

**Minutes    The Blue Mountains Special Meeting of Council**



**MEETING DATE:**    May 15, 2013  
**LOCATION:**            Town Hall, Council Chamber  
**PREPARED BY:**    Corrina Giles, Town Clerk

**A.    Call to Order**

- Mayor Anderson called the meeting to order with all members in attendance.

Also in attendance were CAO Troy Speck, Director of Engineering & Public Works Reg Russwurm, Director of Planning & Building Services David Finbow, Director of Recreation Shawn Everitt, Director of Finance & IT Services Robert Cummings, Administrative Assistant Jenny-Maria Ferraro

- Approval of Agenda

Moved by:    R.J. Gamble                      Seconded by:            John McKean

THAT the Agenda of May 15, 2013 be approved as circulated, including any items added to the Agenda, Carried.

- No member declared a pecuniary interest with any matter as listed on the Agenda

**B.    Motions and Staff Reports**

**B.1    Special Short Term Accommodation Stakeholder Committee - Terms of Reference, PL.13.60**

Moved by:    D.R. McKinlay                      Seconded by:            Joe Halos

THAT Council receive Staff Report PL.13.60 entitled "Special Short Term Accommodation Stakeholder Committee – Terms of Reference" and

THAT Council adopt the Special Short Term Accommodation (STA) Stakeholder Committee Terms of Reference, Carried.

**B.2    Special Short Term Accommodation Stakeholder Committee Appointments, PL.13.61**

The Clerk explained the election process for determining appointment to the Special Short Term Accommodation Stakeholder Committee. The Clerk confirmed that advertisement for applications was made and in response applications were received. The Clerk confirmed that Blue Mountain Ratepayers Association has advised that they will not be participating in the STA Stakeholder Committee.

Councillor McKean then spoke noting he does not support proceeding with the STA Stakeholder Committee and that if the STA Stakeholder Committee is to proceed that the Committee should have representation from the Blue Mountain Ratepayers Association. John confirmed that he will be abstaining from voting.

Moved by: Joe Halos                      Seconded by: Gail Ardiel

THAT Council receive Staff Report PL.13.61 entitled "Special Short Term Accommodation Stakeholder Committee Appointments";

THAT Council appoint the following as members of the Special Short Term Accommodation Stakeholder Committee:

1. THAT Council appoint Denis Martinek as the STA Owner/Operator representative;
2. THAT Council appoint Rick Ouellet as the Rental Managers Association representative;
3. THAT Council appoint Karen Cox and Mia Klein to represent the public, Carried.

### **B.3 Grey County Road Rationalization Criteria and Classification, EPW.13.050**

Director of Engineering and Public Works Reg Russwurm provided a presentation to Council to understand the complexities of the Grey County Road Rationalization.

Deputy Mayor McKinlay spoke noting Grey County is seeking feedback from the nine Grey County municipalities and other organizations.

Reg spoke regarding the overall County Road Network, and noted the network within the Town is proposed to be reduced to 69% of its current size, which is similar to the overall network of 63%. Reg noted that the criteria is based on OGRA suggested criteria, and confirmed that the County is seeking comments by the end of May, 2013.

Reg then reviewed the County of Grey Proposed Road Rationalization Criteria summary of comments.

#### **Criteria - 1 Connects Urban Centres**

Reg reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 1a – Separate from Criteria 2
- 1b – Change Secondary to 2 points and Tertiary to 1 point to recognise importance of the small settlements in the County system
- 1c – Add Craigeleith to Table 2 as a primary settlement area in Technical Paper 3b – Rationalisation of Road Network
- 1d – Credit GR2 with 4 points for linking to a primary settlement area (Thornbury / Clarksburg)
- 1e – Credit GR119 connecting to tertiary settlement area (Ravenna)
- 1f – Credit GR13 connecting to tertiary settlement area (Heathcote)

#### **Criteria 2 – Upper Tier Connectors**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 2a – Separate this criterion from Criteria 1
- 2b – Assign a score of 1 point for connecting to major institutional / commercial / industrial complexes and remove 1 point from the primary settlement score in Criteria 1

### **Criteria 3 – Heavy Industrial Service**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 3a – Utilise only the truck count data to keep the criteria objective
- 3b – Base the truck count on 25yr projection
- 3c – If Criteria 3B utilised, clarify locations of designated truck generating areas

### **Criteria 4 – Barrier Service**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 4a – Credit GR 13 from GR4 to GR40 for offering barrier service with respect to paralleling the Beaver River

### **Criteria 5 – Resort / Recreation Service**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 5a – Credit GR119 from GR2 to GR19 with providing resort service
- 5b – Base traffic volumes on 25yr projection

### **Criteria 6 – Urban Cell Service**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

None

### **Criteria 7 – Urban Arterial Extension**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 7a – Base traffic volumes on 25yr projection
- 7b – Improve the clarity on the application of the criterion
- 7c – Credit GR113 with 3 points

### **Criteria 8 – Rural Cell Service**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 8a – Clearly describe how the criterion is to be applied
- 8b – Utilise this criterion after all other criteria applied to “fill” gaps in the County Road Network
- 8c – Reinstate Grey 2006 criteria to ensure county road density is adequate in rural areas

### **Criteria 9 – Traffic Speed**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

- 9a – Credit GR119 with a point for predominately (> 50%) 80km/hr speed limit
- 9b – Provide an objective percentage that defines “majority” of the road for clarity of application

**Criteria 10 – Road Surface**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

10a – Reinstate the Grey 2006 criterion or lower the cut-off weight

**Criteria 11 – Traffic Volumes**

Reg then reviewed the summary of comments, with Council discussing then concurring they are satisfied with the comments as written, as follows:

11a – Whenever traffic volumes are considered, it is of utmost importance that the 25yr projection must be utilised to ensure the road classification is proactive instead of reactive

11b – Add rows for higher traffic volumes; suggest 4.5 points for 4000 – 4500 AADT, 5 points for over 4500 AADT

**Criteria 12 – Road Right-of-Way Width**

Reg then reviewed the summary of comments. Council discussed the road widths and noted that because the County road standard is 100', that roads at 100' should receive one point. Council then revised and concurred that the comments should be written as revised and noted below:

12a – Road allowances at 30m plus should receive 1 point

**Criteria 13 – Internal County Road Continuity**

Reg then reviewed the summary of comments, with Council discussing then concurring they are satisfied with the comments as written, as follows:

13a – Credit GR's that connect to other GR's and Provincial Highways or provide an objective description of when the criterion is utilised

13b – Clarify application of the criterion

**Criteria 14 – External County Road Continuity**

Reg then reviewed the summary of comments, with Council concurring they are satisfied with the comments as written, as follows:

None

**Criteria 15 – Urban By-Pass Function**

Reg then reviewed the summary of comments, with Council discussing then concurring they are satisfied with the comments as written, as follows:

15a – Credit GR119 as compliant with this criterion

**Criteria 16 – Emergency Detour Routes**

Reg then reviewed the summary of comments, with Council discussing then concurring they are satisfied with the comments as written, as follows:

None

**Criteria 17 – Peak Seasonal / Monthly Volumes**

Reg then reviewed the summary of comments, with Council discussing then concurring they are satisfied with the comments as written, as follows:

17a – Develop criteria that considers the impact of the highest monthly average daily traffic on the County Road Network; suggest 0.5 point for PF=1.25 to 1.5, 1

point for PF=1.5 to 1.75, 2 points for PF >1.75; however, the criterion must be based on industry accepted data such as the MTO Seasonal Variation Curves

**Other:**

Reg then reviewed the “Other” comments, with Council discussing then concurring they are satisfied with the comments as written in sections A, B, C, D and E as follows:

- A – Refine the description and application of the road rationalisation criteria to add clarity to the assessment
- B – Consider how cyclists, pedestrians, entrance densities and scenic route or tourism designation should affect the classification of roads
- C – Pay particular attention to addressing future traffic volumes (25yr projection), rural cell infilling, and peak monthly traffic volume during criteria review
- D – To avoid, or at least minimise, post-assessment reclassification, revise the draft criteria by developing additional criteria and/or including criteria that subtracts points to avoid having to subjectively reclassify roads, or accept the results of the criteria based assessment
- E – Provide background information, criteria and justification with respect to bridge rationalisation

Reg then reviewed section F, with Council concurring they are satisfied with the comments as written and amended in Section F, as follows:

F – Prepare a detailed transition plan and appropriate funding plan, that is agreed upon by the County and lower tier municipalities over a set period of time to allow lower tier municipalities to plan for the future operation, maintenance and reconstruction of the roads and bridges.

Moved by: Joe Halos                      Seconded by: John McKean

THAT Council receive Report EPW.13.050 entitled “Grey County Road Rationalisation Criteria and Classification”; and,

THAT Council direct Staff to forward the comments as amended by Council regarding the County Road Rationalisation Criteria to Grey County, Carried.

**C. Confirmation By-law and Adjournment**

Moved by: John McKean                      Seconded by: R.J. Gamble

THAT By-law No. 2013 - 22, being a By-law to confirm proceedings of the Council of The Corporation of the Town of The Blue Mountains on May 15, 2013, be hereby enacted as passed this 15<sup>th</sup> day of May, 2013, Carried.

Moved by: John McKean                      Seconded by: Joe Halos

THAT this Council does now adjourn at 10:20 pm, Carried.

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Ellen Anderson, Mayor

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Corrina Giles, Town Clerk