

## Minutes - The Blue Mountains Council Meeting



**MEETING DATE:** March 10, 2008

**LOCATION:** L.E. Shore Memorial Library

**PREPARED BY:** Stephen Keast, Clerk

### A. Call to Order

- Mayor Anderson called the meeting to order with all members in attendance save Councillor McKean, absent due to a previous commitment.
- Also in attendance was Chief Administrative Officer Paul Graham, Manager of Water and Waste Water Services John Caswell, Director of Building & By-Law David Finbow, Director of Planning Peter Tollefsen and Manager of Solid Waste & Environmental Initiatives Jeffrey Fletcher, Communications & Economic Development Coordinator Lisa Kidd, Director of Engineering & Public Works Reg Russwurm, Director of Recreation Shawn Everitt, Executive Assistant to the CAO Karen Tanner
- Council then paused for a moment of Personal Prayer or Reflection.
- Approval of Agenda  
Moved by: John McGee                      Seconded by: R.J. Gamble  
THAT the Agenda of March 10, 2008 be adopted as circulated, including any items added to the Agenda, Carried.
- No member declared a pecuniary interest with any matter as listed on the Agenda, save Mayor Anderson with regard to Consent Agenda Item G.2 Accounts and cheques payable to her father for services rendered and Councillor Kennedy with regard to Agenda Item G.2 and cheques payable to his daughter through the Thornbury BIA.
- Adoption of Consent Agenda  
Moved by: Cameron Kennedy                      Seconded by: R. J. Gamble  
THAT the Consent Agenda of March 10, 2008 be adopted as circulated, save and except Items B.3, B.4 and B.6, Carried.
- Previous Minutes  
Moved by: John McGee                      Seconded by: Cameron Kennedy  
THAT the Council minutes of February 11, 2008 and Planning Council minutes of February 20 and March 3, 2008 and Public Meeting minutes of March 1, 2008 be adopted as circulated including any revisions to be made, Carried.

### B. Deputations/Presentations

**7:05 pm** - Communications and Economic Development Coordinator Lisa Kidd, Director of Building and By-law Enforcement David Finbow

Next as Director of Building and By-Law Enforcement and Communication and Economic Development Coordinator Lisa Kidd were in attendance it was Council's pleasure to hear them regarding the proposed Town Hall Project Communication Plan, project website and proposed Open House Presentation.

Lisa then reviewed the proposed Communication Plan and methods of disseminating information on the project.

Councillor McGee then noted he was pleased with the proposed interactive website use and ease of access to information.

David then reviewed the proposed web pages starting with the original space needs analysis and community dialogue services.

David then recounted the Design Charette and four concept plans together with a proposed questionnaire for residents to complete as well as vote for any or none of the Concept Plans.

David noted the intent is to get the four concept plans in the public eye so as to obtain input on the project.

David noted it has proved desirable to include design items for LEED certification.

David then noted two public open houses would be held March 26 and 29 at the L.E. Shore Memorial Library.

David then reviewed a Town Hall Project schedule from the website launch through occupancy, subject to revision.

David noted the Ontario Realty Corporation had recently declared the leased Town Hall lands as surplus for possible purchase by the Town.

Councillor Martin then questioned if there was a plan showing an expansion to the existing building, David noting an expansion was originally proposed but through the community design process it was noted the existing building was considered a hindrance to river access and two of four concept plans featured a new building, two utilizing the existing building.

David then noted below grade parking would be cost prohibitive at \$20,000.00 per space, Councillor Kennedy questioning if a below grade parking plan was considered, David replying yes, but the cost for below grade open parking would still be prohibitive at \$14,000 per space.

Councillor Gamble then noted concern with a small questionnaire response that might result in certain services being duplicated, such as recreational features or meeting space.

David then noted there would be no attempt to duplicate existing features or meeting space areas, rather something that could be used for Town purposes in the daytime and some public use at night.

Mayor Anderson then thanked David and Lisa for the presentation, noting a great deal of work had taken place to date.

Council then dealt with the following Resolution:

Moved by: John McGee                      Seconded by: Cameron Kennedy

THAT Council receive Staff Report SRB.08.13 and the related PowerPoint presentation for information purposes and endorse the "Town Hall Project Communication Plan", Carried.

### **C. Correspondence as previously circulated**

Regarding Correspondence Item C.3, Blue Mountain Ratepayers Association and water and wastewater rates, Mayor Anderson noted public meetings scheduled to hear public input on the budget and utility rates had a very low turnout, following requests by ratepayer groups of Council that such Public Meetings be scheduled.

Ellen then asked staff to follow up with a Report on whether attendance is increasing or decreasing at these extra, special and weekend meetings and if the meetings are worthwhile.

Town CAO Paul Graham then noted staff have been disappointed by public turnout and further noted he and Lisa Kidd were researching new tools to better engage the public.

Councillor Gamble then noted with respect to Item C.3, the Finance Committee would review the correspondence for response.

Deputy Mayor McKinlay then noted from an Engineering and Public Works viewpoint, there were concerns to be responded to as well.

Council then dealt with the following Recommendation:

Moved by: R. J. Gamble                      Seconded by: Cameron Kennedy

THAT this Council does hereby receive the Correspondence of March 10, 2008 and further does support the Staff Recommendation made with regard to the Correspondence items, including any additional direction given to Staff through discussion, with an appropriate Staff action or response awaited for report back to Committee or Council where indicated, Carried.

### **D. Motions and Staff Reports**

#### **D.1 Police Services Contract, CAO.08.05**

Town CAO Paul Graham then reviewed the Report, noting Inspector John Trude and Sergeant Charlie Watts of the Ontario Provincial Police were both in attendance to answer any questions.

Deputy Mayor McKinlay then noted Paul had previously provided clarification on questions he had about the contract.

Councillor Gamble then clarified the level of clerical support indicated as both .75 and 1.0 is in fact 1.0.

Mayor Anderson then requested information on OPP school programs, John noting education and street-proofing programs were offered to young children beginning in Kindergarten, the long-term program aiming to make children

more crime-resistant with policing to be viewed more as a community resource.

Council then dealt with the following Resolution:

Moved by: R.J.Gamble                      Seconded by: John McGee

THAT Council authorize the Mayor and Clerk to execute an agreement with the Ministry of Community Safety and Correctional Services for the provision of Police Services by the Ontario Provincial Police; and

THAT Council pass By-law No. 2008-26 authorizing the execution of this agreement, Carried.

## **D.2 Greater Collingwood Small Business Enterprise Centre Advisory Committee, CEDC.08.05**

Communications & Economic Development Coordinator Lisa Kidd then reviewed the Report, noting a Council representative was sought for the Committee.

Councillor Martin then noted the Committee was referred to as Greater Collingwood and questioned if the Town of The Blue Mountains was consulted on the name as well as use of the Town logo.

Lisa then noted the name could be discussed at the Advisory Committee level, the February 22, 2008 correspondence being the first mention of the Committee.

Michael then noted permission should have been sought for use of the logo as well as reconsideration of the name, recommending the matter be tabled at this time pending further information, adding Economic Development Officer Catherine Durrant of Collingwood had already indicated agreement to him to a change in the Committee name.

Deputy Mayor McKinlay then noted if the matter was deferred for too long, the Town of The Blue Mountains might miss out on any benefit from the Committee.

Councillor Gamble then questioned the role of the Committee, Lisa noting this program supports all small business owners with advice and professional resources.

Councillor Kennedy then questioned how many residents and businesses in the Town of The Blue Mountains were assisted, Lisa noting the numbers were not available but she had received a testimonial from a resident.

Mayor Anderson then noted support for the program in general and for proceeding with an appointment to further the matter, Michael noting the Provincial Ministry of Small Business and Entrepreneurship mandate requires a representative from each Town in the Committee area and participation may not necessarily result in a name change.

Council then dealt with the following Resolution:

Moved by: Michael Martin                      Seconded by: Cameron Kennedy

THAT an appointment of a Council member to represent the Town of The Blue Mountains on the Greater Collingwood Small Business Enterprise Centre Advisory Committee be tabled pending further information, Carried.

### **D.3 Deputy Clerk Consideration, A.08.02**

Moved by: D.R. McKinlay      Seconded by: Cameron Kennedy

THAT Council receive Report A.08.02, "Deputy Clerk Consideration", and enact a By-law to rescind and repeal By-law No. 2006-60, being a By-law to appoint a Deputy Clerk, Carried.

### **D.4 Town Comprehensive Transportation Strategic Plan – Consultant Selection, EPW.08.26**

Moved by: D.R. McKinlay      Seconded by: John McGee

THAT Council approve retaining Earth Tech Canada Ltd to provide engineering services to undertake the Town Comprehensive Strategic Transportation Plan in the amount of \$196,080.00 consisting of \$176,080.00 upset fee estimate plus \$20,000.00 fee contingency as outlined in Report EPW.08.26, and

THAT Council approve the Mayor and Clerk executing the Engineering Agreement for this assignment upon the recommendation of the Town Solicitor and the Director of Engineering and Public Works, Carried.

Deputy Mayor McKinlay then noted the Transportation Plan was an important matter for residents, the County and the Province in addressing transportation issues that are important for the economy.

Councillor Gamble then questioned if the Study would address regional speed limit issues, Director of Engineering and Public Works Reg Russwurm noting the mandate and study area of the project would be for Grey County only.

Duncan then noted improvements in other traffic corridors could result, leading to the development of routes other than Highway 26 through the area.

### **D.5 Earth Hour Endorsement, EPW.08.36**

Manager of Solid Waste and Environmental Initiatives Jeff Fletcher then reviewed the Report. Deputy Mayor McKinlay then questioned if a sudden power reduction would be followed by a brownout, Jeff noting the aggregate of the electrical grid had been considered and Collus had supported the proposal as well.

Councillor McGee then questioned if there was local school involvement, Jeff noting he had not contacted the local school but the event would be advertised.

Councillor Gamble then noted non-essential lighting should be turned off at all times regardless.

Council then dealt with the following Resolution:

Moved by: D.R. McKinlay      Seconded by: Cameron Kennedy

WHEREAS on Saturday March 29, 2008 starting at 8 p.m. individuals, businesses, municipalities and communities around the world are being requested to reduce electrical power usage for one hour, being "Earth Hour";

AND WHEREAS the Town has committed to developing an action plan to reduce corporate and community greenhouse gas emissions and the proposed "Earth Hour" event will raise awareness and support for that cause in the local community;

AND WHEREAS the municipality will help promote the "Earth Hour" event locally by turning off non-essential lighting throughout the municipality and advertising the event in the local print media and on the Town's web page;

THEREFORE Council of the Town of The Blue Mountains does hereby endorse participation in the global "Earth Hour" event to raise awareness and support for action on climate change and encourages all residents, businesses and groups to participate as well as outlined in Report EPW.08.36, Carried.

#### **D.6 Hiring Policy, CAO.08.03**

Town CAO Paul Graham then reviewed the Report, Councillor Gamble questioning use of the term "permanent" with regard to employees, noting a lifetime employment situation rather than performance based.

Paul then noted if an employee is not fulfilling their job description at any time, the Town would always have a remedy, Paul noting some minor revisions in the current wording would not affect the Policy.

Councillor Martin noted "permanent" could mean "full-time in good standing".

Councillor McGee then requested clarification of the previous Township of Collingwood By-Law, Paul noting the Township By-Law was selected for application following municipal amalgamation.

Paul then reviewed the nepotism clause, including Council reference.

Council then dealt with the following Resolution::

Moved by:           John McGee                    Seconded by:           R.J. Gamble

THAT Council adopt Hiring Policy POL.COR.07.06 to replace Section 9 of Township of Collingwood By-law No. 93-042 (entitled "Hiring of Staff"), Carried.

#### **D.7 Strategic Plan Implementation Lead Responsibilities, CAO.08.04**

Executive Assistant to the CAO Karen Tanner then reviewed the Report together with a review of the Strategic Plan development.

Councillor Gamble then noted concern with a reference to additional firefighters, Town CAO Paul Graham recounting previous budget considerations, noting the actual goal was completion of the Master Fire Plan in the first quarter of 2008.

Deputy Mayor McKinlay then questioned where the target completion of the Master Fire Plan was, Paul noting peer review had been completed with a Report to come to Council in the near future.

Bob then noted concern with any reference to additional firefighters being considered a foregone conclusion.

Council then dealt with the following Resolution:

Moved by: D.R. McKinlay      Seconded by: Michael Martin

THAT Council receive Staff Report CAO.08.04, entitled "Strategic Plan Implementation Lead Responsibilities March 4, 2008" for their information, Carried.

## **E. New and Unfinished Business**

### **E.1 Grey County Council Update**

Deputy Mayor McKinlay then provided an update on the County Growth Management Study consideration, noting further discussion with area municipal planners was scheduled, County Council to then use the Study as background in moving forward with the Five Year County Official Plan review and development of policies reflecting the consensus of the member municipalities.

Councillor McGee then questioned County budget status, Ellen reporting there was a budget meeting scheduled for March 11, noting this will be the first time the entire Council will have reviewed the budget beyond the Committee level.

### **E.2 AMO Board of Directors Update**

Councillor Gamble noted there has been concern with no increase in Provincial library funding and perhaps AMO could review the matter.

### **E.3 Notice of Motion**

None

### **E.4 Additions to Agenda**

As an addition to the Agenda, Council then dealt with the following Resolution:

Moved by: D. R. McKinlay      Seconded by: Michael Martin

THAT Council does authorize Mayor and Clerk to execute an agreement between the Town and the Ministry of the Environment and approve receipt of a grant from the *Community Go Green Fund* in the amount of \$99,675.00;

IT BEING NOTED the Town will be responsible for contributing \$7,660.00 in cash and \$35,016.70 value of in-kind staff and volunteer time related to the *Community Go Green* project;

AND THAT final approval of the agreement will be subject to review by the Town's Solicitor.

In speaking to the Motion, Manager of Solid Waste and Environmental Initiatives Jeff Fletcher then reviewed the program, noting there was a short timeline in applying for the funding.

Jeff noted the funding would be used in support of the Earth Day Eco-Action program.

Deputy Mayor McKinlay then noted the municipal level may be the most effective for reaching out to the people on such initiatives.

Council then voted on the Resolution, Carried.

## **F. By-laws**

### **F.1 Assumption of Block “D”, Plan 733 as Portion of Highway, Corr Item**

Moved by: Michael Martin      Seconded by: Cameron Kennedy

THAT By-law No. 2008 -24, being a By-law to assume Block “D”, Registered Plan 733 for public use, be hereby enacted this tenth day of March, 2008, Carried.

### **F.2 Rescind a Previous Appointment of a Deputy Clerk**

Moved by: D. R. McKinlay      Seconded by: John McGee

THAT By-law No. 2008 -25, being a By-law to rescind By-law No. 2006-60, being a By-law to appoint a Deputy-Clerk, be hereby enacted this tenth day of March, 2008., Carried.

Councillor Martin then expressed thanks to Serena Wilgress for her work as Deputy Clerk, Council concurring.

### **F.3 Police Services**

Moved by: R.J.Gamble      Seconded by: Cameron Kennedy

THAT By-law No. 2008 -26, being a By-law to authorize the execution of an agreement between the Ministry of Community Safety and Correctional Services for the provision of police services by the Ontario Provincial Police, be hereby enacted this tenth day of March, 2008, Carried.

## **G. Consent Agenda**

### **Accounts**

1. Accounts
2. Invoices separated for pecuniary interest (M Kennedy, Miller, A Gibson)

### **Reports List (Adopt)**

3. Finance and Administration Committee, February 19, 2008

Regarding the Finance and Administration Committee minutes of February 19, 2008, Chair Gamble brought the Volunteer Awards Event to Council's attention and requested any recommendation for nomination be brought forward.

Bob then reviewed the updated Budget Variance Reports for monthly updates.

Council then dealt with the following Resolution:

Moved by: R.J.Gamble                      Seconded by: John McGee

THAT the Finance and Administration Committee minutes of February 19, 2008 be adopted as circulated, including any Recommendations made, Carried.

#### 4. Recreation Committee, February 14, 2008

Regarding the Recreation Committee minutes of February 14, 2008, Councillor Gamble then requested Director of Recreation Shawn Everitt review correspondence referring to a proposed curling club facility.

Shawn then recounted the correspondence as being received by the Recreation Committee on a preliminary basis for what may be future consideration of a multi-use facility.

Council then dealt with the following Resolution:

Moved by: R.J. Gamble                      Seconded by: Cameron Kennedy

THAT the Recreation Committee minutes of February 14, 2008 be adopted as circulated, including any Recommendations made, Carried.

#### **Minutes List (Receive)**

5. Source Protection Committee, November 27, 2007
6. Police Services Board, February 25, 2008

Regarding the Police Services Board minutes of February 25, 2008, Councillor McGee then noted concern with the recommended Events By-Law, noting a great number of small events could be caught in the By-Law, with some sort of event definition needed.

Mayor Anderson then noted large concerts and dances are not at present regulated, the Clerk noting the By-Law could be further reviewed.

Council then dealt with the following Resolutiion:

Moved by: John McGee                      Seconded by: Cameron Kennedy

THAT the Police Services Board minutes of February 25, 2008 be received as circulated, Carried.

#### **H. Next Meeting Date(s)**

Council March 26 (Wed), April 14, 28, May 12, 26, June 9, 23, 2008  
Planning Council March 3, March 17, April 7, May 5, June 2, 2008

