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Minutes: Infrastructure and Recreation Committee Meeting



MEETING DATE: Tuesday, November 13th 2012
MEETING TIME: 3:00pm
LOCATION: Town Hall, Council Chambers
PREPARED BY: Jenny-Maria Ferraro, Administrative Assistant

A. Call to Order

Present:

Deputy Mayor Duncan McKinlay, Councillor Bob Gamble, Councillor Joe Halos, Mayor Ellen Anderson, Director of Engineering and Public Works Reg Russwurm, Manager of Roads and Drainage Jim McCannell, Manager of Water and Wastewater John Caswell, Director of Recreation Shawn Everitt, Chief Administrative Officer Troy Speck, Administrative Assistant Jenny-Maria Ferraro,

Regrets: Committee Chair Councillor John McKean

Deputy Mayor Duncan McKinlay called the meeting to order, noting that Committee Chair Councillor John McKean has sent his regrets and will not be present at the meeting. Committee concurred that Deputy Mayor Duncan McKinlay chair the meeting on his behalf.

- Approval of Agenda

Director of Engineering and Public Works, Reg Russwurm noted that Marilyn Morlock was present as a member of the gallery and if Committee allows it, she has requested to speak to Committee regarding Agenda Item C.3.

Moved by: Bob Gamble

Seconded by: Ellen Anderson

THAT the Agenda of Tuesday, November 13th 2012, Infrastructure & Recreation Committee Meeting be approved as circulated, including any items added to the Agenda, **CARRIED.**

- Declaration of Pecuniary Interest

None at this time.

- Previous Minutes

Moved by: Joe Halos

Seconded by: Ellen Anderson

THAT the minutes of the Tuesday, October 16th 2012 and Tuesday, October 23rd 2012, Infrastructure & Recreation Committee be adopted as circulated, **CARRIED**.

B. Deputations / Presentations

B.1 David Morgan

Re: St. George's Anglican Church

Committee Chair Deputy Mayor Duncan McKinlay welcomed Mr. David Morgan to the meeting.

Mr. Morgan addressed Committee and Council explaining that he has been working with the Town, on the addition which was built on St. George's Anglican Church last year. Mr. Morgan indicated that he is in the process of completing all of the Town's requirements in order to get his security deposit released, noting that he is currently waiting on the required documents from Gamsby and Mannerow since January that the engineering firm has retained.

Mr. Morgan indicated that over the past six months he has been promised drawings from Gamsby and Mannerow and has had no luck in receiving them and he is now asking the Town to consider releasing the security deposit with the promise that when St. George's receives the drawings they will be provided to the Town.

Deputy Mayor McKinlay thanked Mr. Morgan for addressing Committee on the matter and asked Staff for insight on the situation as it stands.

Director of Engineering and Public Works Reg Russwurm noted that he made a phone call to Gamsby and Mannerow inquiring about the status of the drawings upon hearing about the deputaiton. Reg then reminded Committee and Council that regardless of the client/consultant relationship, the Town is still able to acquire the documents they require using the securities in order to get the drawings from the engineering firm.

Reg suggested that the best course of action is to pursue the engineering firm and constantly follow up with them in hopes that the issue gets resolved by the end of year.

Mr. Morgan thanked Reg for making a phone call to Gamsby and Mannerow.

Mayor Anderson clarified that if Mr. Morgan cannot produce the documentation the Town requires in order to release the securities then the Town will use the securities to obtain the documents from the Engineering Firm themselves. Reg noted that was correct.

Committee concurred that both Reg and Mr. Morgan contact Gamsby and Mannerow regarding the required documents and update Committee on the progress of the situation at the December 11th 2012 Infrastructure and Recreation Committee Meeting.

Councillor Halos asked Mr. Morgan if the Church has paid in full for the work that has been done. Mr. Morgan confirmed that they have paid their bills, minus a minor amount remaining.

Councillor Gamble noted the importance of having proper drawings and documentation, as in the past the Town has found themselves in situations where work has not been done properly.

Councillor Halos noted he was happy with the next steps, having Reg work with Mr. Morgan to contact Gamsby and Mannerow. Councillor Gamble agreed, noting further that he does not want Staff to spend a lot of their time on this.

Mr. Morgan thanked Committee and Council for their time.

B.2 Steve and Jane Moysey
Re: 170 Grand Cypress Lane

Committee Chair Deputy Mayor Duncan McKinlay welcomed Mr. James Dobson to address Committee, owner of 148 Grand Cypress Lane.

Mr. Dobson spoke indicating that in 2007, he was asked to perform a golf spray analysis on Monterra Golf Course in order to determine where the spray goes in relation to the homes. In doing this, Mr. Dobson walked the entire lot of 170 Grand Cypress Lane, noting to Committee and Council that he did not see a ditch, thus confirming that there was no ditch on the property. Mr. Dobson also noted that the Town should be concerned about other drainage issues in the Municipality and that the Town is wasting their time concerning themselves with drainage on Grand Cypress Lane.

Mr. Dobson further pointed out that there is a home in Monterra Estates with no ditch and just a culvert, and another property in the subdivision which has a 5 foot ditch, questioning if the Town is looking for consistency, having 3 foot ditches throughout the entire subdivision.

Mr. Dobson also noted that it would take a 5 minute site inspection to visit the Moysey's property to see that they are at the highest point of the subdivision and drainage should not be a concern.

Mr. Victor L Vandergust then addressed Committee and Council noting that he was representing Steve and Jane Moysey, residents of 170 Grand Cypress Lane.

Mr. Vandergust noted that although he had requested a copy of the Staff Report at the same time which Committee and Council were provided a copy, he did not receive Staff Report EPW.12.094 until the previous night.

Mr. Vandergust provided Committee and Council a photo of 117 Grand Cypress Lane, describing the photo as a property in Monterra Estates which has no ditch. Mr. Vandergust questioned if the Town has concerns about drainage at the property of 117 Grand Cypress Lane with no ditch, the same way they have concerns about 170 Grand Cypress Lane.

Director of Engineering and Public Works, Reg Russwurm noted that Manager of Roads and Drainage, Jim McCannell has prepared a letter to the residents of 117 Grand Cypress Lane, but since the issue was in front of Committee and Council, Staff has deferred sending the letter.

Mr. Vandergust addressed Report EPW.12.094, pointing out that Staff feel that a *“significant precedent will be set that will ultimately have ramifications beyond 170 Grand Cypress Lane”*.

Mr. Vandergust then referenced the e-mail sent from Director of Planning and Building, Mr. David Finbow stating that there is *“no ditch at the property”*. Mr. Vandergust then suggested that Staff consider looking at other properties in the Municipality.

Mr. Vandergust presented a photo of 170 Grand Cypress Lane when the house was under construction, noting that there was no ditch at the front of the house in October 2008. Mr. Vandergust also provided a photo of the driveway of 170 Grand Cypress Lane, indicating that the front yard was above the road and the driveway was the same level as the road.

Mr. Vandergust then presented Committee and Council with an Engineer’s Report from Kevin Morris, of Crozier, who had visited the site.

Mr. Vandergust indicated that Staff have not produced official “as built” drawings, which are dated, signed and stamped. Mr. Vandergust noted that the drawings provided by the Town indicate what might be, not what actually was.

Mr. Vandergust further reminded Committee that the Moysey’s received their deposit back for their driveway which was signed off with a ‘good job’ from the Town.

Mr. Vandergust then noted that there are other ditches in Town that are actually causing drainage problems.

Mr. Vandergust closed indicating that he believes that setting a precedent with respects to the property of 170 Grand Cypress Lane is not appropriate.

Mayor Anderson asked for clarification that the Engineering Drawings presented in the Report are not stamped. Mr. Vandergust noted that the copy indicates that the final grade should be confirmed and the drawing is not stamped or signed.

Councillor Gamble noted that there is a technical difference between the definition of a swale and the definition of the ditch.

Councillor Gamble referenced a photo which Mr. Vandergust presented pointing out that there is a stone below the roads surface, which is cause for question as to what went on during construction as large stones seem to have been moved around.

Councillor Gamble further noted that based on the series of photos presented, it is possible that the stones were rolled into the ditch. Councillor Gamble also pointed out that in one photo there is a stone sitting in a drop or depression on the surface of the land adjacent to the road.

Councillor Halos noted that he has visited the site after a few storms and noted that although the area does drain well setting a precedent and policy is very important, because ditches are of concern to the Municipality in order to keep proper drainage that will last for a long time.

Councillor Halos noted further that the area in question is Town land and regardless of the house or the landscape, if the Town needs to maintain the drainage or the roads of the Town they can.

Committee then welcomed Jane Moysey, owner and resident of 170 Grand Cypress Lane to address Committee.

Jane referred to Attachment #4 of Staff Report EPW.12.094, describing her property at the time of construction.

Jane indicated to Committee that she has 14 neighbours who would swear under oath that there was never a ditch on her property.

Jane noted that Staff Report EPW.12.094 indicates that, "*the elevations shown on the Lot Grading Plan are not consistent with the "As-Built" Drawings*" noting further that the recommendation is asking that the "*ditch be re-instated at Moysey cost*" and Jane is questioning what has to be re-instated.

Jane noted to Committee that since there was never a ditch at 170 Grand Cypress Lane, a precedent will not be set and the Town will not have to worry about other residents filling in their ditches.

Jane also noted that if the Town fears that the lack of a deep ditch will cause the roadbed to erode over time, then it should be noted that Monterra's road bed is 24 years old and the worst deterioration is seen right in front of the homes with the deepest ditches, not in front of homes with small ditches or no ditches at all.

Jane indicated further that the Town had 20 years prior to the Moysey's purchasing the Lot to dig a 3 foot ditch if they wished and is questioning why now the Town wants a ditch installed when there are utility services underground.

Jane also noted that the Town can dig a ditch at their own expense and at the expense of the tax payers, but the Moysey's hold the Town responsible for any damage or repairs or improvements needed to their property.

Mayor Anderson provided Committee and Staff photos which Jane had sent her, pointing out the changes to the landscape during the process of construction to completion.

Mayor Anderson noted that circumstances are unfortunate.

Committee Chair Deputy Mayor McKinlay asked if the Moysey's were the general contractors during construction. Jane indicated that Kevin Gough from KGMG was the project manager for the purpose of building their home at 170 Grand Cypress Lane.

Deputy Mayor McKinlay questioned if there was no ditch at pre-construction, should there have been a ditch during construction and at what point and time would the ditch need to be installed.

Deputy Mayor McKinlay asked further if there is the possibility that the ditch was never filled in because it was never established according to the drawings, and if it was perhaps the intent of Staff to establish it as it was in the original drainage plan.

Reg clarified that if in fact, when the house was completed there should have been a ditch.

Reg also clarified that the inspection for the entrance permit sign off was for the paving the driveway.

Mr. Vandergust added that the Moysey's did not only get a 'good-job' from the Town, they also received their deposit back for the work they did.

Reg indicated further that during the building permit process the grading plan was presented as well. Reg explained that there is an inconsistency, by one meter, with the subdivision drawing and the final grading plan likely due to a surveying error. He noted the same engineering firm prepared both drawings.

Committee agreed that Staff address the questions and concerns raised by the delegation in order for Committee and Council to get complete picture moving forward.

Reg began by clarifying that Mr. Vandergust was given the benefit of the Staff Report EPW.12.094, as requested, via e-mail to his office on November the 8th, the same day it was presented to Steve and Jane Moysey, Committee, Council and the Public.

In respects to the unstamped drawings, Reg confirmed that Attachment #2 in Staff Report EPW.12.094 is a stamped drawing.

Reg noted that the subdivision designers are Henderson Paddon, and Reg provided as Attachment # 3 of Staff Report EPW.12.094, the original lot grading plan for Lot 54. Reg explained the meter differential looking at the placement of the culvert and noting that although the letter from Henderson Paddon, is not a stamped "as built" it does provide elevation information at an acceptable variance.

Deputy Mayor McKinlay then asked Reg to clarify what "EX CULVERT" means on the drawings, and Reg explained that "EX CULVERT" means "EXISTING CULVERT".

Reg referenced the drawings of the lot grading plan, noting that the drawings which support the building permit show a meter differential between the road and the bottom of the ditch, which is consistent with the overall grading plan.

Deputy Mayor McKinlay asked what the size of the CSP Culvert is. Reg noted that it has not been surveyed but based on the photos it appears to be a 450-500 m pipe which is not inconsistent with information on the drawing.

Reg then presented Committee and Council a photo of the property under construction from a different perspective, looking down the ditch. The photo was taken by the Town's Roads Department Foreman when the Entrance Permit was first issued. Reg noted that the photo clearly indicates a ditch based on where the cars are parked on the road above.

Councillor Gamble believes that a decision cannot be made at this meeting, but feels it is important to continue discussions between the Town and the property owners.

Mr. Vandergust questioned Staff and Committee about the level of the culverts. Mr. Vandergust noted that if the level of the culverts are approved and the swale is working fine, digging deeper would cause a pond.

Reg noted that there is no intention to move the culverts and the drainage will work just fine with the culverts as they are.

Committee concurred to deal with the recommendation in Staff Report EPW.12.094. The recommendation was carried as revised.

Moved by: Ellen Anderson

Seconded by: Bob Gamble

THAT Staff Report EPW.12.094 entitled 'Roadside Ditch – 170 Grand Cypress Lane' be tabled until the December 11th 2012 Infrastructure and Recreation Committee Meeting;

AND That the Director of Engineering and Public Works provide a Report outlining the remedial work, the extent of the work and the estimated costs involved to reinstate a proper ditch fronting 170 Grand Cypress Lane, **CARRIED.**

C. Staff Reports as circulated

Councillor Halos left the meeting at this time.

C.1 EPW.12.068 Consideration of the Highway 26 Noise Attenuation Requirement Reg Russwurm

Moved by: Ellen Anderson

Seconded by: Bob Gamble

THAT Council receive Staff Report EPW.12.068, "Consideration of the Proposed Highway 26 Noise Attenuation Requirement",

AND THAT Council, having determined that the non-construction of a noise attenuation barrier is consistent with the PPS 2005, hereby agrees to the non-construction of the noise attenuation barrier provided:

1. the prospective occupants of the new land use be notified by means of a warning clause to be included in the Agreements of Purchase and Sale and the Development Agreements which shall be registered on title of the property in a form acceptable to the Director of Engineering and Public Works and the Town's solicitor, and
2. a lump sum amount and terms acceptable to the Directors of Engineering and Public Works and Finance and IT Services and the Town's solicitor equal to the cost of the proposed noise wall at assumption of the public works plus 10% contingency allowance be held for 5 years post assumption after which the Developer may apply for the return of the security if Council intends to not install the noise wall.

AND THAT Council direct Staff to incorporate appropriate policies and/or wording in the Town's Official Plan, Engineering Standards and other relevant documents that noise mitigation efforts associated with planning of noise sensitive land uses adjacent to a transportation corridor be accomplished firstly by way of appropriate separation between the transportation corridor and the sensitive land use and secondly by means other than constructed acoustical barriers (i.e. noise walls) that will have a height in excess of 1.5 metres, **CARRIED.**

C.3 EPW.12.092 Albert Street Road Allowance Portion and Adjoining Block – Declaration as Surplus Lands

Reg Russwurm

Committee Chair Deputy Mayor McKinlay welcomed Ms. Morlock to address Committee and Council. Ms. Morlock introduced herself indicating that she was present at the meeting representing the owners of 131 King Street West.

Ms. Morlock noted that her mother purchased the property in 1948 before the landfill was placed next to it. Ms. Morlock feels that no consideration was given to the property owners around the area. She believes that the landfill has devalued the property, and the berm which was created has ruined the view of the lake. Ms. Morlock explained that in her opinion, a public trail by the river along the property would decrease the value of the property as well.

Committee Chair Deputy Mayor McKinlay noted that he understands Ms. Morlock's concerns, but reminder her that discussions should not be had on events which have occurred in the past, such as the location of the landfill.

In referencing Staff Report EPW.12.092, Ms. Morlock clarified that she is not interested in a land swap, but she is interested in Block 2 on Albert Street.

Director of Engineering and Public Works Reg Russwurm noted to Committee and Council that he has had various conversations with Ms. Morlock and he was made aware that there is no interest in a land swap.

Marylyn indicated that she does not feel that a public trail through her property would add value to it, reminding Committee and Council that she is trying to sell the property, not develop the land.

Councillor Gamble noted that he will endorse and approve the recommendation which Staff have presented in Report EPW.12.092.

In addressing Ms. Morlocks's concern regarding the value of the property decreasing with a trail along side it, Mayor Anderson reminded Ms. Morlocks that the trail system has been developed for many years, and in the past, many landowners close to the trail were concerned at first about their properties being undervalued, but at times having a trail close to a property has made it very marketable.

Moved by: Bob Gamble

Seconded by: Ellen Anderson

THAT Council receive Staff Report EPW.12.092, "Albert Street Road Allowance Portion and Adjoining Block – Declaration as Surplus Lands"; and,

AND THAT Council deem the lands described as the portion of the unopened Albert Street road allowance between the King Street road allowance and the Georgian Trail and the adjoining block of land surplus to the needs to the Town;

AND THAT Council authorise the Director of Engineering and Public to obtain an appraisal of the lands and to negotiate with the adjacent property owners for the sale of the lands including obtaining lands for trail connectively between the Georgian Trail and the King Street road allowance, **CARRIED.**

C.4 EPW.12.088 Highway 26 Corridor Environment Assessments – Consultant Award

Reg Russwurm

Director of Engineering and Public Works, Reg Russwurm clarified that the ask for \$20,000 is not a request for additional funds, but that it is budgeted money which was not rolled over into the 2012 budget due to administrative oversights.

Councillor Gamble noted that in the Highway 26 - Grey Road 19 to Grey Road 21 Intersection Improvements, there is a plan to make some changes to the Georgian Trail. Councillor Gamble asked Staff if they have discussed this proposed change with the Georgian Trail Board of Management.

Director of Engineering and Public Works, Reg Russwurm, reminded Committee that through the EA process, there will be an opportunity for the public, along with the Georgian Trail Board of Management to provide comments and feedback regarding the proposed work.

Councillor Gamble also noted that Staff might be premature in addressing the Terresan properties as nothing has been planned for that area in the near future.

Reg explained that he is being proactive, as he would like to be one step ahead, rather than having to catch up on road improvements at a later date, noting that the developer would come in and have a full understanding of their obligations.

Councillor Gamble then asked why money is going into a study for Grey Roads 2 and 40 Intersections, when money has already been spent at that location.

Reg clarified that Grey Road 40 and Hwy 26 are not under major consideration, and the study will focus on the intersection at Woodland Road and the periphery streets along Grey Road 40.

Reg also noted to Committee and Council that the County of Grey and Ministry of Transportation are partners in this work.

Moved by: Ellen Anderson

Seconded by: Duncan McKinlay

THAT Council receive Staff Report EPW.12.088, "Highway 26 Corridor Environment Assessments – Consultant Award";

AND THAT Council approve the increase of the 2012 Operating budget projects in the amount of \$10,000 for the Highway 26 - Grey Road 19 to Grey Road 21 Intersection Improvements, \$5,000 for the Clark St/GR2 /HWY 26 Intersection Improvements, and \$5,000 for the Woodland Park Road/ GR40/ Hwy 26 Intersection Improvements, with the shortfall in Town funded sources to be funded in the 2013 Operating budget;

AND THAT Council approve the award of the Environmental Assessment and Preliminary Design of Transportation Improvements along the Highway 26 Corridor in the Areas of Grey Roads 2 and 40 Intersections (2012-17-P-EPW) to R.J. Burnside and Associates Limited, in the amount of \$236,147,59 excluding HST, consisting of \$231,147,59 upset cost estimate plus \$8,000 fee contingency,

AND THAT Council approve the award of the Environmental Assessment and Preliminary Design of Transportation Improvements along the Highway 26 Corridor in the Craigeith (2012-24-P-EPW) to R.J. Burnside and Associates Limited, in the amount of \$288,828.60, excluding HST, consisting of \$278,828.60 upset cost estimate plus \$10,000 fee contingency upon receipt of a developer contribution to the satisfaction of the Director of Finance and IT Services,

AND THAT the Mayor and Clerk be authorized to execute the Contract Documents for 2012-17-P-EPW and 2012-24-P-EPW upon the recommendation of the Directors of Engineering and Public Works and Finance and IT Services, **CARRIED.**

C.5 EPW.12.093 Winter Minimum Maintenance Standards

Jim McCannell

Director of Engineering and Public Works, Reg Russwurm noted that the Ministry of Transportation had approached the Town to take over the Connecting Link Contract, but in reviewing the agreement, Staff did not feel that the terms and conditions were acceptable.

Reg noted to Committee that very few Municipalities made the same decision.

Moved by: Ellen Anderson

Seconded by: Bob Gamble

THAT Council receive Report EPW.12.093 entitled "Winter Minimum Maintenance Standards";

AND THAT Council adopt the minimum winter maintenance standards described within Report EPW.12.093 for each class of road as defined, **CARRIED**.

C.6 EPW.12.087 Year 2 of Water SCADA Integration Contract Award #2011-21-P-EPW

John Caswell

Manager of Water and Wastewater John Caswell briefed Committee on the Report, noting that he is pleased to recommend this award.

Councillor Gamble asked Staff what the objective is in having a contractor do this work as the water distribution system is static and there are no new lines coming in.

John explained that a lot of the work required is maintenance as the system is entirely run by computers and the Ministry of the Environment supports digital data when the Town provides them information.

Deputy Mayor McKinlay asked Staff what key system components are monitored by SCADA. John indicated that the SCADA system monitors the entire Municipality.

Moved by: Bob Gamble

Seconded by: Ellen Anderson

THAT Council receive report entitled "Year 2 of Water SCADA Integration Contract Award #2011-21-P-EPW"; and,

THAT Council award the second year of the Water SCADA Integration (2011-21-P-EPW) Contract for the upset limit of \$40,000 to Summa Engineering Ltd with the option to renew the contract for the final year pending cost negotiations and performance of contract; and,

THAT Council approve the Department Head and the Manager of Purchasing to execute the Contract Documents with Summa Engineering Ltd for Year 2; and,

THAT Council approve the Department Head and the Manager of Purchasing to execute the Contract Documents for Year 3 with Summa Engineering Ltd. pending cost negotiations and performance of contract, **CARRIED**.

C.7 EPW.12.096 Inflow & Infiltration Study- Consultant Award

John Caswell

Councillor Gamble asked Staff about the method used to determine the award, asking Staff if the point system is used and if there might have been a chance the Town has gone with a company which was not the lowest bidder. Manager of Water and Wastewater, John Caswell explained that the point system was used and that 25% of the scoring is based on price.

Director of Engineering and Public Works, Reg Russwurm noted that each Consultant who bid on the project was considered, explaining that 75% of the scoring is based on the technical side of the proposal.

Councillor Gamble noted concern in awarding contracts to companies with the higher fees, suggesting that Staff consider a change to the scoring system in order to ensure that the Town is not paying the higher price.

Chief Administrative Officer, Troy Speck reminded Committee and Council that if they have concerns about the scoring process they can review the policy, assist in establishing the policy and ensure that Staff are following the policy.

It was suggested that Councillor Gamble address the purchasing policy at the next Finance and Administration meeting, if there is legitimate concern about the point system.

Moved by: Ellen Anderson

Seconded by: Bob Gamble

THAT Council receive Report EPW.12.096 entitled "Inflow & Infiltration Study- Consultant Award"; and

THAT Council approve awarding the Request For Proposal For the completion of an Inflow & Infiltration Study to Cole Engineering Group Ltd in the amount of \$79,531.00 plus HST, **CARRIED**.

C.8 EPW.12.097 Lora Bay PRV Relocation Tender Award

John Caswell

Moved by: Bob Gamble

Seconded by: Ellen Anderson

THAT Council receive Report EPW.12.097 entitled "Lora Bay PRV Relocation Tender Award"; and,

THAT Council approve the increase of the 2012 Budget for this project by \$40,000 from \$20,000 to \$60,000; and,

THAT Council approve awarding the tender for the Lora Bay PRV Relocation to B & J Contracting in the amount of \$59,513.00 plus HST, **CARRIED**.

D. Information Reports / Correspondence

D.1 EPW.12.083 Non-Revenue Water Reporting

John Caswell

Manager of Water and Wastewater John Caswell briefed Committee on the Report. No questions or concerns were raised by Committee.

Moved by: Ellen Anderson

Seconded by: Bob Gamble

THAT Council receive Staff Report EPW.12.083 entitled 'Non-Revenue Water Reporting' for their information, **CARRIED**.

D.2 EPW.12.090 Ontario One Call System Update

John Caswell

Moved by: Ellen Anderson

Seconded by: Bob Gamble

THAT Council receive Report EPW.12.090 entitled "Ontario One Call System Update" for their information, **CARRIED**.

D.3 EPW.12.095 Capital and Development Status Report

Mike Campbell

Councillor Gamble noted that the Report provides good information for Committee and Council, helping to keep them informed and updated.

Moved by: Bob Gamble

Seconded by: Ellen Anderson

THAT Council receive Staff Report EPW.12.095 entitled "Capital and Development Status Report" for their information, **CARRIED**.

E. New and Unfinished Business

E.1 Wensley Drive Cul-d-sac Island

Reg Russwurm

Director of Engineering and Public Works, Reg Russwurm explained that at the last Public Meeting which was held for the Wensley Drive Construction Project, Staff informed the Public that a traditional cul-de-sac would be constructed on Wensley Drive with the standard radius required without an island landscape.

Reg indicated that although the residents are in favour of reconstructing the existing cul-de-sac, there is a wish to have the island re-established with trees, suggesting that the Town add a conduit in order to light up trees at Christmas time.

Committee Chair Deputy Mayor McKinlay asked how Committee wants to deal with varying from the design standard. Committee conquered to take no action to change the design.

E.2 Update on Wastewater Lateral Damage at 208544 Hwy 26

John Caswell

Manager of Water and Wastewater, John Caswell briefed Committee on the damaged caused to the Town's wastewater system by a homeowner who was building a home along Highway 26. John explained that, the resident caused damage by tearing the wastewater lateral off and puncturing the trunk sewer, thus filling the main line on Hwy 26 with sand and gravel.

John indicated that he had arrived on site, and recommended that the owner contact Pipe Vision, as John suspected that there might be material in the main. John noted that three days later Dinsmore Contractors were onsite with a high-hoe attempting to excavate the area. John described the area as having the consistency of quick sand. John confirmed that when they had excavated to the sewer line, there was a 3 foot break in the sewer main, along with a sand and water mixture caking to the side of the pipes.

The Town made the repairs and John indicated that the homeowner has been made aware that they will be responsible for the cost of the repair.

John noted further that in his opinion the homeowner had no experience making connections to services, as the clean outs were installed backwards and the hoe they were using was too small for the work being done.

John noted that the homeowner was adamant that it was the fault of the Town, but when cameras were used it was confirmed that the locates were done correctly.

John estimated that the bills will come in close to \$40,000 in total and John wanted to ensure that Committee and Council were aware of the situation.

F. Next Meeting Date(s)

Tuesday, December 11th 2012, 3:00pm, Town Hall Council Chambers

G. Adjournment

Moved by: Ellen Anderson

Seconded by: Bob Gamble

THAT the Infrastructure & Recreation Committee Meeting of Tuesday, November 13th 2012, is adjourned at 6:15, **CARRIED.**