www.thebluemountains.ca](http://www.thebluemountains.ca)

## COMPLAINT FORM

For use by Principal Authority	
DATE RECEIVED:	FILE NO.:
ACTION TAKEN:	DATE CLOSED:

The Town's By-Law Enforcement Division will respond to written complaints where a contravention of a Town By-law is suspected.

Personal information collected by the Town as a result of a written complaint and any information collected during an investigation of same is protected under the authority of the [Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M-26](#).

The Town of The Blue Mountains shall keep confidential any and all personal information it collects from its citizens and the public.

COMPLAINANT'S INFORMATION			
Name		Unit number	Lot/con.
Street Address/Location			
Municipality: <b>Town of The Blue Mountains</b>	Postal code	Plan number/other description	
Contact Preference: <input type="checkbox"/> Email: _____	<input type="checkbox"/> Telephone number ( ) _____	<input type="checkbox"/> Alternate number ( ) _____	

COMPLAINT
<p><i>Please provide a brief description of the complaint including the parties that may have been involved and any dates.</i></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

Complaints received will be investigated on a priority basis. For instance, priority will be given where the health and safety or endangerment to the public is at risk. Some issues may take a considerable amount of time before an issue can be resolved, however, we will contact you by the preferred method on a regular basis to provide an update on the status of your complaint. In some instances, these issues may be deemed a civil matter.