



Mr. Leckie then noted the Blue Mountain Ratepayers Association Budget Review Committee is requesting Council adopt a motion that the 2013 budget increase be limited to 0%.

Councillor McKean then thanked Mr. Leckie for his presentation and questioned if there are other municipalities that utilize section 5.1 for police services, Mr. Leckie replying yes, the Town of Arnprior. Councillor McKean then questioned who makes the call on implementation of section 5.1 policing, and noted that section 5.1 should be researched.

Mayor Anderson thanked Mr. Leckie for his presentation, further noting that section 5.1, as it relates to policing, requires a great deal of study, but is a worthwhile study. Ellen confirmed that the geography of the Town and the Village population and our visitors would be taken into consideration when considering section 5.1.

CAO Troy Speck then spoke noting there are 445 municipalities in the Province, 322 of which are policed by the Ontario Provincial Police, with 172 policed under section 5.1. Troy noted he is drafting a staff report to bring to the December 17 Council Meeting regarding police services, and noted he is currently speaking with other municipalities that utilize section 5.1.

Deputy Mayor McKinlay then spoke noting he appreciates the presentation and noted he believes section 5.1 is a complex matter. Duncan then noted if the municipality pursues a 0% increase that the municipality may be liable for the cost of living increase because the Province does not adopt a 0% increase. Duncan noted he appreciates the point of view of the Blue Mountain Ratepayers Association and the matter of fixed incomes and noted if Council adopts a 0% increase, that it may be shortsighted and that younger families may carry the burden in the future of a higher tax increase in the future.

Councillor Halos then spoke thanking Mr. Leckie for his presentation and the editorial referencing the 0% increase. Joe noted that service delivery was reviewed over the last year and changes have been made, and confirmed that the biggest issue facing the Town is the 11% reduction in revenue. Joe noted that Council should research section 5.1 policing.

Chair Ardiel then spoke noting she is a member of Ontario Small Urban Municipalities Committee ("OSUM") and noted OSUM too has concerns with policing costs and have been, together with AMO, trying to negotiate with police. Gail confirmed she will be attending an OSUM meeting in February and will receive feedback at that time.

Mr. Leckie then spoke noting the budget is a confusing and complex document and that he would like to offer a workshop to try and redefine what is the Town's base budget, and would like to work with the Director of Finance and IT Robert Cummings and his staff to redefine the base budget.

Gail then thanked Mr. Leckie for his presentation.

Deputy Mayor McKinlay then spoke confirming that this meeting is a Special Meeting of Council with the Chair of the Finance and Administration Committee chairing the meeting.

## **C. Presentation**

### **C.1 Robert Cummings, Director of Finance & IT Re: 2013 Proposed Budget, FIT.12.73**



Mayor Anderson then spoke questioning if the increase in the police budget reflects real policing costs, Robert replying yes. Chair Ardiel then questioned if Council should forward a resolution to OSUM and AMO regarding the concerns with increased police costs and the reduced Ontario Municipal Partnership Fund, Duncan replying that he is not sure if it would have any effect on the 2013 budget, further noting in his role as Warden of Grey County, this has been discussed at the Western Ontario Warden's Caucus.

Councillor Gamble then spoke noting administrators look at the cost of policing and the services required. Bob noted that residents need to look at the reasons why the police are being called, further noting that demand drives the cost of police services.

Mayor Anderson spoke noting the uploading of services has resulted in reduced costs at the County, Duncan noted that the change does not have an impact on taxation, further noting that some funds have gone into reserves to mitigate the infrastructure costs.

Gail then questioned if the Town has been putting money into reserves in anticipation of rising police costs, Robert replying no, but that Council has put money into the police operating reserve in the past, and that the reserve has just over \$370,000 at this time.

Robert then noted if no changes were made to the draft 2013 budget, that the increase would be equal to 6.1%, with a blended rate of 2.5%.

### **Water Services**

Robert reviewed the water and wastewater bills by comparator municipalities noting all are showing increased rates in 2013. Robert noted the Town is taking more progressive steps on reducing the infrastructure gap than some municipalities.

Robert noted that the total operating expenses of the water budget have increased by 8%, based on lower consumption per year, full budgeting for water agreement with Collingwood, and the asset renewal/infrastructure gap.

Robert noted a proposal will be coming forward based on asset renewal that will charge a fee for water connection.

Councillor Gamble then spoke regarding water and wastewater rates and the projected increases and noted half the costs are for replacement costs, noting he does not agree with the charges.

Robert then spoke noting the water infrastructure gap is narrowing.

### **Wastewater Services**

Robert then reviewed the wastewater services budget noting operating expenses are up \$1.86M and that the pressures are lower water consumption and the asset renewal/infrastructure gap.

Robert then spoke regarding the proposed wastewater budget rates.

Councillor Halos spoke referencing the infrastructure asset replacement, questioning if money is being put into reserves for replacement, Robert replying asset renewal is the amount moving forward, further noting the increase is 7% per year every year for seven years, then reduced to 5% in the last year.

Deputy Mayor McKinlay then spoke noting the increases are consistent with Council direction given in 2012. Capital Accountant Darcy Chapman then spoke noting the amounts referenced by Robert are not consistent with the 20 year water plan, further noting the rate must be stabilized going forward.

Councillor Gamble then spoke noting this is an unfair impact on users, noting 50% of the wastewater bill is applied to the asset, plus the replacement of the asset in the future, further noting that the calculations penalize the current users for a system that is larger than their particular use. Darcy then spoke noting he understands Council's concerns, and confirmed that the current user is paying for a future system.

CAO Troy Speck spoke noting the Province has sent municipalities a clear message that when seeking funding, municipalities will be reviewed as to whether they are taxing ratepayers to correct levels with proper asset management plans in place.

### **2013 Proposed Budget – Capital**

Robert spoke regarding the general infrastructure gap. Darcy spoke regarding the general infrastructure gap noting the Town is \$2M short of where the Town needs to be for taxation supported infrastructure, but confirmed this gap is closing each year.

Darcy then spoke regarding the 2013 proposed budget, capital by debt, noting wastewater systems is the bulk of the work to be completed, being 50% of the proposed budget – capital by debt.

Darcy then spoke regarding asset replacement, reserve ratios noting \$17,600 / household in the reserve and that \$2M is being contributed to asset replacement in 2013.

Darcy then spoke noting a fully functioning asset management plan will assist in determining replacement costs and the infrastructure gap.

Chair Ardiel then spoke confirming that Director of Finance and IT Robert Cummings will meet with Mr. Leckie and the Blue Mountain Ratepayers Association Budget Review Committee for one hour, and that this meeting will be scheduled based on the availability of Mr. Cummings.

Robert then spoke noting the Town cannot budget a deficit as the Province does.

Robert then reviewed salaries and benefits.

### **Clerks and Administration Budget**

CAO Troy Speck then spoke regarding the CAO Budget, noting the CAO Budget and the Clerk Budget has been separated in 2013. Troy reviewed the proposed changes in the CAO 2013 Budget, including \$10,000 for legal, \$4000 for a citizen satisfaction survey and \$2000 for a once/term survey of staff.

Troy then reviewed the Communications and Economic Development budget noting a 3% decrease and referenced the reallocation of the Town's agreement with the Georgian Triangle Tourist Association of \$25,000 to a fee for service arrangement, confirming that more details would be provided in the future.

Mayor Anderson questioned if there is a grants and donations budget, Communications and Economic Development Coordinator Lisa Kidd spoke noting the proposed budget includes \$30,000 for community organizations, and that there is no funding for not-for-profit businesses, ie. Blue Mountain Village Association, Centurion, further noting that Council will need to consider this in the future.

Councillor Gamble then questioned what is included in the CAO Budget for Professional Fees, Robert replying the increase of \$27,000 to \$47,000 includes legal fees, consulting fees and referenced the jump in 2014 because of the citizen survey.

### **Financial Services**

Robert spoke noting Financial Services are proposing a similar year in 2013, and referenced a reduction in audit fees with the new auditor in place. Robert noted that Financial Services will pursue the asset management software and financial information software system in 2013.

### **Information Technology**

Robert then spoke noting communications as included in Information Technology noting this has increased by \$9700 for internet service and fibre optic cabling.

Councillor Halos questioned the increases in IT, Robert replying there are three staff people in IT and confirmed the increase is related to step salary increases, fibre optic cable, and the cost of software licence increases.

Robert noted the IT Capital Budget is unchanged.

Chair Ardiel then spoke referencing the Communications and Economic Development website update and questioned if this should be completed before 2015, Communications and Economic Development Coordinator Lisa Kidd replying that the website update is included as a proposal in 2015 in accordance with the Accessibility for Ontarians with Disabilities Act ("AODA") compliance, but noted this could proceed earlier if that is Council's wish. Gail then questioned if Council can put money into reserves yearly to 2015, Robert spoke in response noting that the entire amount of \$60,000 has been budgeted in 2015 as overall coordination so nothing else should be bumped to allow this update to proceed in 2015. Duncan then questioned if staff are recommending implementation of the website update in 2015, Lisa replying yes, further noting the Town's documents are accessible in the interim.

Bob then questioned if there is room in the Information Services budget to help fund the website update, Robert replying there is a reserve for emergency purposes, and confirmed this reserve could be redirected if Council provides this direction.

Bob then referenced the budget amount of \$75,000 for GIS implementation over five years and questioned if the County provides this service now, Robert replying that the County provides some licencing in GIS, but that the Town's GIS system is advanced of the County's.

Bob then questioned reference to TOMRMS, Robert replying this is a file record keeping system.

Duncan then noted he would like an explanation of the GIS System budgeted amount of \$75,000 over five years.

Robert then spoke regarding Corporate Administration Operating, noting this includes Town Hall maintenance, taxation expenses and revenue, interest revenue and penalty revenue, further noting a portion of this is attributed to four employee salaries.

Duncan then questioned if the Town is paying for the window repairs being performed on the new Town Hall building, Director of Planning and Building David Finbow replying that there have been issues with the windows since the building was built, further noting that the window contract was slightly less than \$600,000, and that a \$60,000 holdback was retained by the Town until the Town is satisfied with the windows and installation. David noted the repair work is being performed at the cost of the original contractor and that the taxpayer is not paying for any of the repair work.

Robert then spoke regarding \$78,000 in minor capital work at the landfill noting this amount is related to post closure expenses. Duncan then questioned if there is a reserve set up for this expense, Robert replying that it is an accruing liability.

Joe then questioned where the \$78,000 revenue is coming from, Robert replying that it is coming from the landfill and that the expense is from the landfill. Darcy then spoke noting the Town's financial statements have indicated in excess of \$1.4M of landfill costs to deal with the closed landfill, but if the expansion is pursued, that the \$1.4M will be a benefit to the Town as 20 – 30 years of landfill capacity will be gained.

Bob then questioned the interest rates on deposits, Robert replying 1.5%, further noting that reserves are not reflective of deposit interest rates.

Robert then spoke regarding interest and investment on unpaid taxes is being reduced.

## **Fire Services**

Fire Chief Ron Doherty reviewed the Fire Services draft 2013 budget noting that a total review of Fire Service business, including the Fire Master Plan and the Establishing and Regulating By-law with the core services being identified by Council, reflects the community and Council's wishes.

Ron noted the increase in the Fire Services Budget includes salaries and benefits, administration for recruitment and retention, increased wages for step increases and \$9000 in officer honorariums. Ron noted that suppression and training hours have been reviewed and reduced, and are at a comfortable level, further noting that the largest challenge is recruitment, training and retention. Ron then noted a partial benefit program for volunteers may be offered.

Ellen then requested further information on training, Ron noted that outside professionals are brought in for training.

Gail then questioned if the Fire Department is still recruiting for volunteers, Ron replying yes.

Duncan then questioned if the year-end forecast for salary and benefits is lower than in 2012, Ron replying yes.

Bob then referenced vehicle replacement and questioned if smaller more economical vehicles are being considered, Ron replying that when the Fire Department purchases a vehicle that it is being purchased to accommodate the duty it will perform. Duncan then spoke noting the large, crew-cab vehicles have many uses, including warming firefighters at a scene, on-site respite for extreme weather, including both heat and cold.

Bob then questioned the growth related vehicle proposed in 2015 and questioned if it is a replacement vehicle, Darcy replying that this is another use for development charges, further noting that this growth truck will replace one of the current fleet and will be a dual purpose vehicle.

Bob then spoke noting Fire Services is running a significant overdraft in fire and rescue vehicles and noted in 2017, Fire Services will be overdrawn by \$900,000. Darcy spoke in response noting that the Town is still generating development charge revenues in excess of a half million dollars.

Duncan then questioned if an equipment reserve has been set up for Fire Services, Darcy replying that Fire Services does not have an equipment reserve, further noting that when the asset management plan is in place, that Council can move forward with an equipment reserve and will be able to budget for truck replacements.

### **Conservation Authority**

Robert then spoke noting Council representatives sit on both the Nottawasaga Valley Conservation Authority ("NVCA") and the Grey Sauble Conservation Authority ("GSCA"). Robert noted that a 2% increase was budgeted in 2012, and 3% thereafter for the conservation authorities budget increases. Councillor Martin spoke noting GSCA has not produced a budget yet, Chair Ardiel noting that a 3.5% increase is proposed at NVCA, but that this increase is not final and that the NVCA Board of Directors would like this increase to be brought in under 2%.

Duncan then questioned if there are any source water protection concerns in The Blue Mountains, David replying that Source Water Protection Plans have been submitted for approval and that the Town has limited exposure, further noting in 2015, the Town will have to become involved for exposure at two wells in Clearview that effect two properties in The Blue Mountains. David confirmed that no budget money has been identified in 2013 or 2014 budget.

### **Health and Social Services**

Robert spoke regarding the grant to the Health Clinic.

### **Police Services**

Robert spoke regarding the Police Services contract and noted an increase of \$82,000, being a 3% increase, is proposed in 2013. CAO Troy Speck spoke noting the contract has not been received by the Town as at this time.

Duncan then questioned what the rebate has been in the last five years, Robert replying that the rebate has ranged from \$60,000 to \$130,000 in the past five years.

Bob then spoke questioning if the 2015 significant increase is a catch-up versus an increase in personnel, Robert replying yes, further noting that 2013 has some catch-up too, further referencing a non-contract formula. Bob then confirmed there is no increase in the police complement, Robert confirming no.

### **Building and Planning**

David spoke regarding the Planning and Building Department proposed 2013 budget. David noted the activity revenue was \$235,000 versus the projected \$200,000, and spoke regarding the salary gapping because of the departure of the Senior Policy Planner in October this year.



David noted the 2013 Budget includes the 2013 Official Plan five year review and the replacement of the vacant position to be filled in early 2013. David confirmed the GIS contract will not be renewed and that the legal budget is proposed to be \$140,000 regarding the Official Plan review and OMB matters. David confirmed the consulting budget is at \$97,500.

David then spoke regarding the Building Department and noted there has been a decrease in expenditures in Building, but referenced significant insurance premium increases in 2013. David spoke briefly regarding on-line payment for by-law infractions and alarm registration fees.

David then spoke regarding the proposed animal control budget and the CATSNIP and pound and vet services budgets.

David noted that building activity is down \$100,000 from 2012 and that the deficit is estimated to be \$222,000.

David then noted the By-law budget includes the rollout of the short term accommodation program, including draft by-law, salaries and benefits of \$132,180. David noted the short term accommodation program costs of approximately \$175,000 is projected to be a cost revenue generating program.

David then reviewed the operating Planning and Zoning budget. Ellen questioned if an amount has been factored in for defending the short term accommodation licencing by-law, if required, David replying yes.

David then spoke regarding Building Inspection, noting salaries are reduced given the decrease in development in the Town, further noting that 65 building permits were issued this year, with 75 units projected in 2013.

David then spoke regarding the 2013 Budget revenue and noted 2013 is the third year of 6% increases in building fees.

David spoke regarding animal control and noted the Town is paid to process claims for livestock losses.

Joe then questioned if the Town was challenged on its short term accommodation program, if revenues would be received in 2013, David replying that the Town could be challenged and noted the Town should have the short term accommodation staff person in the office before the program is implemented.

David spoke regarding the Official Plan review program and noted he has taken over the management of the program with the departure of the Senior Policy Planner and referenced recent meetings with the consultant. David noted it will be aggressive to complete the Official Plan review in 2013.

Bob then questioned the status of the consolidated zoning by-law, David replying that the work has been substantially completed and that it will take three to six months following the official plan review. David noted the Thornbury zoning mapping is now on-line and that the Township of Collingwood zoning will be on-line in 2013.

Deputy Mayor McKinlay, as Chair of the Planning and Building Committee, then thanked David for his presentation.



Councillor Halos then questioned if any new positions are proposed in this budget, Reg replying no.

Councillor Gamble then referenced the interfunctional transfer and questioned if this amount is based on a percentage of cost or time incurred, Reg replying that the engineering division carries the overall administration of the Engineering and Public Works department, further noting they work on taxation and user rate matters and a percentage was determined and transferred. Robert then spoke noting this percentage will be updated in 2013.

Duncan then questioned interfunctional transfers of \$488,489, Robert replying that \$74,000 has not been charged out. Reg then spoke noting revenues have been reduced because of the economy and development is down.

Reg then spoke regarding roads, Joe then questioned what is included in fees and charges, Manager of Roads and Drainage Jim McCannell replying entrance permits, etc.

Duncan then questioned if there is a capital program included here, Reg replying yes, capital numbers are included in this budget.

Bob then referenced an increase in operating budget, Robert noting this amount includes materials used in the roads department, gravel, etc.

Councillor McKean then spoke regarding expenses of the EPW department, being \$3.1M proposed in 2012, but the year-end forecast indicates \$2.1M, Reg spoke in response noting professional fees of \$900,000 relating to 3 Class EA studies have not started yet. Robert noted that this will be re-budgeted in 2014.

Joe then noted the cost of gravel is increased because the gravel is no longer coming from the Town's landfill site at no cost.

Robert noted that minor capital is down \$216,000, but that the transfer to capital is up \$249,000.

Reg then spoke regarding the Clendenan Bridge noting it is included in the 2014 budget and is currently open for pedestrian use only.

Reg then spoke regarding road works. Duncan questioned if the road surfacing program is based on the roads needs study, Jim McCannell replying that the road resurfacing program is a seven year cycle, further noting that this year the focus will be on the 10<sup>th</sup> line from County Road #13 to County Road #19.

Duncan then questioned reference to Napier, Heritage and Pioneer Lane, Jim replying that Napier will be asphalt. Reg then noted that Bruce Street to Victoria Street is a development charges road and needs work now, further noting that this section of road is next on the list to be approved.

Councillor McKean then spoke questioning if a traffic count was done on Heritage and Pioneer Lane, further questioning if it is justified to spend \$175,000 on this road, Reg replying that \$175,000 is to go towards resurfacing and toward asset management, further noting that if the \$175,000 is not spent on this road, that it should be spent on another road. Darcy then spoke noting staff are trying to monitor the assets we have and that Council should provide direction on the roads to be improved. Darcy then noted that the \$175,000 could be put in the roads reserve if Council decides that the identified roads should not be improved at this time.

John then spoke in response noting the \$175,000 should be put toward another area of the municipality for roads improvements.

Duncan then spoke concurring with Councillor McKean, further noting that staff should determine if Heritage and Pioneer Lanes are structurally sound and if so, the \$175,000 should be spent elsewhere in the municipality. Reg then spoke noting the roads needs study is due to be updated in 2013.

Councillor Gamble then spoke concurring with Councillor McKean and Deputy Mayor McKinlay. Bob then spoke regarding Louisa Street and Elma Streets, noting they should not be improved at this time and that other roads in poorer condition should be improved first.

Councillor Halos then spoke noting Council has given staff the tools to rate the roads and that Council should leave it up to staff to identify and improve the roads in accordance with the roads needs study.

Duncan then spoke questioning if the surface treatment program will bring the Town's roads up-to-date, Jim spoke in response noting staff have done their best, further noting recently there were a couple of big years in road maintenance and that we have caught up over the last couple of years and currently the roads are not in bad condition. Jim noted that the seven year cycle needs to be maintained.

Ellen then spoke commending staff, further noting staff have a good plan in place, and that the roads budget should not be reduced. Ellen noted in future, Council could change a project by motion, further noting this is a sensible plan that can be massaged.

Chair Ardiel then spoke noting roads are very important and that the roads budget should not be reduced.

John then spoke noting Council need to remember that the Town is trying to mitigate expense to the taxpayers, further noting that enhancements to the budget will not come forward without cost to the taxpayer, unless something is cut from the current budget as presented.

Joe then spoke concurring with Councillor McKean, that Napier Street should be removed from the budget as this road should not be improved to be further reconstructed in two years. Reg then spoke noting this can be discussed further at the Infrastructure and Recreation Committee.

Darcy then spoke noting many enhancements deal with changes to offset operations, further noting that the Town is spending or putting in reserves \$2M which is short by \$2M each year. Darcy noted that Council needs to understand the situation in removing capital and that staff should bring forward other capital projects that are in dire need.

John then requested further information on bridge replacement, Darcy replying that bridges are classified as capital works. Joe then spoke noting he believes this is premature and that the money should be spent elsewhere.

Reg then spoke regarding Napier Street noting the improvements on Napier do not include curb and gutter, further noting it will likely be sections cut along the road and noted he does not anticipate that the developer would pay for road improvements. Reg then noted in the far future, Napier will likely be updated to a full urban standard.

Darcy then spoke noting Council needs to recognize that Council have identified the projects that are development charges roads and that there will be limited development charges over the next five years.

Reg then spoke regarding the Ravenna Roads Depot expansion, noting a study has been completed that identifies Ravenna as the right location for expansion, and noted that Council should consider the expansion in 2014.

Duncan then spoke noting the long term plan anticipates development and roads operations should have a heated area, further noting that protected cold storage is beneficial too. Duncan noted he would like to see a 50' x 80' building constructed so it could be improved in the future, and that staff should determine if there is a way that development charges could fund the immediate construction of a cold storage building for roads operations.

Bob then spoke noting he appreciates Deputy Mayor McKinlay's comments, but noted the majority of the roads requirements are closer to the lakefront and that perhaps there should be a facility constructed north of County Road #40, further noting that the Town could then maintain the roads with its own forces, not through contract snowploughing. Bob then noted there could be a concern with adequate water supply in Ravenna. Reg then noted that the needs study identified in the 20 – 25 year plan that a satellite depot would be constructed in Craighleith, and then at Castle Glen.

Reg spoke noting this discussion can be brought forward through the Infrastructure and Recreation Committee.

John then spoke in response to Councillor Gamble and questioned if satellite depots are anticipated in the future, if such a depot should be constructed now in Craighleith. Reg spoke in response noting that a determination will have to be made as to when a satellite depot is required. John then concurred that it is a good idea to have this discussion at the Infrastructure and Recreation Committee.

Gail then questioned if the Town could build an addition to the County building on County Road #40, Duncan replying that the Town could propose this to the County. Gail noting this would be a good discussion to have at the Infrastructure and Recreation Committee.

Joe then questioned reference to \$182,000 for machinery and equipment replacement, Reg noting this is for replacement of a backhoe and grader refurbishment to extend the life of the grader by 5 to 7 years.

Bob then spoke noting he has concern with streetlighting and questioned how Council can gain an understanding of streetlight requirements as he believes some streetlights are too close together and that there are too many streetlights in some places. Reg spoke in response noting that a consultant has been retained to review the Engineering Standards on engineering best and minimum levels of light that will provide Council with feedback, including LED and dark sky lighting. Reg noted the report will come to the Infrastructure and Recreation Committee, once received. Reg confirmed there is no lighting level legislation.

### **Solid Waste and Environmental Initiatives**

Manager of Solid Waste and Environmental Initiatives Jeff Fletcher then spoke regarding the increases proposed for 2013, including landfill monitoring, capital project related to land acquisition and well work and stream sampling in 2013. Jeff confirmed there is additional monitoring required in 2013 over 2012.

Jeff noted the majority of the budget is for compaction, further noting the cost associated with a lightning hit at the landfill will cost some money as well.

Jeff then spoke regarding revenue, including the sale of steel, electronics, fees and charges, noting total expenses of \$500,000. Jeff noted that the scale revenue is about half of this amount.

Jeff then spoke noting staff are working toward the landfill expansion, further noting currently there is a request for proposal out for the design, construction, administration and monitoring of the expansion. Bob then spoke questioning if the capital project of \$7.5M could be phased in, Jeff replying that “phasing-in” is an approach that the successful firm will consider, further noting that the details will be reviewed in detail and that the cost to treat the leachate will be considered at that time. Bob noted that the cost to finance the project should be considered too. Jeff spoke regarding leachate treatment and that the cost of piping, and weighing all costs to compare to the costs of trucking will be considered, further noting that the main goal is the increased capacity.

John then spoke questioning if the landfill is receiving much infiltration, Jeff replying that any leachate is infiltration contaminated water, further noting that the new design will not have infiltration because it is lined.

Joe then referenced wages and salaries and questioned why they are over-budget, Jeff replying that it is likely because of increases in pay, salary step increases, and the increase in benefit costs. Jeff confirmed that no new staffing is proposed, that the same level of staff is proposed as in 2012. Jeff confirmed that the Environmental Initiatives Coordinator position was made full time in 2012. Robert then spoke noting he will review the landfill salary and wages in 2012 to determine why it is overbudget.

### **Garbage Collection**

Jeff reviewed the garbage collection budget noting it does not include recycling, further noting the increase in cost is an escalation to the contract, slight increase in wages that is likely attributed to cost of living increases and step-increases.

### **Environmental Initiatives**

Jeff then reviewed the environmental initiatives and sustainability budget, further noting that energy management has legislated responsibilities.

Jeff then spoke regarding waste diversion and confirmed the budget is static in 2013, further noting that the capital budget will see source separated organics in 2014 and confirmed there is work to do to get ready for this in 2014. Jeff noted that the Infrastructure and Recreation Committee has set a goal of 30% source separated organics, further noting that 30% will save five years of capacity at the landfill.

Jeff then confirmed that communications, training and travel, and administration is slightly reduced in 2013.

Duncan then referenced funding from Waste Division Ontario and questioned if there are any changes proposed in the future, Jeff replying yes in 2015, further noting that there are steady increases, and confirmed the more efficient the landfill is, the more cost per tonne in funding is received. Jeff confirmed that the Town can receive up to 60% of costs.

Bob then spoke referencing the low revenues from the sale of recyclables, Jeff replying that yes revenues are down, further noting an analysis was done and confirmed that the contractor is working within the contract terms, further noting that the current contract expires after six years and that the Town is currently in the fourth year of the contract.

## **Library**

Councillor Halos spoke as Council representative of the Library Board to review the Library's budget. Joe introduced Terri Pope as the new Library CEO, and thanked Carol Cooley, former Library CEO for her work with the Library.

Joe spoke noting the Library is a wonderful facility. Joe noted the Library Board reviewed the 2013 budget and is suggesting a 1% increase over last year's budget. Joe referenced the proposed 2% cost of living increase and step-increases in salaries. Joe referenced an additional 13 hours of weekly service from September to June and an additional 17 hours of weekly service in July and August. Joe then noted there has been a steady increase in use of the library.

Joe referenced a 4% increase in administration for printing, reduced training and travel, increase of 6% for utilities and an increase in insurance. Joe noted that the Library had several reserve funds that were not attracting interest so the reserves were collapsed and combined to create a new reserve fund to earn interest.

Joe then referenced the interfunctional transfer to the Town for administration.

Joe then spoke regarding the Library capital budget noting it includes books and collections, furniture and equipment. Joe noted that the Library carpeting is to be replaced in the future and that money is being put into reserves for this purpose. Joe confirmed that there are approximately 100,000 annual library users.

Mayor Anderson spoke noting the Library is a valuable asset to the community. Ellen then questioned reference to 29% increase in financial expenses, Joe replying this is for insurance.

Bob then spoke questioning if the carpet replacement of \$27,000 is for all areas of the Library, Joe replying the quote was received for carpet replacement that would allow the shelving units to remain in place in the main areas. Bob then spoke noting the cost of the Library is increasing more than that of any other service. Bob noted the Library should not have an increase in its budget. Joe spoke in response noting a 1% increase is realistic and confirmed the Board manages the Library budget well and that all aspects of the Library budget is reviewed.

Moved by: D. R. McKinlay                      Seconded by: John McKean

THAT the draft Library budget be brought forward as presented for final consideration by Council in the 2013 Budget, Carried.

Robert then spoke noting the budget review will continue at the next Special Meeting of Council.

**D. Adjournment**

Moved by: D.R. McKinlay                      Seconded by: Ellen Anderson

THAT this Council does now adjourn at 5:02 p.m., Carried.

.....  
Gail Ardiel, Acting Chair

.....  
Corrina Giles, Town Clerk