

## Minutes - The Blue Mountains Council Meeting



**MEETING DATE:** April 27, 2011

**LOCATION:** L.E. Shore Memorial Library

**PREPARED BY:** Krista Royal, Deputy Clerk

### A. Call to Order

- Mayor Anderson called the meeting to order with all members in attendance
- Also in attendance was Acting Chief Administrative Officer and Director of Engineering & Public Works Reg Russwurm, Manager of Waste and Wastewater Services John Caswell, Director of Special Projects Peter Tollefsen, Communications and Economic Development Coordinator Lisa Kidd, Director of Planning and Building David Finbow, Director of Financial Services Robert Cummings, Deputy Treasurer Elizabeth Thompson, Manager of Human Resources Tracey McKenna, and Director of Recreation Shawn Everitt.

- Council then paused for a moment of Personal Prayer or Reflection.

- Approval of Agenda:

Moved by: R.J. Gamble

Seconded by: Michael Martin

- THAT the Agenda of April 27, 2011 be approved as circulated, including any items added to the Agenda including an addition to the agenda at item E.3.1 appointment to Ontario Small Urban Municipalities, and an additional Closed Session requested by Councillor Martin regarding personnel issues, Carried.
- No member declared a pecuniary interest with any matter as listed on the Agenda save Councillor McKean with respect to Agenda Item G.2 Accounts and his place of employment

- Adoption of Consent Agenda

Moved by: Michael Martin

Seconded by: R.J. Gamble

THAT the Consent Agenda of April 27, 2011 be adopted as circulated, less any items requested for separate review and discussion being Agenda Item G.3 Infrastructure and Recreation Committee Report and Agenda Item G.4, Finance and Administration Committee Report, Carried.

- Previous Minutes

Moved by: John McKean

Seconded by: Joe Halos

THAT the Council Minutes of April 11, 2011 be adopted as circulated, including any revisions to be made, Carried.

There was no business arising from the Minutes at that time.

## **B. Deputations/Public Meeting**

### **B.1 GSCA: Haines Dam Study**

John Cotrill, Chief Administrative Officer

John Cotrill, Chief Administrative Officer spoke on behalf of the Grey Sauble Conservation Authority ("GSCA"). John introduced John Bittorf, representative of GSCA, present, to answer any questions of Council.

John then spoke reviewing the circulated report and outlined options to be considered for the next steps. Option One, to either continue with the completion of Stage 2, full engineering assessment and Stage 3, decommissioning and removal costs or Option Two move directly to the Stage 3 of decommissioning and removal of the dam.

John advised that removal of the dam will reduce liabilities, improves the health of the pond for water quality and provides long term savings for future maintenance costs. John further advised the GSCA decommissioned a dam in Tara and that the residents of Tara like how natural the area appears. John circulated pictures of the dam removal in Tara for review by Council.

Council reviewed both options and noted it is important to have the Community comment and that a public open house should be scheduled. Council requested that a public meeting be held in Clarksburg. John noted he will bring this matter forward at the next GSCA meeting.

Moved by: Duncan McKinlay

Seconded by: R.J. Gamble

THAT Council receive the Grey Sauble Conservation Authority ("GSCA") Report regarding the Haines Dam Study for their information, and

THAT Council recommend GSCA host a Public Information Centre within our Community of Clarksburg, and

FURTHER THAT GSCA report back to Council after the open house prior to continuing the study, Carried.

John noted he is in support of taking the recommendation back to the GSCA Board Meeting in May 2011 and will report back to Council.

Mayor Anderson then thanked John for his presentation noting it is valuable information on the current status of the Haines Dam.

**B.2 Thornbury BIA:**  
George Matamoros, Chair

George Matamoros spoke on behalf of the Thornbury Business Improvement Area (BIA). George thanked Council for the opportunity to speak to Council to review the events of the upcoming year and ways in which the BIA can partner with the Town.

George circulated to all members of Council, the welcoming package that is provided to new businesses coming to our community. George then spoke outlining in detail the purpose of the BIA levy which creates a desirable economic community to be proud of and to the details of the four events hosted every year by the BIA. George noted it is important to be able to enhance these events to entice visitors to continue coming back to the area.

George recognized the current economic pressure facing Council this year and understands there are no extra funds in the budget, but is asking Council to keep in mind that if budget money does become available, that Council consider supporting the BIA annual events.

George noted the BIA would appreciate being more involved in the Town's budget process.

George advised the BIA is appreciative of the \$5,000 received through the budget process, but noted as costs have risen there are less funds to enhance events each year. George further advised that if funding permitted the BIA the opportunity to hire a person to conduct a survey to measure and collect data of who attends local events, it would be beneficial. George noted without this type of data, grant funding is limited from the Province as survey data is a requirement for support of an application to receive funds to enhance events.

Deputy Mayor McKinlay suggested George contact Bryan Plumstead of Grey County Tourism to assist the BIA with new regional tourism initiatives, George replying that he will follow up with Bryan. Mayor Anderson advised the Georgian Triangle Tourism Association is another group that has prepared an impressive study that could assist the BIA with the required information needed for their application process.

Councillor Martin then spoke noting the BIA and its executives are a very hard working group. Michael commended their efforts to resolve any administration issues as well as working towards the development of an Economic Development Plan.

Moved by: Michael Martin

Seconded by: Joe Halos

THAT Council receive the Thornbury Business Improvement Area report for information, and

THAT Council directs the Thornbury Business Improvement Area and Town Staff to work towards developing an Economic Development Plan, Carried.

Councillor Ardiel then arrived at the meeting, apologizing to Council for her late attendance, noting she had another meeting she had to attend.

Gail advised that she will be attending a meeting on April 28, 2011 through OMAFRA and will bring back information for Council information.

Mayor Anderson then spoke thanking Thornbury BIA for their presentation, George replying he looks forward to continued communication with Town Council and Staff. George thanked Council for their hearing his deputation.

Councillor Ardiel spoke noting she has a pecuniary interest with respect to Agenda Item D.4 Bay Growers Inc and her family's business and G.2 Accounts and a family member's employment.

### **C. Correspondence as previously circulated**

#### **Author**

#### **Recommendation/Action**

C.1 Association of Ontario Road Supervisors

Re: Andrew Boyd, Associate Member Certification

Mayor Anderson spoke recognizing Associate Member Certification received by Blue Mountains Staff member Andrew Boyd. Acting CAO Reg Russwurm informed Council of the process of Andrew getting this designation through the University of Guelph, noting it involves training over a number of years, along with field practice to qualify to apply for the designation. Reg noted the benefits to the Town of knowing that we have qualified professional Staff involved in the infrastructure and maintenance within our Roads Department.

Moved by: Duncan McKinlay

Seconded by:

Michael Martin

THAT Council offers congratulations to Andrew Boyd for achieving the Associate Certified Road Supervisor designation, Carried.

Councillor Halos then spoke to the motion, questioning as to the format for Staff recognition. Duncan advised that interaction with the Community and photo opportunity with Mayor Anderson and Andrew so our public is aware of Andrew's achievement.



## **D. Motions and Staff Reports**

### **D.1 Ontario Disaster Relief Assistance Program Grant Funding, FIS.11.20**

Councillor Halos spoke questioning the auditor's list of expenditures and requested clarification, Elizabeth Thompson, Deputy Treasurer advised expenditure refers to the Goods & Services and purchases made, not GST.

Moved by: Joe Halos                      Seconded by: R.J. Gamble

THAT Council receive Staff Report FIS.11.20 "Ontario Disaster Relief Assistance Program Grant Funding", and;

WHEREAS the Minister has provided Ontario Disaster Relief Assistance (ODRAP) to the Corporation of the Town of The Blue Mountains (Town) under Section 302(2) of the *Municipal Act, 2001*;

AND WHEREAS the ODRAP assistance program covers incremental and extraordinary costs of the Town as a result of the tornado on August 20<sup>th</sup>, 2009;

AND WHEREAS the ODRAP Grant Agreement entered into by the Town, specifies the Municipality will submit a report detailing the expenditures of all grants received and further the report be audited by the municipal auditor in the year the grant was received.

NOW THEREFORE as specify in the Grant Agreement:

1. THAT the Council of the Corporation of the Town of The Blue Mountains supports the Municipal Claim Summary as audited by the Municipal Auditors dated March 23<sup>rd</sup>, 2011, Carried.

### **D.2 Existing Town Hall RFEI Evaluation Committee, PL.11.42**

David Finbow, Director of Planning and Building advised the RFEI Evaluation Committee requires appointment of two members of Council and two members of the public. Council concurred that Staff should advertise for public interest in being a part of the Committee.

Mayor Anderson then asked that Council consider sitting on the proposed Committee and noted any member of Council should contact David within the week if interested in sitting on the Committee.

Moved by: John McKean

Seconded by: Gail Ardiel

THAT this Council hereby receive Staff Report PL.11.42 – Existing Town Hall RFEI Evaluation Committee, adopt the related Terms of Reference for the Committee and provide direction to staff with respect to the appointment of the members to said Committee, Carried.

### **D.3 Cemetery Rules & Regulations Process, DOR.11.36**

Moved by: R.J. Gamble

Seconded by: John McKean

THAT Council receive Staff Report DOR 11 36 entitled “Cemetery Rules & Regulations Process” for information purposes, Carried.

### **D.4 Bay Growers Inc. (corr. Item C.8)**

Councillor Ardiel having earlier declared a pecuniary interest regarding Agenda Item D.4 excused herself from the meeting and did not participate nor vote on the matter.

Moved by: Duncan McKinlay

Seconded by: Michael Martin

WHEREAS the agricultural industry has a long and important history in the area now known as The Corporation of the Town of The Blue Mountains;

AND WHEREAS the apple producing sector of the local agricultural industry is facing increasing pressure and competition in the global economy;

NOW THEREFORE this Council does hereby support and endorse the funding application made by Bay Growers Inc. to the Ontario Ministry of Agriculture, Food and Rural Affairs Rural Economic Development Program for support in the installation of state of the art defect sorting MAF Global Scan equipment which will enable Bay Growers Inc. to provide customers with more consistent quality apples and allow continued access to premium markets and assist in maintaining prices against foreign suppliers, Carried.

## **E. New and Unfinished Business**

### **E.1 Grey County Council Update**

Deputy Mayor McKinlay then spoke noting last evening the Infrastructure and Recreation Committee, prior to its regular meeting, went on a road tour throughout the municipality viewing the landfill, municipal roads, Grey Road 19 Roundabout, pumping station and received a cemetery update, in order to address service level reviews as an option for future budgets.



## **E.4 Staff Discussion**

None

## **F. By-laws**

### **F.1 By-Law to Maintain, Manage, Regulate and Control Cemeteries in Town of The Blue Mountains**

Moved by: Duncan McKinlay                      Seconded by: R.J. Gamble

THAT By-law No. 2011 - 28, being a By-law to maintain, manage, regulate and control cemeteries in the Town of The Blue Mountains be hereby passed this 27<sup>th</sup> day of April, 2011, Carried.

### **F.2 By-Law to Establish 2011 Final Tax Levy**

Councillor Martin then called for a recorded vote:

Councillor Ardiel	Yay	
Councillor Gamble		Nay
Councillor Halos	Yay	
Councillor Martin		Nay
Councillor McKean	Yay	
Deputy Mayor McKinlay	Yay	
Mayor Anderson	Yay	

The Motion Carried.

Moved by: Gail Ardiel                      Seconded by: John McKean

THAT By-law No. 2011 - 29, being a By-law to establish tax rates to raise the levy required for 2011 local municipality purposes, and to provide for penalty and interest in default of payment thereof be hereby passed this 27<sup>th</sup> day of April, 2011, Carried.

### **F.3 By-Law to adopt Community Improvement Plan**

Councillor Martin spoke noting Agenda Item F.3 should be deferred until Agenda Item G.4 is approved by Council.

Council concurred to deal with item G.4 at this time.

#### **G.4 Finance and Administration Committee Report, April 19, 2011**

Councillor Gamble then reviewed the Finance and Administration Committee Report. Council discussed the decision process for grants and donations, Councillor Ardiel advising the process was very difficult to decide which organization receives funds from the Town's Grants and Donations budget as funds were very limited.

Bob advised that the Finance and Administration Committee reviewed the changes to the Community Improvement Plan as recommended by Council and presented back for decision by Committee. Bob further advised the maximum Community Improvement Program option should be set at \$100,000 for all projects and will be at the discretion of the Council of the day as to what funds will be spent.

Moved by: R.J. Gamble                      Seconded by: Michael Martin

THAT the Finance and Administration Committee Report of April 19, 2011 together with the recommendations contained therein be adopted by Council, Carried.

#### **F.3 By-Law to adopt Community Improvement Plan**

Moved by: Duncan McKinlay                      Seconded by: Gail Ardiel

THAT By-law No. 2011 - 30, being a By-law to Adopt a Community Improvement Plan be hereby passed this 27<sup>th</sup> day of April, 2011, Carried.

#### **F.4 By-Law to accept and assume works in Historic Snowbridge, Registered Plan 1133**

Moved by: R. J. Gamble                      Seconded by: John McKean

THAT By-law No. 2011 - 31, being a By-law to accept and assume works in Historic Snowbridge Registered Plan 1133 be hereby passed this 27<sup>th</sup> day April, 2011, Carried.

### **G. Consent Agenda**

#### **Accounts**

- G.1 Accounts
- G.2 Invoices separated for pecuniary interest  
(Miller, and Clarksburg Contractors)

#### **Reports List (Adopt)**

- G.3 Infrastructure and Recreation Committee Report, April 12, 2011

Councillor Martin reviewed the Infrastructure and Recreation Committee Report of April 12, 2011 questioning agenda item C.1 the cost incurred by RT07 Way Finding Strategy. Lisa Kidd, Communications & Economic Development Coordinator advised the cost is unknown, but will follow up with the concern addressed and will report back to Council.

Michael then noted concern with item C.4 of the I&R Committee Report and questioned the budget implications, what is involved with this event for parking and security. Michael further questioned if there would be other fees besides the \$2500.00 flat fee. Shawn Everitt, Director of Recreation advised the flat fee is the only fee foreseen. Dialogue with the Rotary Club and Cedar Run in helping with access to Grey Road 2 and Highway 26 continues.

Michael suggested Staff continue to liaise between both groups, ensuring any anticipated problems are resolved ahead of time, keeping the public aware of how big the event is and also keeping Council up to date on the matter.

Shawn advised that he will be preparing a Report to Council identifying the details of the event, informing Fire Services and Ontario Provincial Police Services and providing a Traffic Management Plan regarding the shuttle service.

Michael questioned Staff Report DOR 11 29 with the selection process for Town Waterfront and if other areas, besides Northwinds Beach, would also be included such as the Little River Park. Shawn advised the proposals are for Northwinds Beach only. Shawn further advised SOAR Management was the successful proponent with 15% of net revenue being paid back to the Town for payment of Land Use.

Michael further questioned if SOAR Management will have the appropriate insurance coverage for operations. Shawn advised all WSIB and Certificate for food handling will be a requirement.

Councillor Ardiel then questioned if the process was done by way of an Request For Proposal (RFP) to be fair and transparent, Michael replying there was no time available to proceed by way of an RFP. Michael further noting the proposal submitted is at no cost to the Town whereas the unsuccessful proposal would have incurred cost. Michael questioned if the term of the agreement has been decided. Shawn advised no term has been agreed at this time. Michael suggested to a 4 year term and for Council to review after one year trial.

Mayor Anderson questioned if the equipment used by SOAR Management will be taken down in the fall, Shawn replying that everything will be taken down.

Moved by: Duncan McKinlay                      Seconded by: John McKean

THAT the Infrastructure and Recreation Committee Report of April 12, 2011 together with the recommendations contained therein be adopted by Council, Carried.

## Minutes List (Receive)

None

### H. Notice of Meeting Dates

Council May 9, May 25, 2011

**All Council meetings to be at the Library unless otherwise noted**

Finance and Administration Committee, May 17, 2011 2:00 p.m.  
Town Hall, Building Meeting Room

Infrastructure and Recreation Committee, May 10, 2011  
Ravenna Hall

Planning and Building Committee, May 4, 2011

Council took a five minutes recess prior to closed session. (9:30) ?

### I. Closed Session

Moved by: John McKean                      Seconded by: R.J. Gamble

THAT with regard to subsection 239 of the *Municipal Act, 2001*, this Council do now move into closed session in order to address matters pertaining to personal matters about an identifiable individual, including Town or local board employees; and

WITH regard to personnel matters and pensions plans; Carried.

Council moved into closed session at 9:36 pm.  
Council moved into public session at 10:55 pm.

### J. Adjournment

Moved by: Joe Halos

THAT this Council does now adjourn at 10:56 to meet again May 9, 2011, 7:00 pm, L.E. Shore Library, or at the call of the Chair, Carried.

.....  
Ellen Anderson, Mayor

.....  
Krista Royal, Deputy Clerk