

AGENDA: Finance and Administration Committee



MEETING DATE: September 23, 2008
MEETING TIME: 2:00 pm
LOCATION: The Blue Mountains Committee Room
PREPARED BY: Stephen Keast, Clerk

A. Call to Order

- Approval of Agenda

Recommendation (move, second)

THAT the Agenda of September 23, 2008 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

Recommendation (move, second)

THAT the minutes of August 19, 2008, be approved as circulated, including any revisions to be made.

B. Deputations/Presentations

None

C. Staff Reports as circulated

C.1 2009 Grants and Donations Application, CEDC.08.16

LK

Recommended (Move, second)

That Council receive Staff Report CEDC.08.16, "2009 Grants and Donations Application" for information purposes; and

That Council authorize staff to utilize the "2009 Grants and Donations Application" as the application for the 2009 year.

C.2 Draft Noise By-law, SRB.08.41

DF

Recommended (Move, second)

THAT the Finance & Administration Committee receive Staff Report No. SRB.08.41 “Draft Noise By-law” and the related Draft Noise By-law for information purposes and that the Director, Building & By-law, report back to the Committee following a public consultation process related to the Draft Noise By-law

C.3 Ravenna Hall Addition & Septic, SRB.08.60

DF

Recommended (Move, second)

THAT Council hereby receive Staff Report SRB.08.60 “Ravenna Hall Addition & Septic”; and,

THAT Council hereby approve a revised budget of \$160,000 for a one storey and crawl space addition to Ravenna Hall; and,

THAT Council hereby authorize the Mayor and Clerk to execute a contract with Shertine Construction Ltd. for the construction of a one storey and crawl space addition upon the written recommendation of the Director, Building & By-law.

C.4 OPP Station – Award of Contract, SRB.08.

DF

Recommended (Move, second)

THAT Council hereby receive Staff Report SRB.08.59 respecting the proposed OPP Satellite Detachment Office; and,

THAT Council hereby approve a revised construction budget of \$807,500.00 for the proposed OPP Satellite Detachment Office (exclusive of furniture, fixtures and equipment and “fine” landscaping) with the related funding as set out in this Report; and,

THAT Council hereby authorize the Mayor and Clerk to execute a Design/Build contract with Shertine Construction Ltd. for the construction of the proposed OPP Satellite Detachment Office upon the written recommendation of the Director, Building & By-law.

C.5

Not used

C.6 Appointment of Municipal Law Enforcement Officers, SRB.08.51 DF

Recommended (Move, second)

THAT Council receive Staff Report SRB.08.51 for information purposes respecting the Appointment of Municipal Law Enforcement officers and enact the By-law attached hereto designating certain persons as Municipal Law Enforcement Officers for the enforcement of specific parking related by-laws on specific properties.

C.7 Swimming Pool By-law Amendment, SRB.08.52 DF

Recommended (Move, second)

THAT Council receive Staff Report SRB.08.52 respecting recommended attachments to Swimming Pool Fence By-law No. 2002-8, as amended and enact the amending by-law attached hereto.

C.8 629537 15th S.R. – Permit No. 2008-53, SRB.08.54 DF

Recommended (Move, second)

THAT Council receive Staff Report SRB.08.54 respecting 629537 15th Sideroad, Permit No. 2008-53, for information purposes.

C.9 Building Permit Statistics, SRB.08.50 DF

Recommended (Move, second)

THAT Council receive Staff Report SRB.08.50 – Building Permit Statistics for information purposes.

C.10 2008/2009 Corporate Curling Team Sponsorship, CAO.08.11 PG

Recommended (Move, second)

THAT Council does hereby receive Staff Report No. CAO.08.11;

AND THAT Council support the sponsorship of a Town Team in the Curling Club of Collingwood's 2008/2009 Corporate Curling League at a cost of seven hundred dollars (\$700).

C.11 Monthly Financial Reports – August, 2008, FS.08.42 RC

Recommended (Move, second)

THAT Council receive Staff Report FS.08.42, Monthly Financial Reports – August 2008, for information purposes.

C.12 Purchasing Policy, FS.08.48

SA

Recommended (Move, second)

THAT Council receive Staff Report FS.08.48, "Purchasing of Goods and Services"; and,

THAT Council enact a By-law to adopt Corporate Town Policy POL.COR.07.05, Purchasing of Goods and Services; and,

FURTHER THAT Council does receive the Draft Administrative Policy FS.08.08, "Purchasing Goods and Services Procedures" for information purposes.

C.13 Town Purchasing Card Program, FS.08.37

RC

Recommended (Move, second)

THAT Council receive Staff Report FS.08.37, "Town Purchasing Card Program" for information purposes;

AND authorize the CAO and Director of Financial Services to sign the application agreement with US Bank, subject to review by legal counsel, for the implementation and use of a Town Purchasing Card.

C.14 Investment Policy, FS.08.47

RC

Recommended (Move, second)

THAT Council receive Staff Report FS.08.47, "Investment Policy" and;

THAT Council adopt Investment Policy -= FS.08.11.

C.15 2009 Property Assessment Update, FS.08.41

RP

THAT Council does receive Staff Report FS.08.41, "2009 Property Assessment Update" for information purposes.

Recommended (Move, second)

C.16 Treasurer's Statement, 2007, FS.08.43

RC

Recommended (Move, second)

THAT Council receive Staff Report FS.08.43 -- Treasurer's Statement, 2007 and;

THAT the Treasurer forward a copy of the Treasurer's Statement, 2007 and this report to the Minister of Municipal Affairs and Housing.

C.17 Tangible Capital Assets Project Status Update, FS.08.46

LW

Recommended (Move, second)

THAT Council receive Staff Report FS.08.46, "Tangible Capital Asset Project Status Update" for information.

C.18 OMERS - 2009 Rates, FS.08.36

DB

Recommended (Move, second)

THAT Council receive Staff Report FS.08.36 "OMERS - 2009 Rates" for information purposes.

D. Correspondence

None

E. New and Unfinished Business

None

F. Adjournment

Recommended (Move, second)

THAT this meeting does now adjourn to meet again on October 21, 2008 at 2:00 pm, or at the call of the Chair.