

AGENDA: Finance and Administration Committee



MEETING DATE: July 24, 2007

MEETING TIME: 2:00 pm

LOCATION: The Blue Mountains Committee Room

PREPARED BY: Stephen Keast, Clerk

A. Call to Order

- Approval of Agenda

Recommendation (move, second)

THAT the Agenda of July 24, 2007 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

Recommendation (move, second)

THAT the minutes of June 19, 2007 be approved as circulated, including any revisions to be made.

B. Deputations/Presentations

2:05 pm – Deborah Piggot, Blue Mountain Village Charity Golf Event - Sponsorship

C. Staff Reports as circulated

C.1 Municipal Licencing, SRB.07.25

DF

Recommended (Move, second)

THAT Council:

1. Receive Staff Report SRB.07.25 for information purposes;
2. Provide input to Staff with respect to further businesses that they wish Staff to review with respect to licencing; and
3. Request Staff to bring forward a Final Report related to municipal licencing as part of the 2008 Budget process.

C.2 Animal Control Services, SRB.07.26 DF

Recommended (Move, second)

THAT Council receive Staff Report SRB.07.26 for information purposes.

C.3 Information Technology Support Staff, IT.07.01 RA

Recommended (Move, second)

THAT the Finance Committee receive Staff Report IT.07.01, "IT Support Staff", dated July 24, 2007;

AND THAT the Finance Committee supports proceeding with the process of hiring a full time Data Base Administrator / IT Technician based on the recommendations contained in this Report.

C.4 2007 Funding for Chamber of Commerce Activities, T2007.26 RC

Recommended (Move, second)

THAT Council approves the specific components of the Chamber of Commerce funding requests for 2007:

Volunteer Dinner	\$ 500.00
Jazz by the Bay	\$2,500.00
Events Calendar Mailout	\$ 500.00
Promotion of Applefest	\$1,000.00
Info Centre	\$4,000.00
Portable Washroom	<u>\$ 500.00</u>
	\$9,000.00

C.5 Property Taxes Receivable Status, FS.07.27 TO

Recommended (Move, second)

THAT Council receive and adopt Report FS.07.27, "Property Taxes Receivable Status", for information purposes.

C.6 Water Consumption Appeal Process, FS.07.28 TO

Recommended (Move, second)

THAT Council does receive Financial Services Report FS.07.28 and does adopt the Recommendation contained therein; and

THAT By-law NO. 2007-63, being a By-law to impose water charges and sewer charges, be amended to include a policy to give one-time only reduction to metered water consumption due to a faulty plumbing problem.

C.7 Water and Wastewater Extension Projects, FS.07.29

ET

Recommended (Move, second)

THAT the Finance Committee does hereby receive Staff Report No. FS.07.29, “Water and Wastewater Extension Projects” that have incurred costs.

C.8 Town of The Blue Mountains Affordable Housing Project – Municipal Fees and Charges, FS.07.30

ET

Recommended (Move, second)

THAT Council does hereby receive Staff Report No. FS.07.30, “Town of The Blue Mountains Affordable Housing Project – Municipal Fees and Charges.

C.9 Financial Information System Version 9 Upgrade, T2007.31

RC

Recommended (Move, second)

THAT Council approves the allocation of 2007 budget to undertake the Financial Information System Version 9 upgrade.

C.10 2007 Sponsorship Requests, T2007.33

RC

Recommended (Move, second)

THAT Council not approve the \$1,500.00 grant request from the Thornbury Rock n Roll Festival;

AND THAT Council approves the \$250.00 sponsorship request for the upcoming 3rd annual Needy Paws Golf Tournament.

C.11 Vendor Cart, T2007.

RC

Recommended (Move, second)

THAT Council does receive Financial Services Report FS.07.24, “Business Improvement Area Charge – Applicability to a Temporary Food Services Cart” and hereby approves the Recommendations contained therein; and

THAT a Business Improvement Area annual charge NOT be levied on a temporary food service cart.

C.12 Monthly Budget Variance Summary Report – June, 2007

Recommended (Move, second)

THAT Council receives the Monthly Budget Variance Report – June, 2007 for information purposes.

D. Correspondence

D.1 Brian McAteer – Property valuation concerns response

E. New and Unfinished Business

E.1 Blue Mountains Chamber of Commerce – Volunteer Dinner sponsorship

F. Next Meeting Date

August 21, 2007, 2:00 pm, or at the call of the Chair

G. Adjournment