

**AGENDA: Finance and Administration Committee**



**MEETING DATE: July 26, 2011**

**MEETING TIME: 2:00 pm**

**LOCATION: The Blue Mountains Committee Room**

**PREPARED BY: Stephen Keast, Administrative Assistant**

**A. Call to Order**

- Approval of Agenda

**Recommendation** (Move, second)

THAT the Agenda of July 26, 2011 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

**Recommendation** (Move, second)

THAT the minutes of June 21, 2011, be approved as circulated, including any revisions to be made.

**B. Deputations/Presentations**

None

**C. Staff Reports as circulated**

**C.1 Evaluation Framework For Funding Requests, CEDC.11.17**

LK

**Recommendation** (Move, second)

THAT Council receive Report CEDC.11.17 "Evaluation Framework For Funding Requests" for information purposes; and

THAT Council approve the Funding Request Framework as outlined herein.

**C.2 2011 Council Expense Guidelines, FIT.11.32**

RC

**Recommendation** (Move, second)

THAT Council receive Staff Report FIT.11.32 “2011 Council Expense Guidelines” for information purposes; and,

THAT Council direct Staff to develop a policy as identified in Staff Report CAO.05.14 for review every four years, by March 31 of each election year.

**C.3 2012 Budget Timeline, FIT.11.33**

RC

**Recommendation** (Move, second)

THAT Council receive Staff Report FIT.11.33, “2012 Budget Timeline” for information purposes.

**C.4 Semi Annual Financial Report – June 30, 2011, FIT.11.36**

RC

**Recommendation** (Move, second)

THAT Council receive Staff Report FIT.11.36, “Semi Annual Financial Report - June 30, 2011”, for information purposes.

**C.5 Monthly Flash Report – June, 2011**

RC

**Recommendation** (Move, second)

THAT Council receive the Monthly Flash Report – June, 2011, for information purposes.

**D. Correspondence**

**D.1** Bruce Grey Medquest – Medical Camp funding request

**E. New and Unfinished Business**

None

**F. Adjournment**

**Recommendation** (Move, second)

THAT this meeting does now adjourn to meet again in the Town Hall Committee Room on \_\_\_\_\_, 2011 at 2:00 pm, or at the call of the Chair.