

## MINUTES:                   INFRASTRUCTURE & RECREATION COMMITTEE



**MEETING DATE:**   TUESDAY, November 9<sup>th</sup> 2010  
**MEETING TIME:**   7:00 pm  
**LOCATION:**           Ravenna Hall  
**PREPARED BY:**    Jenny Ferraro, Administrative Assistant

### A. Call to Order

**Present:** Duncan McKinlay, John McKean, Bob Gamble, John McGee, Reg Russwurm, John Caswell, Jim McCannell, Tom Gray, Shawn Everitt, Jenny Ferraro

**Regrets:** None

#### A.1 Approval of Agenda

Committee members and Staff advised to additions to the agenda:

Additions:

1. EPW.10.096 Award of the All Wheel Drive Tractor with Attachments, Tender No. 2010-37-T-EPW
2. Letter to Mr. Don Green Re: Wexford Subdivision: Winter Maintenance
3. Letter from Victor L. Vandergust Re: Douglas Matthews Deputation.

*Moved by: John McKean   Seconded by: John McGee*

THAT the Agenda of the November 9<sup>th</sup> 2010 Infrastructure & Recreation Committee Meeting be adopted as amended.

**“CARRIED”**

#### A.2 Declaration of Pecuniary Interest

Councillor John McKean declared a pecuniary interest to item D.1 of the agenda.

#### A.3 Previous Minutes – October 12<sup>th</sup> 2010

Councilor Bob Gamble asked about the status of the Report regarding Tar and Chip. A Report was requested at the previous I&R Meeting. Reg Russwurm indicated that he had met with John McKean and Jim McCannell a few days prior to the November 9<sup>th</sup> I&R Meeting to discuss the current situation in order to prepare a report for Committee. Reg indicated that a report will be provided as Committee requested.

John McKean noted that there is a difference between rural and urban scenarios with regards to Tar and Chip and that it should be considered in the Report. John McGee asked that the Report mention the current situation and how the Town is working to correct the situation. Reg acknowledged all of the requests and agreed to come back to Committee with a Report on a future date.

Bob Gamble mentioned the Hwy 26 and Northwinds Beach Report from the previous meeting as well; he asked if anything was coming of it. Reg addressed the question indicating that he provided David Finbow with the comments made at the last meeting and as of current no action have been taken. Reg let Committee know that he does plan to provide an update once he follows up with the OPP.

*Moved by: John Mc Gee      Seconded by: Bob Gamble*

*THAT the minutes of the October 12<sup>th</sup> 2010 Infrastructure & Recreation Committee be adopted as circulated*

**“CARRIED”**

## **B. Deputations/Presentations**

### **B.1 Douglas C. Matthews**

#### **Re: Improvement to deviation portion of S/R between Lots 6 & 7, Conn 1**

A letter from Victor L. Vandergust presented as Addition Number 3 to the Agenda, indicated that Victor L. Vandergust was unable to attend the meeting to discuss Agenda Item B.1 Deputation regarding Douglas C. Matthews. Committee and Staff decided to move forward and address the letter at this time.

Duncan McKinlay indicated that Committee would like to see a map of the specific area. Reg showed Committee a small map depicting the area in question and Jim highlighted areas of interest on the map.

The Committee will await the deputation by Mr. Vandergust before considering the issue further.

## **C. Staff Reports as circulated**

### **C.1 EPW.10.097 Mill Street – Stop-Up and Close Consideration**

**Reg Russwurm**

Bob Gamble indicated that he envisioned significant future traffic to the Elgin Street and Hwy 26 intersection and he questioned if Staff has considered the implications.

Reg addressed the question acknowledging that although traffic will flow to Elgin Street, closing Mill Street will make the functionality of the New Town Hall site better as the area will become more pedestrian friendly.

John McKean asked if Reg had begun a public engagement process with this Report. John McGee further questioned if Reg had spoke or surveyed other departments regarding the impact on Bayview Park. Reg indicated that he did speak with David Finbow and Paul Graham, but had not spoken with Shawn Everitt. There has been no formal public engagement and will start upon the Council approval of this Report.

Duncan McKinlay also suggested that Reg check to see if there is any pedestrian way improvements needed. He would like consideration kept on the pedestrian traffic coming from the Georgian Trail to the main street in Thornbury. Duncan does not want to create a pedestrian impediment from the Town Hall heading toward downtown.

John McGee suggested the idea of putting up a sign to indicate that consideration is being taken to close the street in order to engage the public better.

*Moved by: John McGee*

*Seconded by: John McKean*

*THAT Council direct Staff to initiate the public process to consider the permanent closure of Mill Street from Bridge Street to the Georgian Trail as outlined in Report EPW.10.097: Mill Street – Stop-Up and Close Consideration.*

**“CARRIED”**

**C.2 EPW.10.096 Award of the All Wheel Drive Tractor with Attachments, Tender No. 2010-37-T-EPW**

**Jim McCannell**

Jim indicated he was replacing the Tractor purchased in 1994. Jim explained that the new tractor has the ability for a rear snow blower and is 4 wheel drive. Jim presented Committee with a photo of the new Tractor

Bob Gamble asked if the Town had purchased an offset mower 2 years ago. Jim indicated that he did not recall that purchase being made.

Jim briefed Committee on the specifics of the new Tractor.

John McKean asked about the transmission. Jim indicated it was a 40k transmission and has 16 speed with creeper gear of 1.5 km/hr and 40k/hr top speed and 115 horse power engine. Duncan asked if the new Tractor has enough power to blow snow. Jim said yes, but it would take all available power.

Bob Gamble asked if Jim felt there was enough stability in the frame to put side mounts on. Jim indicated that he had spoken with the Vendor and he confirmed there was room for the boom mower. He indicated the Tractor was built to hold that arm on one side and counter the weight on the other side.

Bob Gamble asked if it was manual or standard gear. Jim pointed out that he was unsure but noted it has a 16x16 auto shift.

*Moved by: John McKean    Seconded by: Bob Gamble*

*THAT Council approve the Award of the All Wheel Drive Tractor with Attachments, Tender No. 2010-37-T-EPW to Markdale Tractor in the amount of \$ 187,696.00 excluding HST; and,*

*FURTHER, THAT Council approve a contingency in the amount of \$10,000 for unanticipated costs approved at the discretion of the Manager of Roads and Drainage as outlined in Report EPW.10.096 entitled "Award of the All Wheel Drive Tractor with Attachments, Tender No. 2010-37-T-EPW."*

**"CARRIED"**

## **D. Information Reports/Correspondence**

### **D.1 EPW.10.098 Construction/Development Status Report**

**Tom Gray**

Councilor John McKean declared a pecuniary interest and left the room for the remainder of the discussion.

Tom briefed Committee on the status of the Bridge as of November 9<sup>th</sup> 2010. Tom indicated that the south side has been paved and that in the week ahead the concrete wall will be poured. The intension is to move the traffic to the south side of the bridge in order to pave the north side. Tom estimates having two lanes of traffic open within the next two weeks and shortly after the Contractor will be working on the railing.

Bob Gamble asked about the plywood on the bridge. Tom indicated that the plywood was the location of the expansion joints.

Duncan McKinlay asked if the bridge was constructed in three parts. Tom explained that it was broken down into three parts for thermal expansion and contraction.

John McGee asked if there was anticipation of further cost increases. Reg spoke to Committee indicating that the project may be close to the funding limit or slightly over.

There is a number of claims made that the Town has not approved and they are all under negotiation. Reg indicated to Committee that the Town is now in the \$10,000 a day late penalty. Reg assured Committee that Staff is keeping a close eye on the situation.

Duncan McKinlay asked John Caswell about the Lift Station at Shore Acres and if the weather will be a factor. John indicated that it will be installed in the next couple weeks and that that frost should not be an issue. The plan is to get the work completed this fall.

Bob Gamble asked where the location of Hillside Subdivision was. Jim McCannell indicated it was off Montera Road by Brooker Blvd. Jim indicated that the subdivision will construct a road next to the private road the residents currently use and then that use of the private road will be discontinued.

*Moved by: John McGee    Seconded by: Bob Gamble*

*THAT Council receives Staff Report EPW.10.098 entitled "Construction / Development Status Report" for their information.*

**"CARRIED"**

## **D.2 New Staff – Kevin McGuire, Water Operator**

**John Caswell**

*Moved by John McKean    Seconded by: John McGee*

*THAT Council receives Report EPW.10.092 entitled "New Staff – Kevin McGuire, Water Operator" for their information.*

**"CARRIED"**

## **E. New and Unfinished Business**

### **E.1 Email from Robert Woodcock**

Re: Access from HWY 26 (Near 209689) to Georgian Trail

Shawn began explaining to Committee that he had already responded to Mr. Woodcock indicating that the Town does not manage the Georgian Trail and the Ministry of Transportation deals with any issues regarding bridges.

Shawn further indicated that along Hwy 26 there are many bridges going over ditches leading to the Georgian Trail. He indicated there are approximately 5 bridges in the Lora Bay area connecting cul-de-sacs to the trail which causes issues in trail system and the Town has had to remove a few bridges in the Craigeith area a few years ago.

Duncan McKinlay asked if there is something that could be done differently allowing access from subdivisions to the Georgian Trail. Shawn agreed stating that access and connectivity needs to be planned better.

Shawn pointed out that the Georgian Trail Board of Management should look at the stretch of land indicated in the E-mail and should plot the best location to provide access points keeping in mind site lines and curves on the road.

Reg Russwurm noted to Committee that the Ministry of Transportation had contacted him to discuss encroachment permits for these bridges. Reg had discussed it with Shawn and they both decided they were not interested.

Duncan stated that perhaps if the Planners should look at proper accesses to the major arteries within the subdivision developments. Shawn noted that the Development Review Committee and the Recreation Department had looked at connection and construction with proper bridges and that the key is to have them connected wisely.

Shawn further indicated that there might be a need for sort of flashing sign with a button allowing traffic to stop so that pedestrians can cross. Shawn believes it is about the safety in getting people safely across HWY 26.

Bob Gamble asked if the Ministry of Transportation would consider a designated crossing zone and perhaps slowing down the traffic in that area. Shawn indicated that he was hopeful of that but judging by their reaction he doesn't feel it will happen.

Shawn believes that the E-mail warrants the Ministry to look at potential crossing areas and that the Town should be working with the Ministry because people on the North Side of the Hwy also need to cross as well.

Duncan instructed Shawn to respond to the E-mail and further investigate the matter and accessibility for future developments and future development plans.

Shawn indicated that he would be happy to contact Mr. Woodcock and advise him.

## **E.2 Letter to Mr. Don Green**

### **Re: Wexford Subdivision: Winter Maintenance.**

Jim indicated that the same letter for compensation of snow ploughing was sent to the Developer last year. He pointed out that the subdivision is not assumed by the Town and therefore snowplowing costs are the responsibility of the Developer. Reg indicated that last years cost and this years cost will be added to the bill.

Bob Gamble asked if in the Development Agreement it states that the development has to be 75% built before we have to assume it.

Reg pointed out that there is no such clause. The Town will assume it but not if there are deficiencies. Reg indicated the Town will deem the subdivision complete once all the deficiencies are fixed.

### **E.3 I &R Meetings for 2010**

Reg briefed Committee on the upcoming Infrastructure and Recreation Committee meeting dates, indicating that a meeting can take place on November 23<sup>rd</sup> 2010 if needed.

John McKean asked about having meetings take place once a month in 2011. John pointed out the notion of meeting once a month for three hours as opposed to meeting twice a month for an hour and a half.

Duncan asked Reg to prepare a report for the first Council Meeting addressing the notion of monthly meetings.

### **F. Next Meeting Date**

Tuesday, November 23<sup>rd</sup> at 7:00 p.m., Ravenna Hall

### **G. Adjournment**

Duncan McKinlay took a moment to thank Councillor John McGee for all of his work with the Infrastructure and Recreation Committee. John McGee expressed that it was his pleasure to be a part of the Committee and he enjoyed working with Staff and Council. Reg also thanked John McGee for continually keeping Staff thinking as John brought value to discussions and all of his hard work was appreciated

*Moved by: John McGee    Seconded by: John McKean*

*THAT the Infrastructure & Recreation Committee Meeting of November 9<sup>th</sup> 2010 is adjourned at 9:00 p.m.*

**“CARRIED”**