

MINUTES: INFRASTRUCTURE & RECREATION COMMITTEE



MEETING DATE: TUESDAY, October 13, 2009
MEETING TIME: 8:10 pm
LOCATION: Beaver Valley Community Centre – Small Hall
PREPARED BY: Krista Royal, Administrative Assistant

A. Call to Order

Present: Duncan McKinlay, John McKean, Bob Gamble, Cam Kennedy, Reg Russwurm, John Caswell, Jim McCannell, Jeff Fletcher, Shawn Everitt, Ryan Gibbons, Paul Graham, Krista Royal

Regrets: John McGee

A.1 Approval of Agenda

Reg Russwurm and Councillor Bob Gamble informed Committee that there are additions/changes to the agenda:

With Additions:

1. EPW.09.099 Clarksburg Parking Improvements
2. Landfill Charge Exemption from Tornado Damages

Reg noted that the presentation will move from the beginning of the meeting to the end to accommodate Staff timelines.

Moved by: John McKean Seconded by: Bob Gamble

THAT the Agenda of the October 13, 2009, Infrastructure & Recreation Committee Meeting be adopted as circulated.

“CARRIED”

A.2 Declaration of Pecuniary Interest

None.

A.3 Previous Minutes – September 22, 2009

Reg noted in the previous minutes John Caswell was recorded as present and regrets, but John was not in attendance to the September 22, 2009 meeting.

Moved by: Bob Gamble Seconded by: John McKean

THAT the minutes of the September 22, 2009 Infrastructure & Recreation Committee be adopted as circulated.

“CARRIED”

B. Deputations/Presentations

B.1 EPW.09.091 Draft 2010 Capital Plan – Engineering & Public Works Department – Reg Russwurm

Following Staff Reports, Reg presented to the Committee the Draft 2010 Capital Plan.

Bob addressed his concern of the amount of projects that are Development Charge funded projects and the work being done prior to the actual start date.

Committee discussed the Lora Bay Reservoir and the funding of the project with respect to development charge reserves. Reg advised that he will clarify with Darcy Chapman on the status of the reserves. Reg noted that this information is provided within the Budget binders. Bob stated that the Development Charges study assumes we are collecting fees upfront, but that isn't the case.

Committee concurred that the details of the proposed Capital Projects with dollar value and timelines are beneficial, but would also like Staff to provide an outline of on a graph to know the status of the Development Charges reserves and proposed collected date.

C. Staff Reports as circulated

C.1 DOR.09.049 Cradle Lot Area on Harbour Property

Ryan Gibbons advised the Committee that currently the cradles are stored on the former landfill site on King Street, but there are issues with MTO as well as issues with Rotary Club. Ryan advised that there is room available on site at the Harbour. Ryan stated that the Engineering & Public Works Staff have reviewed the proposed area and advised that it would be the best site with respect to drainage.

Councillor Cam Kennedy questioned that proposed the site could be behind the public washroom. Ryan advised that it would have drainage issues.

Bob stated that the cradles will take away and distract the beauty of the Harbour, as well as kids will be crawling around them. Bob noted that the Wiarton area store the cradles on site and the cradles are all what the people see. Bob further noted that the Town should enhance the image of tourism.

Councillor John McKean questioned if the issue with MTO requires a wide load permit.

Ryan advised that the issue is using pickup trucks with flat beds and wagons are transporting the cradles, but previously farm tractors were used. Shawn Everitt further advised Committee that originally the Rotary Club utilized their own equipment and insurance, transporting as quickly as possible, not all loads were strapped properly. Shawn indicated to the Committee that the Yacht Club would only accept cradles that fold down which will allow for less storage area.

Committee questioned whether the proposed storage area would affect the Trail. Shawn advised that it is currently a path used by fisherman and that it would not infringe on the existing Trail.

Shawn advised the Committee that the topic to have the cradles stored on site was pushed by Staff due to the current use of the old landfill.

Moved by: Bob Gamble Seconded by: Cam Kennedy

THAT Council accept Staff Report DOR 09 049 "Cradle Lot Area on Harbour Property" and approve the use of 170 m2 of the South West portion of plan 1023 lot 93, at the bottom of the entrance to the Thornbury Harbour, 41 Bruce Street North, for the purpose of storing boat cradles during the boating season.

"LOST"

Shawn advised that he would need to go back with the Engineering & Public Works Department to discuss old landfill site or other sites. Committee concurred to have Staff report back to Committee with alternative solutions.

C.2 DOR.09.050 B Dock Preapproval

Bob questioned that since steel is down in price should the Town source another quote. Ryan noted that it is a single source contract and the galvanized dock will have a 70yr warrantee, which will further extend the life of the dock.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council accepts Staff Report DOR 09 050 "B dock Preapproval" and does hereby grant pre-approval in the 2010 municipal budget process for the replacement of "B" Dock in Thornbury Harbour, as per approved report number HAR.07.38, Harbour Financing Strategy.

FURTHER THAT the overall cost of the project does not to exceed \$136,500.00.

"CARRIED"

C.3 DOR.09.054 Heathcote Parkette Master Plan

Shawn presented to the Committee a large display board with the overall view of the conceptual design for the future improvements to the land. Shawn highlighted areas in his report for the use of the Beaver River corridor.

Shawn advised to the Committee that all approvals/permits are in place with the Grey Sauble Conservation Authority.

Bob addressed concerns with the park being named after George C. South. Bob noted that he has great respect to the family, but concerned about naming a facility after a person. Shawn advised that a report will be issued to Finance, outlining the feedback from the public consultation, but not necessary naming the park, possibly the pavilion. Cam noted that he had an understanding that a proposed name must come from an existing list already established by the Town. Shawn advised that the preferred list is for roads, but not for parks.

Cam questioned if the docks being taken out of the Harbour could be utilized by the Heathcote Parkette. Shawn noted that there are special docks designed with a "V" to allow easier access to get in and out of the kayaks. Cam further questioned if the docks will be affected by the flooding. Shawn advised that the docks will be removed from the water every year.

Moved by: John McKean Seconded by: Bob Gamble

THAT Council receive Staff Report DOR 09 054 "Heathcote Parkette Master Plan"

AND FURTHER THAT Council approves the Conceptual Master Plan for the Heathcote Parkette.

"CARRIED"

C.4 EPW.09.092 Contract Extension (TBM-RD-2008-09) Snow Removal – Sidewalks and Various Town Sites

Committee reviewed and discussed the various Town Sites with Jim McCannell. Bob questioned if item #12 The Blue Mountain Chamber of Commerce Building and OPP Station need to still be on the list as the OPP have relocated to a new site. Jim advised that he has not received any notification to not plow, but further noted to the Committee that he can add or remove/modify the list at any time.

Jim advised the Committee that he has not received confirmation from Grey Highlands to the status of plowing the road over Grier Creek. Bob stated that the Town pays approximately \$8,000 to \$10,000 to Grey Highlands. Jim advised that it generally pays for Grey Highlands plowing the Pretty River Roadway. Bob questioned if the Town could receive costs back from Grey Highlands for the plowing of Grier Creek.

Committee requested for Jim to check out the status of item #12 and to follow up with Grey Highlands and receiving costs back.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council approve the Contract Extension for Snow Removal – Sidewalks and Various Town Sites (TBM-RD-2008-09) to Sheridan Management in the amount of \$52.03 per hour for snow removal and \$64.90 for sanding Various Town Sites, and \$64.90 per hour for snow removal and sanding on Sidewalks, excluding GST for a total estimated cost of \$120,036 as outlined in Report EPW.09.092.

“CARRIED”

C.5 EPW.09.093 Craigmere Crescent Public Meeting

Bob addressed concern of the public from the Happy Valley Road will now have to travel 1km to pick up their mail as oppose to 40 to 50 feet. Duncan noted that hopefully the public would bring forward at public meeting.

Moved by: John McKean Seconded by: Cam Kennedy

THAT Council approve holding a public meeting to review stopping up and closing a portion of Craigmere Crescent for reasons outlined in Report EPW.09.093.

“CARRIED”

C.6 EPW.09.094 Mill Street Functional Design – Consultant Award

Reg advised the Committee on purpose of acquiring the conceptual design now. This information is important in order to set the grade for Town Hall and to better understand the costs going forward. Cam questioned if the cost would affect taxation. Reg advised that costs will be recovered from the Development Charges as Mill Street will be part of the Development Charges By-Law.

Committee addressed that they wanted to ensure that the Georgian Trail would not be altered. Reg noted that it will be considered as part of the design.

Moved by: Cam Kennedy Seconded by: John McKean

THAT Council approve the creation of 2009 Capital Budget for the preparation of a functional design of Mill Street in the amount of \$6,000 as outlined in Report EPW.09.094, “Mill Street Functional Design – Consultant Award”

“CARRIED”

C.7 EPW.09.098 Electronic Waste Collector Contract

Jeff Fletcher briefed the Committee on the background of the Report on the WEEE program implemented by Ontario Electronic Stewardship. Jeff noted to date that the Landfill Site has diverted 22 freight bins of electronic waste/approximately 5,400 kg of material.

Moved by: Bob Gamble Seconded by: Cam Kennedy

THAT Council approve the Town Solid Waste Disposal Site as a certified Electronic Waste Collector Site for electronic waste generated in The Blue Mountains, as outlined in staff report EPW.09.098, "Electronic Waste Collector Contract" and;

That the associated contract be signed and executed by Mayor and Clerk.

"CARRIED"

D. Information Reports/Correspondence

D.1 DOR.09.051 Restricted Access to Harbour

Moved by: Cam Kennedy Seconded by: John McKean

THAT Council receives staff report DOR 09 051 "Restricted Access to Harbour" for information purposes only,

AND FURTHER THAT The Thornbury Harbour access be restricted for the annual Haul-Out on October 18th 2009. Access will be restricted to any vehicles not involved with Haul-Out or not launching a boat at the public launch ramp.

"CARRIED"

D.2 DOR.09.053 Bayview Park Tree Removal

John McKean questioned if the surrounding residents are notified of the work being done. Shawn stated that Staff will go around and notify all residents to be aware of the trees being taken down, similar to the process at Lion's park.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receive Staff Report DOR 09 053 "Bayview Park Tree Removal" for information purposes.

"CARRIED"

D.3 DOR.09.055 2010 Hanging Basket Beautification

Committee discussed the partnership with the Town and the Thornbury BIA and the possibility to reduce the amount of hanging baskets. Bob mentioned that consideration be given to other areas of the Town to keep peace amongst various sections within our municipality. Cam noted that the BIA are not recognized for assisting with beautifying the Town.

Duncan noted that the Report is to be received for information purposes and that Committee can considered this item within the upcoming budget discussions.

Moved by John McKean Seconded by: Cam Kennedy

THAT Council receive Staff Report DOR.09.055 “2010 Hanging Basket Beautification” for information purposes.

“CARRIED”

D.4 EPW.09.096 2009/2010 Winter Maintenance Contracts

Reg noted that the Public Works does not want to be in the business to provide snow plowing on unassumed lands, but the three areas outlined within the Report are unique situations.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receives Report EPW.09.096 entitled “2009/2010 Winter Maintenance Contracts” for their information.

“CARRIED”

D.5 EPW.09.097 Issue Tender for Increased Compaction and Cover

Bob noted that the Staff Report circulated suggests that 15hrs/wk is required, but due to the landfill not being open on Saturdays from November to March, the Report should be revised to reduce the amount of compaction required.

Jeff stated that he would revise the report to be adjusted to reflect the closing of the landfill for 5 months and to state seasonally beside Saturday’s operation. Reg assured Committee that the Report will be brought back to Council as a Revised Report.

John McKean questioned if the invoices have been received to date and whether the contractor signs a slip at the end of the day. John further noted that the invoicing must be kept current and possibly changing the current process to keep the invoices received and paid up to date.

Jeff advised that sometimes the compaction occurs after Staff has left for the day so it's not possible to have the contractor sign a daily time sheet. Jeff further noted that he has had no success in getting the required paperwork. Jeff agrees that the current system is not working and it must change. Jeff suggested getting a time clock put on the side of the building and have the contractor punch the time clock each time.

Committee concurred that Staff research to implement a system that will benefit more control of the time/costs occurring.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receive Staff report EPW.09.097 entitled "Issue Tender for Increased Compaction and Cover", for information purposes as revised.
"CARRIED"

E. New and Unfinished Business

E.1 Road Maintenance, 167 Scandia Lane

Letter from Mr. Terry Bourque dated September 20, 2009

Jim advised Committee that a Work Order is in place with his crew to install and oversized stop sign on Hamlet. As well, trees will be trimmed back to provide clear site lines.

Reg advised that Staff can provide Committee if necessary a Report outlining the work being done and to notify that no plowing will occur on Scandia Lane. Committee concurred not to make a decision and allow Staff to follow operational process approach.

E.2 OWWA/OMWA Joint Conference

Letter from OWWA dated October 1, 2009

Reg provided the letter submitted from OWWA/OMWA outlining that the Town will be hosting the 2011 event. Committee concurred to sponsor in part, the 2010 OWWA Conference. He stated that the expected sponsor costs in 2011 will be in the amount of \$10,000 split with Collingwood as joint hosts to the event.

E.3 Landfill Charge Exemption Related to Tornado

Committee discussed the possibility of extending the Landfill Charge Exemption passes 30 days, but felt that it would be better to deal with extensions on case by case basis. Jeff added that he is concerned that he will receive more than just shingles from the tornado damage property. Committee addressed Jeff's concern in the motion presented for Council approval.

Moved by Bob Gamble Seconded by Cam Kennedy)

THAT Council approve Tornado damage exemption charge at the Landfill to be extended to Greg Ardiel for up to 3 tonnes of shingles from his Tornado damaged resident.

“CARRIED”

Reg noted that if the shingles are taken to the landfill prior to approval, the landfill will hold the fee being charged until Committee’s recommendation is received by Council at the October 26th meeting.

E.4 Location of the Infrastructure & Recreation Committee meetings

John McKean suggested that the location of the I & R Committee meetings to be a more central location for the ratepayers and to have the meetings held at the Ravenna Hall. John McKean suggested a three month trial period for the upcoming meetings.

Committee directed Staff to proceed with advertising the meeting location to be changed to the Ravenna Hall location for the next upcoming meetings starting with the 27th of October.

E.5 EPW.09.099 Clarksburg Parking Improvements

Jim briefed the Committee on the proposed Staff Report that will be going directly to Council due to critical timelines to get the parking lot improvements completed before winter.

Duncan questioned if a formal agreement is in place from the Legion as they have signs posted on their building as parking available for Legion patrons. Committee directed Jim to look into this issue.

F. Next Meeting Date

Tuesday, October 27, 2009 at 7:00 p.m., Ravenna Hall

G. Adjournment

Moved by: John McKean Seconded by: Bob Gamble

THAT the Infrastructure & Recreation Committee Meeting of October 13, 2009 is adjourned at 10:20 p.m.

“CARRIED”