

**Minutes - RECREATION COMMITTEE**



**MEETING DATE:** October 11, 2007  
**LOCATION:** BVCC  
**PREPARED BY:** JODY HODGKINSON,  
ADMINISTRATIVE ASSISTANT  
RECREATION

**A. Call to Order**

- Chair John Metras called the meeting to order with the following in attendance; Cam Kennedy, Wayne Holly, Ryan Gibbons, Shawn Everitt, Bob Gamble, Alan Chesworth, Terry Green, Donna Atkinson, Suzanne Ferri and Jody Hodgkinson.

- Approval of Agenda

Moved by: Bob Gamble                      Seconded by: Alan Chesworth

THAT the Agenda of October 11, 2007 be approved as circulated and amended, including any items added to the Agenda, Carried.

- Declaration of Pecuniary Interest – None at this time

- Previous Minutes –

Moved by: Donna Atkinson                      Seconded by: Cam Kennedy

THAT the Minutes of September 20, 2007 be adopted as circulated including any revisions to be made, Carried.

Shawn Everitt noted that this is a special meeting of the Recreation Committee to provide information prior to moving ahead with Capital Projects. The budget process should be completed by October 23, 2007 and submitted to finance by mid to late January, 2008.

As Ryan Gibbons was in attendance he went over his Capital Projects for 2008 which consisted of the following – Replacement of E Dock, Replacement of First Section of D Dock and Upgrades to Harbour Masters Building.

Bob Gamble inquired as to what upgrades are being done to the Harbour Masters Building. Ryan noted that due to all the water damage that drywall is needed and a new subfloor.

Alan Chesworth brought up the issue about water on the docks. Alan asked Chair Metras if he had looked into the issue of liability from a legal stand point, John responded that he had done a cursory look at the issues involved and could see no problems. Chair Metras noted that he would contact the Public Health Unit to see about non-potable water signs. After further discussion on this issue of non-potable water on the docks it was noted that Ryan should proceed to get costing information and it will need to be determined if there is money in the budget for this as well.

As Suzanne Ferri was in attendance she went through the Capital Projects for the Craigleith Heritage Depot. Shawn reminded the Committee that the budget for the Depot relies solely on approval of the CHD Business Plan. This Business Plan is to be submitted to the CAO tomorrow.

Next Terry Green was in attendance so he went through his Capital Projects for Parks and Trails – Delphi Point Park & Trail Development – Parks Warehouse Building – Nippissing Ridge Tennis Courts – Landscaping Projects – Trail Resurfacing and Capital Equipment.

Terry noted that there will be two public meetings scheduled for the Delphi Point Park and Trail Development one on October 24<sup>th</sup> and the other on November 28<sup>th</sup>. A notice will be going out in the local papers as well as on the Town web page.

There was some discussion on the Parks Warehouse building and it was noted that a neighbour is now objecting to the location of the building. John Metras noted that zoning is in place and a permit is available. Shawn indicated that he will be having further discussions with the neighbour.

It was noted by Shawn that we will be required to go through an RFP process which does take more time.

## **B. Deputations / Presentations**

None

## **C. Staff Reports**

- 1. DOR. 07 42 – Capital Project Summary** - Shawn Everitt went through his Capital Project Summary which detailed the following projects - Ravenna Hall, Heathcote Hall, Craigleith Hall, BVCC Halls, Arena, Cemetery, Moreau Park, Tomahawk Athletic Field and Recreation Studies and Projects.

Shawn noted that software is to be purchased for the Cemetery to be able to keep track of things. New legislation January 1/08 will allow people to sell their

internment rights. The software also has the capability of generating the report that goes to the Ministry.

Moved By: Donna Atkinson      Seconded By: Alan Chesworth

THAT Council receive and accept DOR. 07.42 Capital Project Summary for information purposes and further that Financial Services analyze for budget purposes. Carried,

#### **D. Correspondence**

N/A

#### **E. New and Unfinished Business**

N/A

#### **F. Next Meeting Date**

November 1, 2007 3:00 pm – BVCC

#### **G. Adjournment**

Moved by: Donna Atkinson      Seconded by: Alan Chesworth

THAT this meeting do now adjourn, Carried.