

**STAFF REPORT:        ADMINISTRATION**



**REPORT TO:            Council**  
**MEETING DATE:      August 27, 2007**  
**REPORT NO.:          A.07.22**  
**SUBJECT:              Municipal Act, 2001 Policy  
Development**  
**PREPARED BY:        Stephen Keast, Clerk**

**A.    Recommendations**

THAT Council receive Staff Report A.07.22, "Municipal Act, 2001 Policy Development", for information purposes.

**B.    Background**

Revisions to the *Municipal Act, 2001* (the Act) as proclaimed on January 1, 2007, include a requirement under Section 270 for a municipality to adopt Policies in six fields, being:

1.    Sale and other disposition of land
2.    Hiring of Employees
3.    Procurement of Goods and Services
4.    Provision of Notice to the public
5.    Accountability and Transparency of actions to the public
6.    Delegation of powers and duties

Section 270 has been proclaimed as of January 1, 2008 and development of related Policies is underway.

A sub-Committee of Councillors Martin and McGee and the Clerk were authorized on June 25, 2007 to begin initial Policy development and review with other persons to be added as required. On August 14, the sub-Committee proposed the following Action Plan:

1.    Development of an Accountability and Transparency Policy together with an attendant Council Code of Conduct.
2.    Referral of a Hiring of Employees Policy to the CAO's Office.
3.    Following the above-noted, existing By-laws with regard to Sale of Land, Procurement, Provision of Notice and Delegation would be converted to Policy format.
4.    Request peer review of Policies as they are developed.
5.    Present final draft Policies to Council as completed for review and adoption prior to January 1, 2008.

### **C. The Blue Mountains' Strategic Plan**

Providing a strong, well-managed municipal government.

Practice open and proactive communications.

Develop and encourage innovation and use of best practices by Council and Staff.

### **D. Budget Impact** (cc: Treasury if required)

Unknown at this time. Conversion of existing By-laws would continue operations as at present. Following adoption of a Council Code of Conduct, Council may consider appointment of an Integrity Commissioner who would be compensated on a per-case basis.

### **E. Attached**

Respectfully submitted,

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