

## Minutes - Recreation Committee



**MEETING DATE:** December 08, 2005  
**LOCATION:** The Blue Mountains Council Chamber  
**PREPARED BY:** Stephen Keast, Clerk

### A. Call to Order

- Chair Donna Atkinson called the meeting to order with all members in attendance, save Councillor Martin, Rick Bergman, Brian Kane and Bill Abbotts, all absent due to previous commitments.
- Also in attendance was Director of Recreation Shawn Everitt.
- Approval of Agenda  
Moved by: John Metras                      Seconded by: Robert J. Gamble  
THAT the Agenda of December 08, 2005 be approved as circulated, including any items added to the Agenda, Carried.
- Declaration of Pecuniary Interest
- Previous Minutes  
Moved by: Jack Peckitt                      Seconded by: Robert J. Gamble  
THAT the Minutes of November 10, 2005 be adopted as circulated including any revisions to be made, Carried.

### B. Deputations / Presentations

5:00 pm – Alan Chesworth, Brian Wooten, Thornbury Yacht Club – Harbour pavilion proposal

Mr. Chesworth then reviewed a proposal for the construction of a pavilion in the Thornbury Harbour in partnership with other groups and bodies. Alan noted previous reviews of the Harbour including the CAUSE Study recommended development of the Harbour as a destination, adding a pavilion would be a useful focal point, integrating walkways and promoting community events and private functions.

Alan noted such a pavilion would become Town property and be integrated into general operation of the Harbour.

Alan then proposed the Yacht Club form a Task Force to determine feasibility of the project with representation from the Recreation Committee, adding final Yacht Club funding would have to be approved by the membership.

Rick Bergman then attended the meeting.

Jack then noted the Leisure Activities Plan has recommended a pavilion be located in the Harbour area with partnered projects strongly recommended.

Councillor Gamble then noted preliminary support for the proposal and questioned expected funding from the Town, Alan noting no funding expectations were in place at this time, adding a 2004 cost estimate of \$70,000.00 was obtained with the Yacht Club willing to fund up to 50% at that time.

Donna then questioned the proposed location, Alan noting in the general area of the washroom building, given existing infrastructure and non-interference with winter boat storage.

John then noted preliminary support for the proposal, adding Shawn would be the appropriate Committee contact person at this time with regular reporting on progress to follow.

The following Resolution was then presented:

Moved by: Jack Peckitt                      Seconded by: Rick Bergman

THAT Director of Recreation Shawn Everitt in consultation with the Thornbury Yacht Club form a Task Force to study and develop the proposal for a Thornbury Harbour pavilion.

In speaking to the Motion, Donna then questioned timeframes, Alan noting it would be preferable to come to conclusion in the next few months with the initial issue being confirmation of funding.

The Committee then voted on the Resolution, Carried.

### **C. Staff Reports**

#### 1. REC.05.12, BVAA Waive of rental fee

Shawn then reviewed the Staff Report and the following Resolution was then presented:

Moved by: John Metras                      Seconded by: Rick Bergman

THAT this Committee does hereby receive and adopt Staff Report REC.05.12, "BVAA Waive of Rental" and further does support the Recommendation contained therein, being that the rental fee of \$256.80 plus GST for the December 8, 2005 membership meeting for the potential amalgamation of the Beaver Valley Athletic Association and the Meaford Minor Sports Association be waived with said fee to be applied against the Recreation Committee subsidization budget, Carried.

2. REC.05.17, Harbour Trail Linkage

Shawn then distributed a revised Report for information purposes, noting use of Town Staff and equipment resulted in the project coming in well under budget.

Donna questioned if use of Town resources offset their ability to perform other jobs, Shawn replying no, adding use of Town Staff and equipment rather than contractors made scheduling much easier for all parties.

Shawn noted many compliments have been received on the trail section and those persons with concerns were contacted and it was explained the trail was actually developed on a fire route where no parking was permitted which will make enforcement easier, adding it was suggested an angler's representative work with the Committee when considering such projects.

Jack then suggested some lookout locations would be appropriate given the scenic location of the trail, John noting SuperBuild funding may be available given the project came in under budget.

The following Resolution was then presented:

Moved by: John Metras                      Seconded by: Jack Peckitt

THAT this Committee does hereby receive Staff Report REC.05.8(b), "Harbour Trail Linkage" for information purposes, Carried.

3. CAO.05.42, Craigleith Community Centre – Request for snow plowing

Shawn then reviewed the Staff Report, noting the Town had never previously paid for Craigleith CC snow plowing prior and Staff recommended the invoice not be paid at this time pending conclusion of discussions with Hall Boards on future management practices.

Councillor Gamble then noted the Town had previously investigated having the snow plow clear the drive and parking area when in the area but the equipment was too large for the area. Bob further noted the Board works well in managing the property for the Town and pays all other associated bills, recommending the Committee consider payment of the snow clearing invoice.

John then questioned other Hall operations, Bob noting the CCC has revenues of approximately \$4,500.00 per year with all bills paid, with Ravenna Hall revenues of approximately \$700.00 with the Town covering any excess bills.

RB Waind then concurred with Bob, noting the Craigleith CC was well run and the Board paid all other bills and the Committee could consider paying for snow plowing.

Shawn clarified the issue was the submission of an invoice for snow clearing that had never been previously paid by the Town, adding once the matter was reviewed and a policy put in place the matter could be further considered.

Bob noted he received a written request for consideration which he forwarded to the Town CAO for consideration, adding the Town performs all summer maintenance on the property.

Jack then noted the Report shows the CAO and Shawn are in discussions with Hall Boards on the matter and perhaps the Committee should defer consideration pending the discussion, John concurring, adding policy should be developed to address such matters rather than the Committee consider individual invoices.

The following Resolution was then presented:

Moved by: Robert J. Gamble    Seconded by: Rick Bergman

THAT this Committee does not accept the Recommendation in Staff Report CAO.05.42, "Craigleith Community Centre – Request for snow plowing" and further does recommend payment of the snow plowing invoice on a one-time basis until policy direction is in place.

In speaking to the Motion, RB Waind noted the matter could be considered for payment from the 2006 budget and initial payment deferred at this time pending policy development.

The following Resolutions were then presented:

Moved by: Robert B. Waind    Seconded by: John Metras

THAT the Motion considering recommendation of payment of the Craigleith Community Centre snow plowing invoice be tabled, Carried.

Moved by: John Metras    Seconded by: Robert B. Waind

THAT payment of the Craigeith Community Centre snow plowing invoice be referred back to the Town CAO to develop policy direction in Community Hall management matters, Carried.

4. CAO.05.43, Thornbury Riverwalk Trail and Lookout

Shawn then reviewed the Staff Report, noting the Riverwalk Trail is a SuperBuild project that was re-tendered and given time extension for completion by SuperBuild, adding the SuperBuild projects can now be administered by the Recreation Committee and Staff.

John then questioned if the Trails Committee concurred with the recommendation, Shawn noting the Committee understood the SuperBuild projects would be passed to the Recreation Committee, Donna noting Shawn Postma would continue to be the Trails contact to the Committee.

John then noted the Trails Committee made a significant contribution, Jack noting the importance of recognizing the Committee for their work and efforts in an appropriate manner, Shawn to investigate.

The following Resolution was then presented:

Moved by: Robert J. Gamble    Seconded by: Jack Peckitt

THAT this Committee does hereby receive and adopt Staff Report CAO.05.43, "Thornbury Riverwalk Trail and Lookout" and further does support the Recommendations contained therein, being that it is recommended that:

1. Council does authorize Staff to proceed with the project reporting back to Council prior to re-tendering the Riverwalk Trail and Lookout in early 2006; and
2. Council does recognize the completion of duties of the Trails Sub-Committee of the Recreation Committee and Sub-Committee members be thanked for their contribution, Carried.

#### **D. Correspondence**

1. Request to name a parkette

The following Resolutions were then presented:

That with regard to subsection 239(2) of the *Municipal Act, 2001*, this Committee do now move into closed session in order to address matters pertaining to

personal matters about an identifiable individual, including Town or local board employees;

And with regard to a request to name a parkette after a person.

Committee moved into closed session at 6:10 pm

Committee moved into public session at 6:24 pm

Moved by: Robert J. Gamble                      Seconded by: John Metras

THAT a request to name a parkette be tabled pending preparation and approval of an appropriate naming policy for municipal property, Carried.

2. Beaver Valley Outreach – Thank you to Committee for Thanksgiving support

### **E. New and Unfinished Business**

Leisure Activities Plan update

Shawn then provided an update on the status of the LAP, noting the Committee is proposing to present the final draft Plan to Council in late January. Jack noted an important component of the Plan is a framework for the establishment of partnerships.

Donna then requested Parks Supervisor Terry Green and Facility Operator Ryan Gibbons be in attendance at the January meeting to provide overviews of the past year's operations.

As there was nothing further before the Chair, Donna thanked Committee members for their work leading to and following establishment of the new Recreation Committee.

### **F. Next Meeting Date**

January 12, 2006, 5:00 pm

### **G. Adjournment**

Moved by: John Metras                      Seconded by: RB Waing

THAT this meeting do now adjourn, Carried.