

**AGENDA: Finance and Administration Committee**



**MEETING DATE: November 15, 2011**

**MEETING TIME: 2:00 pm**

**LOCATION: Council Chambers**

**PREPARED BY: Stephen Keast, Administrative Assistant**

**A. Call to Order**

- Approval of Agenda

**Recommendation** (Move, second)

THAT the Agenda of November 15, 2011 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

**Recommendation** (Move, second)

THAT the minutes of October 18, 2011, be approved as circulated, including any revisions to be made.

**B. Deputations/Presentations**

**Business Association Funding Requests for 2012:** (10 minutes each)

**B.1** Don Braden and Patti Kendall, Blue Mountain Village Association

**B.2** Linda Wykes, Clarksburg Business Group

**B.3** Marg Fairley, The Blue Mountains Chamber of Commerce

**B.4** George Matamoros, Thornbury Business Improvement Area Board of Directors

**B.5** Gillian Fairley, Small Business Enterprise Centre

**B.6** Dr. John Donald, Georgian College

**C. Staff Reports as circulated**

**C.1 Service Delivery Review - Fire Department Memorandum and 2011 Core Services** RD (10 min)

**Recommendation** (Move, second)

THAT Council receive the Fire Department Service Delivery Review Memorandum and 2011 Core Services for information purposes.

## **C.2 Service Delivery Review – Finance and Administration**

RC (15 min)

Information will be distributed at the meeting.

## **C.3 Monthly Financial Reports – period ending October 31, 2011, FIT.11.54**

RC (10 min)

**Recommendation** (Move, second)

THAT Council receive Staff Report FIT.11.54, “Monthly Financial Reports – period ending October 31, 2011”, for information purposes

## **D. Correspondence**

### **D.1 The Blue Mountains Cottage Life Show – sponsorship opportunity**

**Recommendation**

THAT the Committee provide direction as to The Blue Mountains Cottage Life Show sponsorship opportunity offered by Back Porch Productions.

### **D.2 Thornbury & Clarksburg Rotary Club – Request for reconsideration of invoice**

**Recommendation**

THAT the Committee provide direction as to the Thornbury & Clarksburg Rotary Club request for reconsideration of invoiced costs from the Town for services provided in support of the 2011 Chili Ribfest event.

## **E. New and Unfinished Business**

None

## **F. Adjournment**

**Recommendation** (Move, second)

THAT this meeting does now adjourn to meet again in the Town Hall Council Chambers on December 20, 2011 at 2:00 pm, or at the call of the Chair.