

AGENDA: Finance and Administration Committee



MEETING DATE: September 21, 2011

MEETING TIME: 2:00 pm

LOCATION: Council Chambers

PREPARED BY: Stephen Keast, Administrative Assistant

A. Call to Order

- Approval of Agenda

Recommendation (Move, second)

THAT the Agenda of September 21, 2011 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

Recommendation (Move, second)

THAT the minutes of August 30, 2011, be approved as circulated, including any revisions to be made.

B. Deputations/Presentations

B.1 Cathy Innes, Carolyn Latourneau, Beaver Valley Outreach Re: BVO and Town Funding (10 min)

B.2 Cliff Carr, Police Services Board Chair, Sgt. Charles Watts, The Blue Mountains OPP Re: Municipal By-law Enforcement (30 min)

C. Staff Reports as circulated

C.1 Civil Marriage Solemnization Services, A.11.10 CG (10 min)

Recommendation (Move, second)

THAT Council receive Staff Report A.11.10, "Civil Marriage Solemnization Services, Fees and Charges"; and

THAT Council approves the proposed fees to provide civil marriage solemnization services as outlined in this Report, subject to a Public Meeting being held to receive comments; and

THAT Council enact a by-law authorizing Town Clerk, Corrina Giles to provide marriage solemnization services within the Province of Ontario for as long as she holds the position of Town Clerk, as set out under Ontario Regulation 285/04 and the Marriage Act, R.S.O. 1990, Chapter M.3.

C.2 Request for Use of Town Hall Space, CEDC.11.21 LK (15 min)

Recommendation (Move, second)

THAT Council receive Report CEDC.11.21 “Request for Use of Town Hall Space; and
THAT Council provide direction to Staff with respect to this request.

C.3 2012 Grants and Donations Budget Pre-approval, CEDC.11.22 LK (10 min)

Recommendation (Move, second)

THAT Council receive Staff Report CEDC.11.22 “2012 Grants and Donations
Budget Preapproval”; and

THAT Council does hereby grant preapproval in the 2012 municipal budget
process for the Grants and Donations Program at a total budgeted amount of
\$30,000.

C.4 Public Art Policy (Interim), CEDC.11.23 LK (15 min)

Recommendation (Move, second)

THAT Council receive Staff Report CEDC.11.23 “Public Art Policy (Interim)”; and
THAT Council approve the Public Art Policy (Interim) attached.

C.5 2012 Budget Process and Timeline, FIT.11.43 RC (15 min)

Recommendation (Move, second)

THAT Council receive Staff Report FIT.11.43, “2012 Budget Process and Timeline” for
information purposes; and

THAT Council endorse the Committee Service Delivery Review process within the 2012
– 2014 Budget Process.

C.6 Monthly Financial Reports – August, 2011, FIT.11.47 RC (15 min)

Recommendation (Move, second)

THAT Council receive Staff Report FIT.11.47 “Monthly Financial Reports – August
2011” for information purposes.

C.7 LAS Electricity Procurement Program, FIT.11.45

SA (10 min)

Recommendation (Move, second)

THAT Council receive Staff Report FIT.11.45 "LAS Electricity Procurement Program"; and,

THAT Council of the Town of The Blue Mountains approve the Commodity Price Hedging Policy FIT.11.15; and,

THAT the Mayor and Clerk be hereby authorized to execute an Electricity Appointment and Retainer Agreement between The Corporation of the Town of The Blue Mountains and Local Authority Services (LAS), recognizing that as the Town's agent, LAS will negotiate all required electricity purchases on behalf of all procurement program members and that the details of all contracts will then be communicated to all program members; and,

THAT That the CAO and the Treasurer be hereby authorized to make minor alterations to the Agreement that do not substantially change its content and intent; and,

THAT the authority to make future program related decisions for the Town of The Blue Mountains be delegated to:

1. Treasurer
2. Manager of Purchasing

AND THAT the Manager of Purchasing report back to Council with the final rates and any potential savings and future rate changes;

AND FURTHER THAT Council authorize Local Authority Services, through its appointed agent, to have access to consumption data from the local electricity utility on an as needed basis, in order to compile load profile information for the procurement program and to bill all enrolled accounts.

D. Correspondence

D.1 OPP Contract Policing Statistics, July 2011

CW (10 min)

E. New and Unfinished Business

None

F. Adjournment

Recommendation (Move, second)

THAT this meeting does now adjourn to meet again in the Town Hall Council Chambers on October 18, 2011 at 2:00 pm, or at the call of the Chair.