

**MINUTES Special Meeting of the Committee of the Whole – 2016 Budget**



**MEETING DATE:** January 18, 2016  
**MEETING TIME:** 9:00 a.m.  
**LOCATION:** Town Hall, Council Chambers  
**PREPARED BY:** Corrina Giles, Town Clerk

**A. Call to Order**

Mayor McKean called the meeting to order with all members in attendance.

Also in attendance were CAO Troy Speck, Director of Infrastructure & Public Works Reg Russwurm, Director of Community Services Shawn Everitt, Director of Planning and Development Services Michael Benner, Director of Finance & IT Services Ruth Prince, Fire Chief Rob Collins, Manager of Water & Wastewater Services John Caswell, Manager of Roads and Drainage Jim McCannell, Manager of Information Technology Cathy Bailey, IT Technician Evan Davis, Manager of Human Resources Jennifer Moreau, Manager of Accounting and Budgets Sam Dinsmore, Administrative Assistant Katherine Dabrowa, Budget Analyst Debbie Brown, Financial Analyst Vicky Bouwman, and Chief Librarian Terri Pope.

▪ **Approval of Agenda**

Moved by: John McGee                      Seconded by: R.J. Gamble

THAT the Agenda of January 18, 2016 be approved as circulated, including any items added to the Agenda, Carried.

▪ **Declaration of Pecuniary Interest and general nature thereof**

None

**B. Staff Report / Presentation**

**Presentation of the Proposed 2016 Budget**  
**Ruth Prince, Director of Finance & IT Services/Treasurer**

**B.1 2016 Proposed Budget, FAF.16.01**

Moved by: John McKean                      Seconded by: John McGee

THAT Council receive Staff Report FAF.16.01, entitled "2016 Proposed Budget" for information purposes; and

THAT Council review the 2016 Proposed Budget and Proposed Additions to the Base Budget attachments, Carried.

**B.2 Council**

Moved by: Joe Halos                      Seconded by: Gail Ardiel

THAT Council approve the proposed 2016 Council Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

### **B.3 Administration:**

#### **B.3.1 Office of the Chief Administrative Officer**

Moved by: John McGee                      Seconded by: Joe Halos

THAT Council approve the proposed 2016 Office of the CAO Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.3.2 Office of the Clerk**

Moved by: John McKean                      Seconded by: John McGee

THAT Council approve the proposed 2016 Office of the Clerk Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.3.3 Communications and Economic Development**

Moved by: John McGee                      Seconded by: Joe Halos

THAT Council approve the proposed 2016 Communications and Economic Development Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.3.4 Human Resources**

Moved by: Gail Ardiel                      Seconded by: John McGee

THAT Council approve the proposed 2016 Human Resources Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

### **B.4 Financial and IT Services:**

#### **B.4.1 Financial Services**

Moved by: John McKean                      Seconded by: John McGee

THAT Council approve the proposed 2016 Financial Services Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.4.2 Information Technology**

Moved by: R.J. Gamble                      Seconded by: Gail Ardiel

THAT Council approve the proposed 2016 Information Technology Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.4.3 Corporation Administration**

Moved by: Gail Ardiel                      Seconded by: John McGee

THAT Council approve the proposed 2016 Corporation Administration Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.4.4 Health Services**

Moved by: Joe Halos                                  Seconded by: John McGee

THAT Council approve the proposed 2016 Health Services Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.5 Protection Services:**

##### **B.5.1 Fire Services**

Moved by: John McGee                                  Seconded by: R.J. Gamble

THAT Council approve the proposed 2016 Fire Services Budget, as presented, for inclusion in the final draft 2016 Proposed Budget., Carried.

##### **B.5.2 Police Services**

Moved by: John McGee                                  Seconded by: Gail Ardiel

THAT Council approve the proposed 2016 Police Services Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

##### **B.5.3 Conservation Authority**

Moved by: John McKean                                  Seconded by: John McGee

THAT Council approve the proposed 2016 Conservation Authority Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.6 Planning and Development Services:**

##### **B.6.1 Planning Services**

Moved by: Gail Ardiel                                  Seconded by: Joe Halos

THAT Council approve the proposed 2016 Planning Services Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

##### **B.6.2 Attainable Housing**

Moved by: R.J. Gamble                                  Seconded by: John McGee

THAT Council approve the proposed 2016 Attainable Housing Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

##### **B.6.3 Development Engineering**

Moved by: Joe Halos                                  Seconded by: John McKean

THAT Council approve the proposed 2016 Development Engineering Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

##### **B.6.4 By-law Services**

Moved by: John McGee                                  Seconded by: Joe Halos

THAT Council approve the proposed 2016 By-law Services Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.



### **B.7.6 Beaver Valley Community Centre**

Moved by: John McGee                      Seconded by: Joe Halos

THAT Council approve the proposed 2016 Beaver Valley Community Centre Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

### **B.7.7 Small Halls**

Moved by: John McKean                      Seconded by: John McGee

THAT Council approve the proposed 2016 Small Halls Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

### **B.7.8 Cemetery**

Moved by: Gail Ardiel                      Seconded by: John McGee

THAT Council approve the proposed 2016 Cemetery Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

### **B.7.9 Craigleith Heritage Depot**

Moved by: R.J. Gamble                      Seconded by: John McGee

THAT Council approve the proposed 2016 Craigleith Heritage Depot Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

## **B.8 Infrastructure and Public Works:**

### **B.8.1 Infrastructure and Public Works**

Moved by: Joe Halos                      Seconded by: Gail Ardiel

THAT Council approve the proposed 2016 Infrastructure and Public Works Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

### **B.8.2 Roads and Drainage**

Moved by: John McKean                      Seconded by: John McGee

THAT Council approve the proposed 2016 Roads and Drainage Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

### **B.8.3 Garbage Collection Budget**

Moved by: Joe Halos                      Seconded by: John McGee

THAT Council direct Staff to provide a report investigating a reduced number of garbage collection days, including organics and recycling collection, for the 2017 budget year, Carried.

Moved by: John McGee

Seconded by: Joe Halos

THAT Council approve the proposed 2016 Garbage Collection Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.8.4 Landfill**

Moved by: John McGee

Seconded by: John McKean

THAT Council approve the proposed 2016 Landfill Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.8.5 Environmental Initiatives Budget**

Moved by: John McGee

Seconded by: Joe Halos

THAT Council approve the proposed 2016 Environmental Initiatives Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.8.6 Waste Diversion**

Moved by: John McGee

Seconded by: John McKean

THAT Council approve the proposed 2016 Waste Diversion Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

#### **B.9 Library**

Moved by: R.J. Gamble

Seconded by: Michael Martin

THAT Council approve the proposed LE Shore Memorial Library Budget, as presented, for inclusion in the final draft 2016 Proposed Budget, Carried.

Moved by: Joe Halos

Seconded by: John McGee

THAT Council direct that with respect to the LE Shore Memorial Library Budget, that the "Expansion – Service Delivery" cost of \$101,000 as included in the 2016 Operating and Capital Projects be reduced to \$50,000, Carried.

### **C. Adjournment**

Moved by: Gail Ardiel

Seconded by: Michael Martin

THAT this Committee of the Whole meeting does now adjourn at 3:33 p.m. to meet again at the call of the Chair, Carried.

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John McKean, Mayor

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Corrina Giles, Town Clerk