

AGENDA: INFRASTRUCTURE & RECREATION COMMITTEE



MEETING DATE: TUESDAY September 13th 2011
MEETING TIME: 7:00 pm
LOCATION: Ravenna Hall
PREPARED BY: Jenny Ferraro, Administrative Assistant

A. Call to Order

A.1 Approval of Agenda

Recommended (Move, Second)

THAT the Agenda of the September 13th 2011, Infrastructure & Recreation Committee Meeting be adopted as circulated.

A.2 Declaration of Pecuniary Interest

A.3 Previous Minutes

Recommended (Move, Second)

THAT the minutes of the August 9th 2011 Infrastructure and Recreation Meeting be adopted as circulated, including any revisions to be made.

Recommended (Move, Second)

THAT the closed session minutes from the August 9th 2011 Infrastructure and Recreation Meeting be adopted as circulated, including any revisions to be made.

B. Deputations/Presentations

B.1 Jeff Bray of Form Media

Re: RT07 Tourism Signage

B.2 Serena Goitanich & Robert Ketchin - Castle Glen Ratepayers Association

Re: Solid Waste Removal, Snowplowing and Road Service for Castle Glen Development

C. Staff Reports as circulated

C.1 EPW.11.075 Award of the Tandem Drive Snowplow Truck Tender No. 2011-40-T-EPW Jim McCannell

Recommended (Move, Second)

THAT Council approve the Award of the Supply and Delivery of one Tandem Drive Snow Plow Truck, Tender No. 2011-40-T-EPW, to Lewis Motor Sales Inc. in the amount of \$234,831.25 excluding HST; and,

THAT Council approve a purchase contingency in the amount of \$10,000 for unforeseen requirements approved at the discretion of the Manager of Roads and Drainage as outlined in Report EPW.11.075 entitled "Award of the Tandem Drive Snowplow Truck Tender No. 2011-40-T-EPW".

C.2 EPW.11.077 Award of Proposal 2011-38-P-EPW – Wensley Drive Sanitary Servicing and Road Reconstruction

Derek Crawford

Recommended (Move, Second)

THAT Council receive Report EPW.11.077 entitled Award of Proposal 2011-38-P-EPW – Wensley Drive Sanitary Servicing and Road Reconstruction; and,

THAT Council approve the award of the Wensley Drive Sanitary Servicing and Road Reconstruction Engineering Services Contract (2011-38-P-EPW) to C.C. Tatham & Associates Ltd., in the amount of \$147,494 consisting of \$137,494 upset fee estimate plus \$10,000 fee contingency, excluding HST; and,

THAT the Mayor and Clerk be authorized to execute the Engineering Services Agreement Documents for 2011-38-P-EPW.

C.3 EPW.11.078 Emergency Excavation on Town Owned Road Allowances- Policy Development

John Caswell

Recommended (Move, Second)

THAT Council direct Staff to prepare a policy for emergency excavations on Town owned road allowances as outlined in Report EPW.11.078 entitled "Emergency Excavations on Town owned Road Allowances Policy Development".

C.4 EPW.11.081 Landfill Capacity Contingency

Jeffery Fletcher

Recommended (Move, Second)

THAT Council receive Staff Report EPW.11.081, "Landfill Capacity Contingency" for their information; and,

THAT Council direct Staff to obtain an Emergency Certificate of Approval to increase the capacity of the Town's Landfill; and,

THAT Council authorize Staff to retain Golder Associates Ltd. for engineering services related to applying for an Emergency Certificate of Approval for the cost of \$7,400 with a contingency of \$1,000 for a total upset limit of \$7,000 not including applicable taxes.

C.5 EPW.11.082 Municipal Hazardous or Special Waste Agreement

Jeffery Fletcher

Recommended (Move, Second)

THAT Council receive Staff Report EPW.11.082, "Municipal Hazardous or Special Waste Agreement"; and

THAT Council authorize the Mayor and Clerk to execute the "New Municipal Hazardous or Special Waste Services Agreement", between the Town and Stewardship Ontario, upon approval by the Town Solicitor and the Director of Engineering and Public Works.

C.6 EPW.11.083 Castle Glen Solid Waste Curbside Collection Service

Jeffery Fletcher

Recommended (Move, Second)

THAT Council receive Staff Report EPW.11.083, "Castle Glen Solid Waste Curbside Collection Service"; and,

THAT Council endorse Staff to initiate curbside solid waste collection in the Thunderhill Development within the Castle Glen Development Area.

C.7 EPW.11.084 Engineering and Public Works Vision and Mission Statement

Reg Russwurm

Recommended (Move, Second)

THAT Council endorse the Vision and Mission Statement for the Engineering and Public Works Department as outlined in Staff Report EPW.11.084, "Engineering and Public Works Vision and Mission Statement".

D. Information Reports/Correspondence

D.1 Minutes of Museum Advisory Committee

Rob Potter

Recommended (Move, Second)

THAT Council receives the Museum Advisory Committee Minutes held on July 19th 2011 for information purposes.

D.2 EPW.11.079 Comprehensive Leak Detection Survey of the Town's Water Distribution System Update

John Caswell

Recommended (Move, Second)

THAT Council receive Report EPW.11.079 entitled "Comprehensive Leak Detection Survey of the Town's Water Distribution System-Update" for their information.

D.3 EPW.11.080 Capital and Development Status Report

Mike Campbell

Recommended (Move, Second)

THAT Council receive Staff Report EPW.11.080 entitled "Capital and Development Status Report" for their information.

E. New and Unfinished Business

E.1 Beaver River and Clendenan Bridge Improvement Update

R.J Gamble

E.2 Engineering and Public Works Draft 2012 Capital Budget Overview

R. R.

F. Next Meeting Date

Tuesday, September 27th 2011 – 7:00pm – Service Review

Tuesday, October 11th 2011 – 7:00pm

G. Adjournment

Recommended (Move, Second)