

Minutes - Finance and Administration



MEETING DATE: April 22, 2008, 2:00 pm
LOCATION: The Blue Mountains Committee Room
PREPARED BY: Stephen Keast, Clerk

A. Call to Order

- Chair Gamble called the meeting to order with all members in attendance.
- Also in attendance was Chief Administrative Officer Paul Graham, Director of Financial Services Rob Cummings, Deputy Treasurer Elizabeth Thompson, Capital Accountant Darcy Chapman, Deputy Director of Building and By-law Enforcement Greg Miller and Director of Planning Peter Tollefsen.

- The Committee then dealt with the following Resolution:

Moved by: John McKean Seconded by: John McGee

THAT the Agenda of April 22, 2008 be approved as circulated, including any items added to the Agenda, Carried.

The Clerk then noted an addition to the Agenda being further consideration of grant funding toward the North East Grey Health Clinic facility rental for a fundraising dance.

- No member present declared a potential pecuniary Interest with any matter as listed on the Agenda
- The Committee then concurred to consider the minutes of March 18, 2008 at a subsequent meeting due to the minutes not being circulated.

B. Deputations / Presentations

None

C. Staff Reports

C.1 Applications for Grants and Donations, CEDC.08.08

Moved by: Michael Martin Seconded by: John McGee

THAT Council receive Staff Report CEDC.08.08, "Applications for Grants and Donations"; and

THAT Council authorize funding of The Elephants Thoughts Science Camp, The Royal Canadian Legion Remembrance Day Dinner and The Blue Mountains Chamber of Commerce Jazz in the Park Rain Day Space Needs, totaling \$3,750.00, to be paid through the Grants and Donations contingency allowance.

In speaking to the Motion, Councillor McKean questioned the cost of supplying an alternate site for the Jazz in the Park festival, as weather is simply a factor when considering an outdoor event.

The Committee then dealt with the following Resolutions:

Moved by: John McKean Seconded by: John McGee

THAT the question in main Motion be separated to firstly consider grant funding for The Elephants Thoughts Science Camp and The Royal Canadian Legion Remembrance Day Dinner, secondly to consider grant funding for The Blue

Mountains Chamber of Commerce Jazz in the Park Rain Day Space Needs, Carried.

The Mover and Seconder of the main Motion then agreed to withdraw the initial main Motion.

Moved by: Michael Martin Seconded by: John McKean

THAT Council receive Staff Report CEDC.08.08, "Applications for Grants and Donations"; and

THAT Council authorize funding of The Elephants Thoughts Science Camp and The Royal Canadian Legion Remembrance Day Dinner totaling \$550.00, to be paid through the Grants and Donations contingency allowance, Carried.

In speaking to the second question, Councillor McGee noted the proposed Jazz in the Park funding represented almost 50% of the remaining Grant and Donation contingency, adding there should be a better way to address the matter.

John then proposed the matter be sent back to Staff for consideration of an alternative that would not require booking of the Hall, Councillor McKean noting use of the Hall through the summer on Sundays would require additional Town Staff on Sundays for set-up and clean-up.

Chair Gamble then reported on a recent conversation with Director of Recreation Shawn Everitt where it was proposed that the Arena floor be considered, with patrons already bringing their own chairs for use and weekend-duty Parks Staff able to open the facility.

The Committee then dealt with the following Resolution:

Moved by: John McGee Seconded by: John McKean

THAT the funding request for The Blue Mountains Chamber of Commerce Jazz in the Park Rain Day Space Needs be referred back to Staff for further report as to how the request could be accommodated, Carried.

C.2 Building Permit Statistics, SRB.08.16

Moved by: Michael Martin Seconded by: John McKean

THAT Council receive Staff Report SRB.08.16 for information purposes.

In speaking to the Motion, Councillor McGee noted the revenue forecast was below the budget forecast for the first quarter of 2008 and questioned had there been any consideration of cost-savings should the trend continue.

Deputy Director of Building and By-law Enforcement Greg Miller then noted a slowdown in new permits has been noticed, adding inspectors are still addressing 2005 and 2006 permits with new legislation requiring additional inspection requirements.

CAO Paul Graham then noted if cost-saving is in fact required there is a contract inspector position that could be considered, Chair Gamble noting the monthly financial reporting is projecting operations to be on budget for 2008, Director of Financial Operations Rob Cummings noting a seasonal factor is now applied and the height of the building season has not yet been reached.

The Committee then voted on the Resolution, Carried.

C.3 Proposed OPP Satellite Detachment Office, SRB.08.18

Moved by: John McGee Seconded by: John McKean

The Committee then voted on the Resolution, Carried.

D. Correspondence

D.1 Collingwood Blues Hockey Club – Consideration of sponsorship

The Committee then concurred the correspondence would be referred to Communications and Economic Development Coordinator Lisa Kidd for consideration as part of her advertising program.

D.2 Thornbury Village Cidery – Request for support

Director of Planning Peter Tollefsen then reviewed the correspondence and request for support from the Town for site improvement and development.

Councillor Martin then questioned any expectation that funding would be forthcoming from the Town, Peter recounting previous discussions with the proponent regarding the proposed Community Improvement Plan that once completed, would include incentives available to the Town for relief and support.

Peter clarified that it may have been perceived that grant funding received by the Town to proceed in preparing the CIP were funds that would be applied to support the business area.

Councillor Martin then noted the CIP would provide equal standing for all area participants once the Plan was completed, further noting Plan completion could be years down the road.

Councillor McGee then questioned if a response to the correspondence should be provided, Peter noting an earlier response had been provided noting CIP funding was for use in Plan preparation.

E. New and Unfinished Business

As an addition to the Agenda, the Committee then dealt with the following Resolution:

Moved by: Michael Martin Seconded by: John McGee

THAT Council authorize full funding of the arena floor rental for the North East Grey Health Clinics Fundraising Dance in the additional amount of \$470.00, to be paid through the Grants and Donations contingency allowance, Carried.

F. Next Meeting Date

May 20, 2008, 2:00 pm or at the call of the Chair.

G. Adjournment

As there was nothing before the Chair the Committee then dealt with the following Resolution:

Moved by: John McGee Seconded by: Michael Martin

That this meeting do now adjourn to meet again May 20, 2008, 2:00 pm or at the call of the Chair, Carried.