

This document can be made available in other accessible formats as soon as practicable and upon request

Minutes: Infrastructure & Recreation Committee



MEETING DATE: Tuesday, October 23, 2012
MEETING TIME: 3:00pm
LOCATION: Town Hall, Council Chambers
PREPARED BY: Stephen Keast,
 Administrative Assistant

A. Call to Order

Present: Deputy Mayor Duncan McKinlay, Councillor John McKean (Chair), Councillor Bob Gamble, Mayor Anderson, Councillor Gail Ardiel, Director of Recreation Shawn Everitt, Administrative Assistant Stephen Keast, Councillor Halos absent due to a previous commitment.

Approval of Agenda

Moved by: R.J. Gamble

Seconded by: D.R. McKinlay

THAT the Agenda of the Tuesday, October 23rd 2012, Infrastructure & Recreation Committee Meeting be approved as circulated, including any items added to the Agenda, **CARRIED**.

- Declaration of Pecuniary Interest

No member declared a pecuniary interest with any matter listed on the Agenda.

B. Deputations / Presentations

None

C. Staff Reports as circulated

C.1 DOR 12 39 A Dock Pre-Approval

Shawn then reviewed the Report, noting the dock pre-approval is requested at this time to allow for dock removal before the Harbour freezes over. Shawn further noted approximately \$40,000 funding for dock reconstruction is received from the Department of Fisheries and Oceans and the Town requires a substantial completion date of May 1 in any year.

Deputy Mayor McKinlay then questioned if the quoted price is consistent with the long term financial plan, Shawn replying the quote is in line with the previous dock replacement.

clean the site up, adding the engineering assessment detected erosion in the areas of the concrete abutments but not the shore area in particular.

Shawn then noted he could discuss re-planting part of the tree with the GSCA.

Councillor Gamble then how the removal of the tree would be done to protect the existing grassed area, Shawn replying the tree would be cut into smaller pieces and brought up beside the trestle bridge.

The Committee then dealt with the following Recommendation:

Moved by: D.R. McKinlay Seconded by: R.J. Gamble

THAT Council receive Staff Report DOR 12 45 "Former Town Hall Site Tree Removal" and authorize removal of the subject willow tree as described in this report, **CARRIED**.

C.3 DOR 12 50 Highway 26 Craigleith Pedestrian Access

Shawn then reviewed the Report, noting it was a follow-up to a 2011 Report. Shawn then noted the matter had been brought back to the Georgian Trail Board after five bridge accesses across the ditch to the Georgian Trail from Highway 26 to the Georgian Trail had been removed by the Ministry of Transportation between the Grey Road 19 and Old Lakeshore Road intersections after they were deemed to be not approved structures.

Shawn further noted area residents have asked Staff how to re-establish access to the Trail from Highway 26, adding five access points is out of the question but perhaps one would be reasonable.

Shawn then reported MTO had originally directed that a culvert structure would be required but would now accept an approved bridge structure, subject to the municipality accepting responsibility and liability for the bridge.

Shawn then reported other access structures are being used, including an informal trail in the area of Craigleith Provincial Park which had been signed for use.

Shawn then noted the Georgian Trail Board had requested the Committee consider the matter.

Deputy Mayor McKinlay then noted there are other Trail access points and links shown in the Master Trail Plan for which the Town is liable, Shawn replying there are 117 access points to the Trail of which approximately 50 have been formally approved, the majority of these not along Highway 26.

Duncan then questioned if the Trail Board was only liable to the edge of the right-of-way, Shawn replying yes, at the point the Trail adjoins Highway 26.

Duncan then clarified MTO is accepting no liability for the access bridges, Shaw replying yes, MTO considers them to be informal access points installed on their right-of-way and the structures were removed.

Duncan then questioned if the access points were intended for residents on the north side of Highway 26, Shawn replying yes.

Duncan then questioned formal access points to the Trail that residents on the north side of the Highway could use, Shawn replying the streetlights at the Grey Road 19 intersection, but the issue is it forces people to walk the narrow shoulder and guardrail area leading to the intersection.

Shawn then noted there is a significant path that crosses to Northwinds Beach west of the intersection but there is no structure involved.

Duncan then noted people could also cross at the commercial mall, questioning how far would people have to travel on Highway 26 to reach an intersection, Shawn replying the furthest resident would walk 700 to 800 metres. Shawn further noted the streetlights at the Grey Road 19 intersection and sightlines at the Old Lakeshore Road intersection both allowed approximately 9 seconds to cross the Highway.

Duncan then noted there were no other intersections until Hope Street and that would be a good pedestrian crossing.

Councillor Gamble then noted as a Georgian Trail Board member, one issue is that the ditch is very close to the travelled portion of the Highway with the Trail five to seven feet above the Highway surface and cyclists would gain speed entering the highway in this particular area and people may have to cross the Highway at Grey Road 19 or Old Lakeshore Road.

The Committee then dealt with the following Recommendation:

Moved by: R.J. Gamble

Seconded by: D.R. McKinlay

THAT Council receive Staff Report DOR 12 50 "Highway 26 Craigeith Pedestrian Access" for information purposes; and,

THAT Council direct staff to advise local residents that Pedestrian Access will not be re-established along Highway 26 between Grey Road 19 and Old Lakeshore Road.

In speaking to the Motion, Bob noted he did not believe a new Trail access point should be located in this area, adding the Board is a tri-party body and Meaford and Collingwood should also be asked to consider any new access.

Shawn then reported in discussion with Meaford and Collingwood Staff it was determined they would wait for the Committee's consideration with any final decision to rest with the Board.

The Committee then voted on the Recommendation, **CARRIED**.

C.4 DOR 12 57 Ravenna Hall Water Supply

Shawn then reviewed the Report, noting the Ravenna Hall washrooms were renovated and enhanced in 2008. Shaw further noted the Ravenna Hall well level had been getting lower with some adverse water samples being received and as a result the water system is then shut off until three consecutive good tests were obtained. Shawn then

Shawn then noted portable toilets had been placed which allows the Hall to remain open, without a potable water supply.

Shawn then noted the Hall needs a good supply of water, adding when the well had been filled with water adverse test results remained and while a cistern would not provide a potable water supply due to water being stored for an undetermined time with reduced chlorine residuals, it would ensure a water supply for the flushing of toilets.

Deputy Mayor McKinlay then reported West Grey has hot water at the tap in the Municipal Office but also signage indicating water is not for drinking and questioned if that could be done at the Hall, Shawn replying the Health Unit has advised the Town would be at risk if non-potable water was available at the tap.

Shawn then noted the Town Water Staff and the Health Unit had been working closely together.

Chair McKean then questioned if an ultraviolet system would provide a potable water supply, Shawn replying not if water had been stored for some time with a lowered chlorine residual.

Shawn then noted Staff considered a smaller cistern with filling more often to keep the water fresher, or installing a pump to circulate the water in the cistern.

Duncan then noted he had viewed do not drink the water signs in many community halls throughout the County. Duncan then questioned if the well could supply the taps and the cistern supply the washroom facilities. Duncan further noted rainwater could be collected for the cistern with an aerator installed on a timer to prevent the water going anerobic. Duncan noted such a cistern supply would not be potable but would be kept fresh for sink and washroom use, adding the Hall is getting busier in terms of use.

Councillor Ardiel then questioned if a new well could be drilled, Duncan replying the water table is very deep in the area with iron and sulphur content, with homes in

Gail then noted the CAC should have applied for the recent AVIVA Insurance grant funding.

Shawn then noted the CAC may not have been aware of all grant funding opportunities but they selected the Trillium program and realized they did not qualify by themselves, again adding the Town had not identified any projects for this Trillium intake.

Gail then questioned cost, Shawn replying \$23 to \$25,000 with \$10,000 raised at present, adding the Board of Education would be the third partner.

Duncan then questioned if the equipment would be installed on Board property and be available to the public, Shawn replying yes.

Duncan then questioned if the equipment was fairly vandal-proof, Shawn replying it appeared very robust and the Town of Hanover is very pleased with a similar installation, adding the Board confirmed they would be responsible for installation and inspections.

The Committee then dealt with the following Recommendation:

Moved by: D.R. McKinlay Seconded by: R.J. Gamble

THAT Council receive Staff Report DOR 12 58 entitled “Trillium Foundation Grant Application”; and,

THAT Council support the request to partner with the Beaver Valley Community School for the supply and installation of outdoor physical fitness equipment at the Beaver Valley Community School; and,

THAT should the grant application succeed, authorize the CAO and Clerk to execute an Agreement with the Trillium Foundation, **CARRIED**.

D. Information Reports / Correspondence

D.1 DOR 12 42 Swiss Meadows Property Forest Management Plan

Shawn then reviewed the Report, noting at the request of Director of Engineering and Public Works Reg Russwurm the Grey Sauble Conservation Authority was requested to complete a short and long-term management plan for the former Swiss Meadows stand-pipe property.

Shawn then noted any revenue from wood products would cover improvement costs.

Deputy Mayor McKinlay questioned if Town Staff would be doing the forestry work including marking, Shawn replying yes as it is considered to be good forestry and chainsaw experience for Staff.

Chair McKean then questioned if there any saw-logs present, Shawn replying it would appear limited for the first round.

The Committee then dealt with the following Recommendation:

Moved by: D.R. McKinlay Seconded by: R.J. Gamble

THAT Council receive Staff Report DOR 12 42, "Swiss Meadows Property Forest Management Plan" for information purposes.

In speaking to the Motion, Councillor Ardiel questioned if the entire parcel would be considered, Shawn replying the property would be considered in parts to make it more manageable.

Councillor Gamble then questioned if any harvesting would include brush removal or leaving material for compost, Shawn replying the Town would work closely with the GSCA as to best practices, adding the Beaver River Trail project included leaving all material in place for habitat.

Bob then noted there are trees present that might be 75 feet in height and perhaps decayed and questioned if it was safe for Staff with limited experience, Shawn replying Staff will have a better idea once the trees have been marked, adding the Town has some very experienced Staff and upper branches coming down will form part of Staff training.

Duncan then noted Grey County depends on the GSCA to manage forests, mark trees and oversee the removal of trees, adding the County leaves the tops and brush where it falls for habitat and cover.

John then noted in terms of management, in doing a firewood cut, it increases diversity and thinning will improve growth to saw-log size.

The Committee then voted on the Recommendation, **CARRIED**.

D.2 DOR 12 43 Drakes Path Trail Construction

Shawn then reviewed the Report, the intent being to identify the Trail section as being completed at the time of the Grey County EMS Station construction, one section completed by the County's contractor and the other by Parks and Trails Staff.

Shawn noted the trail section is well used on weekends and recent work has opened up and improved the Trail, the works being completed in consultation with area residents.

The Committee then dealt with the following Recommendation:

Moved by: D.R. McKinlay Seconded by: R.J. Gamble

THAT Council receive Staff Report DOR 12 43 "Drakes Path Trail Construction" for information purposes, **CARRIED**.

D.3 DOR 12 49 Report On Summer Depot Activities

The Committee then dealt with the following Recommendation:

Moved by: R.J. Gamble Seconded by: Ellen Anderson

THAT Council receive staff report DOR 12 49 Report on Summer Depot Activities for information purposes, **CARRIED**.

D.4 DOR 12 54 Ravenna Hall Board Member Resignation

Shawn then reviewed the Report, noting a Board member recently resigned as she and her husband are moving and Staff wanted to thank her for her valuable contributions and efforts.

The Committee then dealt with the following Recommendation:

Moved by: D.R. McKinlay Seconded by: RT.J. Gamble

THAT Council receive staff Report DOR 12 54 "Ravenna Hall Board Member Resignation" for information purposes, **CARRIED**.

D. 5 DOR 12 55 Metcalfe Rock Parking Lot Winter Maintenance

Shawn then reviewed the Report, noting Staff have received requests for winter maintenance of the parking area. Shawn then noted he received a quote from an area operator in the amount of \$2,500 based on 70 snow events per season and if the Committee so directs an Enhancement Report could be brought to the 2013 Budget process.

Shawn then noted there are other area parking lots for which the Town may receive requests for winter maintenance, adding some recreational parking areas are plowed as part of normal winter maintenance, for example snowplow turnaround or snow storage, and others are not.

Shawn then noted the concern is where a parking area is not plowed, vehicles will be parked on the roadside, adding the Metcalfe parking area is problematic to clear with Town equipment because of the easterly berm.

E. New and Unfinished Business

None

F. Next Meeting Date(s)

Tuesday, November 13th 2012, 3:00pm, Town Hall, Council Chambers

G. Adjournment

As there was nothing further before the Chair the Committee then dealt with the following Resolution:

Moved by: R.J. Gamble

Seconded by: D.R. McKinlay

THAT the Infrastructure & Recreation Committee Meeting of Tuesday, October 23rd 2012 is adjourned at 4:31 pm, **CARRIED**.