

## Minutes - Finance and Administration



**MEETING DATE:** September 25, 2007, 2:00 pm  
**LOCATION:** The Blue Mountains Committee Room  
**PREPARED BY:** Stephen Keast, Clerk

### A. Call to Order

- Chair Gamble called the meeting to order with all persons in attendance save Mayor Anderson, absent due to a previous commitment.
- Also in attendance was Town CAO Paul Graham, Director of Building and By-law David Finbow, Chief Ron Doherty, Communications & Economic Development Coordinator Lisa Kidd, Director of Finance Rob Cummings and Deputy Treasurer Elizabeth Thompson.
- The Committee then dealt with the following Resolution:  
Moved by: John McKean      Seconded by: John McGee  
THAT the Agenda of September 25, 2007 be approved as circulated, including any items added to the Agenda, Carried.
- No member present declared a potential pecuniary Interest with any matter as listed on the Agenda
- The Committee then dealt with the following Resolution:  
Moved by: John McGee      Seconded by: John McKean  
THAT the minutes of August 21, 2007 be approved as circulated, including any items added to the Agenda, Carried.

### B. Deputations / Presentations

2:00 pm – Community Youth Coalition – MuchMusic Community Youth Dance

Fran Bouwman, Marty Lacey and Carolyn Letourneau of the Beaver Valley Outreach Community Youth Coalition then detailed a proposed MuchMusic Youth Dance proposed for October 20, 2007, requesting the Town guarantee 25% of the total cost of \$1,600.00 as security should admission revenues fall short of the projected attendance of 200 youth at \$8.00 per person.

Fran then questioned security requirements for such an event, Councillor Martin noting it was usually based on the type of event and recommendation of the police.

Michael then noted support for the event as an initiative for area youth.

Councillor McKean then questioned frequency of the event, Fran noting it was proposed as a starting point for the Coalition with other types of events to follow if successful.

Chair Gamble then questioned the proposed age group of youth, Fran noting grades 9 to 12, Bob then asking if adults would be present, Fran replying yes and youth would not be allowed re-admittance if they left.

Councillor McGee then noted the Town should establish an interface for youth programs and issues, Fran noting Director of Recreation Shawn Everitt has been attending Coalition meetings.

Chair Gamble then noted a response would be forthcoming following further review, Fran thanking the Committee and retiring from the meeting.

## **C. Staff Reports**

### **C.1 Building Permit Activity – 2007, SRB.07.23**

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Director of Building and By-law Enforcement David Finbow then reviewed the Report, noting reporting should occur at least on a quarterly basis.

David noted the number of permits was similar to 2006 but with a reduced construction value and number of new dwellings.

David further noted reduced building revenues will be offset by reduced insurance costs and deferred Department expenditures, with no impact on taxation.

Councillor McGee then questioned what kind of impact lower dwelling construction rates would have on collection of development charges for various projects, Director of Finance Rob Cummings noting the projections in the background study are not being met, however, this may reduce demand for expansion of infrastructure.

Chair Gamble then noted he believed savings on insurance costs were to be put in a deductible reserve, Rob replying that was the original plan but this may have to be reconsidered for a user-fee based group, David noting internal transfers are being charged to the Building Department.









The Committee then voted on the Recommendation, Carried.

#### **F. Next Meeting Date**

October 16, 2007, 2:00 pm or at the call of the Chair.

#### **G. Adjournment**

Moved by: Michael Martin                      Seconded by: John McKean

That this meeting do now adjourn to meet again October 23, 2007, 2:00 pm or at the call of the Chair, Carried.