



# Minutes

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## The Blue Mountains Public Library Board Meeting

**Meeting Date:** April 20, 2017  
**Meeting Time:** 10:00 a.m.  
**Location:** Town Hall, Council Chambers  
**Prepared by** Corrina Giles, Interim Secretary

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### A. Call to Order

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Chair John McKean called the April 20, 2017 Blue Mountains Public Library Board Meeting to order with all members of the Board present, including Councillor Michael Martin, Councillor R.J. Gamble, Lloyd Brown, Willi Wildman, Roewel Guzman, Maurice Pepper. Absent from the meeting, due to previous commitments were Odette Bartnicki and Ron Gray.

Also present: Acting CEO and Curator Andrea Wilson, Manager of Human Resources Jennifer Moreau, Director of Community Services Shawn Everitt

- **Approval of Agenda**

Moved by: Maurice Pepper      Seconded by: R. J. Gamble

- THAT the Agenda of April 20, 2017 be approved as circulated, including any items added to the Agenda, being the following additions at Agenda item E.2 Up-to-date Review of Reserve Funds, Subcommittee Review of Library Strategic Plan, Discussion regarding the Memorandum of Understanding with the Town, Carried.

- **Appointment of Secretary**

Moved by: Michael Martin      Seconded by: Roewel Guzman

THAT Corrina Giles, Town Clerk, be appointed as the Interim Secretary of The Blue Mountains Public Library Board for the purposes of the April 20, 2017 Library Board Meeting, Carried.

- **Declaration of Pecuniary Interest and general nature thereof**

None

- **Previous Minutes**

Moved by: Lloyd Brown      Seconded by: Michael Martin

THAT The Blue Mountains Public Library Board minutes of February 16 and March 30, 2017 be approved as circulated, including any revisions to be made, Carried.

## **B. Deputations**

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Under the authority of the Municipal Act, 2001 and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Blue Mountains Public Library Board wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Library website and/or made available to the public upon request.

### **B.1 Mike D'Abramo.**

Mr. D'Abramo spoke thanking the Library Board for hearing his deputation. Mr. D'Abramo noted that he has several concerns over the 2015-2018 Strategic Plan as it was presented in February, both how it was devised and what it advocates. Mr. D'Abramo referenced his deputation to the Board of 9 months ago.

Mr. D'Abramo asked that the Board revisit its Strategic Plan and bring the public into the discussion to move the vision of the Library forward, to establish a working group of Library staff, volunteers and community members and hold a working session to develop a holistic vision for the Library. Mr. D'Abramo encouraged the Board to build the Library that the community deserves.

Lloyd Brown spoke thanking Mr. D'Abramo for his deputation, and noted that the Board has discussed the Strategic Plan and noted that the Strategic Plan referenced by Mr. D'Abramo is a draft. Lloyd noted that the Board has discussed the items referenced by Mr. D'Abramo and are addressing concerns at the Library.

Chair McKean thanked Mr. D'Abramo for his deputation.

## **C. Reports**

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### **C.1 CEO Report, April 2017**

None at this time

### **C.2 Craigleith Heritage Depot Report, March 2017, CHD.17.04**

Moved by: Maurice Pepper      Seconded by: Michael Martin

THAT The Blue Mountains Public Library Board receive Curator Report CHD.17.04 entitled "Craigleith Heritage Depot Report, March 2017" as information, Carried.

**C.3. Museum Advisory Committee, Report, CHD.17.05**

Moved by: Michael Martin      Seconded by: R. J. Gamble

THAT the Blue Mountains Public Library Board receive the Report CHD.17.05 entitled “Museum Advisory Committee”;

AND the Blue Mountains Public Library Board authorize the Museum Advisory Committee as a Committee of the Blue Mountains Public Library Board;

AND THAT the Blue Mountains Public Library Board approve the attached governance policy/terms of reference (attachment 1) for this committee;

AND THAT the following members of the Museum Advisory Committee remain for current Term of Council

- Robert W. Waind (current Chair) “Public Representative”
- Bud McCannell “Public Representative”
- Olav Vanderzon “Public Representative”
- Robert Gamble “Council Representative”

AND THAT the Blue Mountains Public Library Board appoint a member of the board to the Museum Advisory Committee as per the governance policy, Carried.

**C.4 Library and Depot Operating Budget Variance Report, Ending February 28, 2017**

Moved by: Michael Martin      Seconded by: Maurice Pepper

THAT The Blue Mountains Public Library Board accept the 2017 Budget Variance Report for the two months ending February 28, 2017 as it relates to the Library and the Depot, Carried.

**C.5 Library and Depot Operating Budget Variance Report, Ending March 31, 2017**

Moved by: Maurice Pepper      Seconded by: Michael Martin

THAT The Blue Mountains Public Library Board accept the 2017 Budget Variance Report for the three months and March 31, 2017 as it relates to the Library and the Depot, Carried.

**C.6 Health and Safety Report, March 2017**

Moved by: Michael Martin      Seconded by: R. J. Gamble

THAT The Blue Mountains Public Library Board receive Health and Safety Report HSR.17.03 entitled “Health and Safety Report” as information, Carried.

**C.7 Arts Advisory Committee, Minutes, January 10, 2017 and February 14, 2017**

Moved by: Michael Martin      Seconded by: Lloyd Brown

THAT The Blue Mountains Public Library Board receive the Minutes of the “Arts Advisory Committee” dated January 10, 2017 and February 14, 2017 as information, Carried.

**C.8 LE Shore Memorial Library Roof Reports**

**Update – Mold Abatement, Restoration and Roof Replacement Project, CSPW.17.035**

Moved by: Michael Martin      Seconded by: R. J. Gamble

THAT The Blue Mountains Public Library Board receive the Town Staff Report CSPW.17.035 entitled “Mold Abatement, Restoration and Roof Replacement Project”, as information, Carried.

**C.9 LE Shore Memorial Library Roof Reports**

**L.E. Shore Memorial Library Steel Roof Repair Investigation, CSPW.17.042**

Moved by: Michael Martin      Seconded by: Willi Wildman

THAT The Blue Mountains Public Library Board receive the Staff Report CSPW.17.042 entitled “L.E. Shore Memorial Library Steel Roof Repair Investigation”, as information, Carried.

**C.10 Action Log, 2017**

Moved by: Maurice Pepper      Seconded by: Michael Martin

THAT The Blue Mountains Public Library Board approve the Report AL 17.03 entitled “Action Log”, Carried.

**D. Correspondence**

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None

**E. New and Unfinished Business**

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**E.1 Round Table**

None

**E.2 Additions to Agenda**

Maurice Pepper spoke noting requesting that the May Library Board Agenda include an updated statement of Library reserve funds.

Maurice noted that at the February Library Board meeting, that the Strategic Plan subcommittee provided a brief update on the Strategic Plan. Maurice asked that this is important and that the subcommittee should bring another update forward to the May meeting.

Maurice asked that an update be provided on the Memorandum of Understanding as well. Chair McKean noted that due to staffing shortages at the current time, that the Memorandum of Understanding has not moved forward, but that it should be brought up at the May meeting.

Roevel spoke noting that she would appreciate receiving information regarding the Strategic Plan discussions.

Maurice then noted that he takes issue with the Library Board meeting be rescheduled to 10:00 a.m. from 2:00 pm, noting that the monthly meetings should be scheduled in accordance with the Library Board By-laws, being the third Thursday of the month at 2:00 pm. Andrea confirmed that the May 18 Library Board meeting will be scheduled at 2:00 pm.

#### **F. Notice of Meeting Dates / Adjournment**

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The next Library Board Meeting will be May 18, 2017 in Council Chambers at 2:00 pm.

#### **G. Closed Session**

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Moved by: Michael Martin      Seconded by: Willi Wildman

THAT, with regard to section 16.1(4) of the Public Libraries Act, that this Library Board do now move into closed session in order to address matters pertaining to labour relations or employee negotiations and with regard to personnel matters, Carried.

The board moved into closed session at 11:08 am

The board rose from closed to public session at 12:07 pm

#### **H. Adjournment**

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Moved by: Michael Martin      Seconded by: Lloyd Brown

THAT this Library Board does now adjourn at 12:09 p.m. to meet again at the call of the Chair, Carried.