

**STAFF REPORT: ADMINISTRATION**



**REPORT TO:** Council  
**MEETING DATE:** March 26, 2007  
**REPORT NO.:** A.07.15  
**SUBJECT:** 2007 Summer Council Schedule  
**PREPARED BY:** Stephen Keast, Clerk

**A. Recommendations**

THAT Council receive Staff Report A.07.15, "2007 Summer Council Schedule" and authorize the following 2007 summer Council schedule:

1. Council meetings will not be scheduled the weeks of July 30, August 6, August 13 and August 20. August 27 would be scheduled as a Council meeting and Wednesday, September 5 as a Planning Council meeting. The normal meeting rotation would then be in place.
2. Standing Committee meetings will not be scheduled the weeks of July 30 and August 6. Committees would meet the weeks of August 13 or 20 (depending) for Reports to be completed by August 23 for the August 28 Council meeting.
3. For the August 27 Council meeting only, Council authorizes an exemption from the Procedural By-law for preparation of Council Agenda packages on Thursday, August 23, not later than 3:00 pm.

**B. Background**

1. In 2006, Council adjourned for the weeks of July 31, August 7, 14 and 21.

**C. Budget Impact** (cc: Treasury if required)

1. None.

**D. Attached** (Relevant documentation not personal information about an identifiable person)

1. None

Respectfully submitted,

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Stephen Keast, Clerk