

**AGENDA: Finance and Administration Committee**



**MEETING DATE: May 24, 2011**

**MEETING TIME: 2:00 pm**

**LOCATION: The Blue Mountains Committee Room**

**PREPARED BY: Stephen Keast, Administrative Assistant**

**A. Call to Order**

- Approval of Agenda

**Recommendation** (Move, second)

THAT the Agenda of May 24, 2011 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

**Recommendation** (Move, second)

THAT the minutes of April 19, 2011, be approved as circulated, including any revisions to be made.

**B. Deputations/Presentations**

None

**C. Staff Reports as circulated**

**C.1 Support for 2011 Tourism Initiatives, CEDC.11.12**

LK

**Recommendation** (Move, second)

THAT Council receive Report CEDC.11.12, "Support for 2011 Tourism Initiatives" and;

THAT Council approve funding for Salsa at Blue Mountain Festival in the amount of \$5,000 through the Economic Development Initiatives Budget; and

THAT Council approve funding for the Apple Pie Trail in the amount of \$5,000; through the Economic Development Initiatives Budget and;

FURTHER THAT Council approve funding for the Fishway Webcasting High Speed Internet Connection in the amount of \$1,200 through the Economic Development Initiatives Budget.

## **C.2 The Blue Mountains Fire Department Quarterly Report – January - March 2011**

**Recommendation** (Move, second)

THAT THAT Council receive The Blue Mountains Fire Department Quarterly Report – January – March 2011, for information purposes.

## **C.3 2011 Thornbury Business Improvement Area Levy, FIT.11.24** **RP**

**Recommendation** (Move, second)

THAT Council receive Staff Report FIT.11.24, “2011 Thornbury Business Improvement Area Levy” for information purposes;

AND THAT Council enact the “By-law to Levy a Special Charge upon Rateable Property in the Thornbury Business Improvement Area”.

## **C.4 2010 Year End Funding - Unfinanced Capital Projects, FIT.11.26** **DC**

**Recommendation** (Move, second)

THAT Council receive Staff Report FIT.11.26, “2010 Year End Funding - Unfinanced Capital Projects”; and

THAT Council approve funding outstanding unfinanced capital expenses as outlined in the Report.

## **C.5 Recommended 2010 Year-end Transfers, FIT.11.25** **DC**

**Recommendation** (Move, second)

THAT Council receive Staff Report FIT.11.25 “Recommended 2010 Year-end Transfers” and approve the recommendation contained therein, being the transfer to and from Reserves and Reserve Funds as itemized in Schedule “A”, attached to this Report.

## **C.6 Monthly Flash Report – April 2011** **RC**

**Recommendation** (Move, second)

THAT Council receive the Monthly Flash Report – April 2011, for information purposes.

## **D. Correspondence**

### **D.1 BDO Canada LLP, Traci Smith – 2010 Audit of Consolidated Financial Statements**

#### **Recommendation** (Move, second)

THAT Council receive correspondence from BDO Canada LLP, Tracey Smith, regarding the 2010 Audit of Consolidated Financial Statements for information purposes.

## **E. New and Unfinished Business**

### **E.1 Pre-budgeting – Review of Service Levels**

March 30, 2011, Special Meeting of Council

Moved by: Duncan McKinlay                      Seconded by: R. J. Gamble

THAT each Standing Committee in charge of departmental functions proceed with a comprehensive review of level of service and report back to Council by August 1, 2011, Carried.

### **E.2 Definition of In-kind Services from January 18, 2011 Committee meeting**

January 18, 2011, Finance and Administration Committee

Moved by: Joe Halos                                  Seconded by: Gail Ardiel

THAT Council receive correspondence from the Small Business Enterprise Centre regarding a request for municipal support in the amount of \$2,000.00 for the SPARC Entrepreneur Challenge to be held on March 4, 2011; and

THAT Council approve financial sponsorship in the amount of 50% cash (\$1,000.00) and 50% in-kind services (\$1,000.00 value), Carried.

## **F. Adjournment**

#### **Recommendation** (Move, second)

THAT this meeting does now adjourn to meet again in the Town Hall Committee Room on June 21, 2011 at 2:00 pm, or at the call of the Chair.