

AGENDA: Finance and Administration Committee (Revised)



MEETING DATE: December 18, 2007

MEETING TIME: 2:00 pm

LOCATION: The Blue Mountains Committee Room

PREPARED BY: Stephen Keast, Clerk

A. Call to Order

- Approval of Agenda

Recommendation (move, second)

THAT the Agenda of December 18, 2007 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

Recommendation (move, second)

THAT the minutes of November 20, 2007 be approved as circulated, including any revisions to be made.

B. Deputations/Presentations

None

C. Staff Reports as circulated

C.1 Sale and Other Disposition of Land, A.07.31 (Revised)

SK

Recommended (Move, second)

THAT Council receive Staff Report A.07.31 (Revised), "Sale and Other Disposition of Land" (Revised) and enact a By-law to adopt Town Policy POL.COR.07.02, Sale and Other Disposition of Land, and further does give direction to Town management and staff to implement the Policy in all actions and decisions with regard to the sale and other disposition of land to be considered by Council in the public interest.

C.2 Provision of Notice and Manner of Giving Notice, A.07.34 SK

Recommended (Move, second)

THAT Council receive Staff Report A.07.34, "Provision of Notice and Manner of Giving Notice" and enact a By-law to adopt Town Policy POL.COR.07.03, Provision of Notice to the Public, and further gives direction to Town management and staff to implement the Policy in all actions and decisions requiring the provision of notice to the public.

C.3 Delegation by Council of Powers and Duties, A.07.35 SK

Recommended (Move, second)

THAT Council receive Staff Report A.07.35, "Delegation by Council of Powers and Duties" and enact a By-law to adopt Town Policy POL.COR.07.04, Delegation by Council of Powers and Duties, and further gives direction to Town Council and Staff to implement the Policy in all actions and decisions of the municipality.

C.4 Consideration of Sale of Leming Street Lane, A.07.36 SK

Recommended (Move, second)

THAT this Committee receives Staff Report A.07.3, "Consideration of Sale of Leming Street Lane" and authorizes dividing the estimated appraisal cost (\$1,000.00) on a percentage base of the proposed land purchase (330 square feet, 17%, 1,650 square feet, 83%), with these costs to be presented in writing to the two adjacent landowners and upon receiving cheques in the requested amount and signed agreement to pay additional if necessary or accept rebate if lesser, the appraisal process be initiated.

C.5 Monthly Budget Variance Summary Reports – November, 2007 RC

Recommended (Move, second)

THAT Council receives the Monthly Budget Variance Report – November, 2007 for information purposes.

C.6 2008 Budget Update (verbal) ET

D. Correspondence

D.1 Nottawasaga Valley Conservation Authority – 2008 Budget and Levy

Recommended (Move, second)

THAT Council receive correspondence from the NVCA titled "2008 NVCA Budget and Municipal Levy Requirements" for information purposes and referral to the 2008 municipal budget process.

E. New and Unfinished Business

E.1 Affordable Housing Project – Change in Scope, FS.07.41

ET

Recommended (Move, second)

THAT Council receive Staff Report FS.07.41, “Affordable Housing Project – Change in Scope” for information purposes.

F. Next Meeting Date

January 22, 2008

G. Adjournment

Recommended (Move, second)

THAT this meeting do now adjourn to meet again on January 22, 2008, at 2:00 pm, or at the call of the Chair.