

Town of The Blue Mountains

Municipal Election **Forms** for
Use of Vote-Counting Equipment and
Alternative Voting Method
(Internet and Telephone Voting)

election2018@thebluemountains.ca

December 19, 2017

**Procedures and forms approved and authorized by the
Returning Officer for use during the 2018 Municipal Election.**

**Corrina Giles,
Town Clerk/Returning Officer**



Form EL11

Town of The Blue Mountains

Appointment and Oath of an Election Official

Check Applicable Box Below

- Deputy Returning Officer**
 Election Official

Name of Person Appointed: _____

I, the undersigned, appointed in the capacity of _____
do hereby swear or solemnly affirm:

That I will act faithfully in the capacity set out in my appointment and perform all the duties required by law without partiality, fear, favour or affection; and

That I will maintain and aid in maintaining the secrecy of the voting; and

That I will not attempt to:

- interfere with an elector when he/she is marking his/her ballot;
- obtain or communicate any information as to how an elector is about to vote or has voted, or
- directly or indirectly induce an elector to show his/her marked ballot to any person.
- directly or indirectly influence how an elector votes.

Sworn or affirmed before me at The Blue Mountains, in the County of Grey this _____ day of _____, 2018.

Corrina Giles
Clerk/Returning Officer

Signature of person appointed



Form EL12 (A)
Town of The Blue Mountains
Appointment of Scrutineer
by Candidate

Municipal Elections Act, 1996

Take notice that I, _____
Name of Candidate

a candidate for the office of _____
office to which election is being sought

hereby appoint _____ to represent me and attend:

- the activation of the Dominion Voting System
- at the Help Centre during hours of operation
- at the receipt of the voting results
- at a recount (if such becomes necessary)

in the Town of The Blue Mountains in respect of the Municipal Election to be held on Monday, October 22, 2018 under the Municipal Elections Act, 1996.

Date

Signature of Appointing Authority

Conduct of Scrutineers at Help Centre

- **Anyone** who is creating a disturbance at the Help Centre will be removed as directed by the Clerk.
- Before being admitted to the Help Centre, a person appointed as scrutineer shall produce and show his/her Form EL12 (A) to the Election Official for the Help Centre and take the "Oral Oath of Secrecy" Form EL12 (B) from the Election Official before being permitted to remain in the Help Centre. The Clerk shall require proof of identity and residence of the scrutineer, as prescribed in O. Reg. 304/13.
- **Cell phones shall be turned off** upon entering the Help Centre and their use is prohibited while in the Help Centre.
- The Clerk is responsible for the conduct of the Help Centre and no candidate or scrutineer has the right to interfere with the Clerk in the discharge of his/her duties.
- Candidates and scrutineers may observe at the Help Centre, but shall not interfere with the electors or Election Officials.

Results

- Candidates or their scrutineers present for the results shall sign the report indicating the results and votes cast.
- Candidates and scrutineers will be required to provide proof of identity prior to entry and electronic devices will be remitted to ensure results are only publically available no earlier than 8:20 pm. Entry will not be permitted before 7:45 pm. **Anyone** who is creating a disturbance will be removed as directed by the Clerk.
- The total of votes cast for each candidate as tabulated by the system is final. The Clerk is not required to do a recount/second count.
- In the event of a recount, s.61 of the Act prescribes the number of scrutineers entitled to be present and their rights.

Opening of System

- Candidates and scrutineers can be present to verify and ensure that all totals of votes cast are at "0" and shall be required to sign the "Activation of Dominion Voting System" Form 60 that attests to this fact.

Scrutineers and Candidates are prohibited from the following:

- attempting, directly or indirectly, to interfere with how an elector votes, and from attempting to campaign or persuade an elector to vote for a particular candidate;
- displaying a candidate's election campaign material in the Help Centre;
- compromising the secrecy of the voting;
- interfering or attempting to interfere with an elector who is voting;
- obtaining or attempting to obtain, any information about how an elector intends to vote or has voted;
- communicating any information obtained at the Help Centre about how an elector intends to vote or has voted.

Any person failing to abide by the above rights and prohibitions shall be directed to leave the Help Centre.



Form EL15

Town of The Blue Mountains
Application to Amend Voters' List
Municipal Elections Act, 1996, s.17, s.24, s.25

Application to Amend Voters' List Municipal Elections Act, 1996 (s.17, s.24, s.25) Form EL15

- Check only one
add applicant's name to list
correct applicant's information on list
delete applicant's or family member's name from list (deceased, moved, other)

Name of applicant (last, first, middle) and date of birth (year, month, day)

Qualifying address on voting day (street number & name, apt. #, roll number, ward number, voting number, subdiv., city, postal code) and applicant status (owner since, tenant since, other since, spouse or s.s.p., unqualified)

Previous qualifying address (if applicable) (street number & name, apt. #, roll number, ward number, voting number, subdiv., city, postal code) and applicant status (owner, tenant, other, spouse or s.s.p.)

Current mailing address of applicant (if different than Qualifying address above) (street number & name, apt. / unit #, city, postal code) and applicant status (owner, tenant, other, spouse or s.s.p.)

School Support

- Applicant is Roman Catholic (includes Greek & Ukrainian Catholics)
Applicant has French Language Education Rights

Applicant wishes to be an elector for the following school board

- English-Public (anyone can support English-public)
English-Separate (must be Roman Catholic)
French-Public (must have French Language Education Rights)
French-Separate (must be Roman Catholic & have French Language Education Rights)

I, the undersigned, hereby declare that I am a Canadian citizen, that I have attained the age of eighteen (18) on or before Voting Day, and that on Voting Day, I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name included or amendments made on the Voters' List in accordance with such facts or information.

signature of applicant date

This information is collected under authority of s.17, s.24 and s.25 of the Municipal Elections Act and s.15 and s.16 of the Assessment Act and will be used to determine voter eligibility.

Certificate of Approval (to be completed by Clerk or designate)

Approved

I hereby certify that the Voters' List for said voting subdivision in this municipality shall be amended in accordance with the statement of facts or information contained herein.

signature of clerk or designate date

Refused (state reason)



Form EL27
Town of The Blue Mountains
Oral Oaths at Voter Help Centre

Oral Oath to Vote with Assistance

I, _____ being an elector entitled to vote in the Town of The Blue Mountains swear or solemnly affirm I require assistance to mark my ballot.

Oral Oath of Friend of Elector

I, _____ a friend of _____, an elector who requires assistance to vote and who is entitled to vote in the municipality of the Town of The Blue Mountains swear and solemnly affirm:

That I will mark the ballot as directed by the elector, and that I will keep secret the manner in which this elector voted.

Oral Oath of Interpreter

I, _____ acting as interpreter for _____, an elector entitled to vote in the municipality of the Town of The Blue Mountains swear or solemnly affirm:

That I will faithfully translate the necessary oaths as well as any lawful questions necessarily put to the elector and his/her answers at this voting place.



**Town of The Blue Mountains
Declaration of Election Candidate**

Municipal Elections Act, 1996 (s.55(4) a)

I, Corrina Giles, Clerk (or designated official) of The Corporation of the Town of The Blue Mountains, in the County of Grey hereby declare the following candidates elected as a result of the Municipal Election held October 22nd, 2018.

MUNICIPAL COUNCIL	
OFFICE	ELECTED CANDIDATE
1. MAYOR	
2. DEPUTY MAYOR	
3. COUNCILLOR	
4. COUNCILLOR	
5. COUNCILLOR	
6. COUNCILLOR	
7. COUNCILLOR	

Date

Municipal Clerk or designate

Note: The Clerk shall as soon as possible after Voting Day declare the candidate or candidates who received the highest number of votes to be elected (s.55(4) a).



Form EL39
Town of The Blue Mountains
Notice of Recount

Municipal Elections Act, 1996 s.56-58 O. Reg. 101/97

I, Corrina Giles, Clerk (or designated official) of The Corporation of the Town of The Blue Mountains, in the County of Grey hereby declare that a recount of the votes cast in the Municipal Election held October 22nd, 2018 for

_____ state office or by-law/question

shall be held commencing at _____ on _____
time date

at _____
location

The recount is being conducted pursuant to s. _____ of the Municipal Elections Act, 1996.

Date

Corrina Giles
Clerk/Returning Officer

Note: A recount may be held pursuant to s.56, 57 or 58.



Form EL41
Town of The Blue Mountains
Declaration of Recount Results
Municipal Elections Act, 1996 s.62(4)

I, Corrina Giles, Clerk (or designated official) of The Corporation of the Town of The Blue Mountains, in the County of Grey declare that:

(1) On the _____ day of _____, 2018, I conducted a recount of the ballots cast in the Municipal Election held October 22nd, 2018 for:

!the office(s) of: `

the following question or by-law:

(2) No application has been made for a judicial recount under s.63.

(3) The successful candidate(s) elected is/are:

(4) The result of the vote upon the question or by-law is:

Date

Corrina Giles
Clerk/Returning Officer



Town of The Blue Mountains Application for Re-Issue of a Voter Information Letter (Lost and Unused)

Surname:		Given Name(s):	
Qualifying Address (Street No. & Name):		City:	Postal Code:
Mailing Address (if different):			
Tel. Number:		Roll Number:	
<p>I, _____, being the above named individual and having provided proof of identity and residence as prescribed in O. Reg. 304/13, to the Election Official, do hereby make the following declaration:</p> <ol style="list-style-type: none"> 1. That I am an eligible elector for the Town of The Blue Mountains and that I am on the Voter's List or have made an application to be included on the Voter's List; 2. <input type="checkbox"/> That I have not received by mail a Voter Information Letter from the Town of The Blue Mountains. OR (check appropriate) <input type="checkbox"/> That I have lost or misplaced the Voter Information Letter provided by the municipality and I am unable to locate the said Voter Information Letter for the purpose of voting by telephone/internet. 3. That I understand that should the Voter Information Letter be received by mail or found, the Letter shall be immediately returned to an Election Official of the Town of The Blue Mountains and that I shall not attempt to use or to give to someone else for voting purposes, the Voter Information letter. <p>I, _____, solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act dated this _____ of _____, 2018. I further understand that making a false statement is an offence under the Municipal Elections Act, 1996 and that I will be subject to prosecution.</p>			
_____ Signature of Applicant		_____ Signature of Election Official	
For use by Election Official only - Procedural Policy for Re-issuance			
Verification of de-activation of Voter Personal Identification Number			
_____		(signature of Election Official)	
Activation of new Voter Personal Identification Number (PIN)			
_____		(signature of Election Official)	
Signature of Acknowledgement			
I, the above named individual, hereby acknowledge receipt of a new Voter Information Letter provided by the Election Official.			
_____ Signature of Applicant		_____ Signature of Election Official	
I, the above named Election Official, do hereby acknowledge that I have provided a new Voter Information Letter to the applicant and have followed the procedures identified above.			
_____ Signature of Election Official		_____ Date	



Form EL53(A)

Town of The Blue Mountains Application for Re-Issue of a Voter's Information Letter (Used by an Impostor)

Surname:	Given Name(s):	
Qualifying Address (Street No. & Name):	City:	Postal Code:
Mailing Address (if different):		
Tel. Number:	Roll Number:	
<p>I, _____, being the above named individual and having provided proof of identity and residence as prescribed in O. Reg. 304/13 to the Election Official, do hereby make the following declaration and provide the required information to the Election Official:</p> <ol style="list-style-type: none"> 1. That I am an eligible elector for the Town of The Blue Mountains and that I am on the Voters' List or have made an application to be included on the Voter's List; 2. <input type="checkbox"/> That I have not received by mail a Voter Information Letter from the Town of The Blue Mountains and an impostor has voted. <div style="text-align: center; margin-left: 40px;">OR (check applicable box)</div> <input type="checkbox"/> That I have lost or misplaced the Voter Information Letter provided by the Town of The Blue Mountains and unable to locate the said Voter Information Letter for the purpose of voting by telephone and that an impostor has voted. <div style="text-align: center; margin-left: 40px;">OR (check applicable box)</div> <input type="checkbox"/> That I have received the Voter Information Letter provided by the Town of The Blue Mountains and that an impostor has voted. 3. That I have not voted or have not personally used the Voter Information Letter to vote nor have I provided and given my Voter Information Letter to another person for the purpose of voting. 4. <input type="checkbox"/> That I have no knowledge, direct or indirect, as to who has used my Voter Information Letter to vote in my name. <div style="text-align: center; margin-left: 40px;">OR (check applicable box)</div> <input type="checkbox"/> I have personal knowledge of who has used my Voter Information Letter to vote and I have provided such information to the Election Official for the purpose of providing the same to the Police for further investigation and prosecution. 5. That I have answered all questions of the Election Official truthfully and to the best of my knowledge and further understand that the Police may be communicating with me for the purpose of furthering this investigation and prosecution of the impostor(s) of corrupt election practices or mail tampering or fraud. 6. That should a new Voter Information Letter be issued by an Election Official that, as a condition to re-issuance, that I will be required to vote only at the Help Centre in the municipality. 7. That I further agree that should I obtain additional information as to who has voted on my behalf that I will communicate such information with the Election Official and the Police. <p>I, _____, solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act dated this _____ day of _____, 2018 and do hereby accept the terms and conditions of this application.</p> <p>I, _____, further acknowledge that any false statement made is an offence either under the Municipal Elections Act and/or an infraction under the Criminal Code of Canada and subject to penalties and/or a term of imprisonment.</p>		
<hr style="width: 80%; margin: 0;"/> Signature of Applicant	<hr style="width: 80%; margin: 0;"/> Signature of Election Official	

Procedures of Election Official

- 1. Verification that the Voter Personal Identification Number (PIN) has been used.
- 2. Issuance of Voter Information Letter and **new** Personal Identification Number (PIN).
- 3. Activation of Personal Identification Number (PIN).

	(signature of Election Official)
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Signature of Acknowledgement by Applicant

I, the above named individual, hereby acknowledge receipt of a **new** Voter Information Letter provided by the Election Official and agree that I will vote immediately at the Help Centre, and further understand that should I leave the Help Centre **without voting** that the Voter Information Letter received will be deactivated and that I will not be further entitled to vote..

_____ Signature of Applicant	_____ Date
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I, the above named Election Official, do hereby acknowledge that I have provided a **new** Voter Information Letter to the applicant and have followed the procedures identified above.

For use by the Election Official - Voter Leaves the Help Centre

- 1. Voter has left the Help Centre after voting:

Verify if Personal Identification Number (PIN) has been used to confirm that the elector has voted. If the PIN has not been used, the following must be completed:

Deactivate Voter Personal Identification Number immediately.

_____ Signature of Election Official	_____ Date / Time
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Form 61
Town of The Blue Mountains
**Notice of Election Results –
School Boards**
Municipal Elections Act, 1996 s.55(4)(a)

I, Corrina Giles, Town Clerk Returning Officer of The Corporation of The Town of The Blue Mountains, in the County of Grey declare the official results for The Blue Mountains for school board elections held October 22, 2018.

Candidates - French Public School Trustee	Votes
Name	X
Name	X

Candidates - French Separate School Trustee	Votes
Name	X
Name	X

Candidates - English Public School Trustee	Votes
Name	X
Name	X

Candidates - English Separate School Trustee	Votes
Name	X
Name	X

Date _____

Corrina Giles
Town Clerk Returning Officer