

AGENDA: Finance and Administration Committee



MEETING DATE: October 16, 2012
MEETING TIME: 1:00 p.m.
LOCATION: Council Chambers
PREPARED BY: Stephen Keast, Administrative Assistant

A. Call to Order

- Finance and Administration Committee Members are:
Councillor Gail Ardiel (current Chair)
Councillor R. J. Gamble
Councillor Joe Halos
Councillor John McKean

In accordance with the Town's Procedural By-Law 2009-59, as amended, all Finance and Administration Committee members have voting privileges. Other members of Council who are not designated members of the Committee are entitled to attend Finance and Administration Committee meetings and enter into debate, but do not have voting privileges or the privilege of raising new business or adding matters to the Agenda.

The Head of Council shall be an ex-officio member of all Town Standing, Advisory and Ad-hoc Committees where not otherwise prohibited by any Act and shall have full voting privileges when in attendance at any meeting thereof and shall have the privilege of raising new business or adding any matter to a previously completed meeting Agenda.

- Approval of Agenda

Recommendation (Move, second)

THAT the Agenda of October 16, 2012 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

Recommendation (Move, second)

THAT the minutes of September 11, 2012, be approved as circulated, including any revisions to be made.

B. Deputations/Presentations

None

C. Staff Reports as circulated

C.1 Water and Wastewater Rate Review, FIT.12.44 RP

Recommendation (Move, second)

THAT Council receive Staff Report FIT.12.44 “Water and Wastewater Rate Review” for information purposes; and,

THAT Council direct staff to proceed to the Budget Process with the existing rate structure, using the Infrastructure Renewal Fixed Charge plus 5m³, and an increasing tiered consumption rate.

C.2 Transfer of SuperBuild Funds to Reserves, FIT.12.58 DC

Recommendation (Move, second)

THAT Council receive Staff Report FIT.12.58 “Transfer of SuperBuild funds to Reserves”; and,

THAT Council approve the transfer of SuperBuild funds to the Streetlight Reserve in the amount of \$88,519.45, the Parks & Trails Reserve in the amount of \$59,012.97 and the Parking Lot Reserve in the amount of \$49,177.48.

C.3 Q3 2012 Financial Report, FIT.12.60 RC/RO

Recommendation (Move, second)

THAT Council receive Staff Report FIT.12.60 “Q3 2012 Financial Report” for information purposes.

C.4 Monthly Financial Report – September 2012, FIT.12.62 DB/RC

Recommendation (Move, second)

THAT Council receive Staff Report FIT.12.62 “Monthly Financial Report – September 2012” for information purposes.

C.5 The Georgian Peaks Club West Lodge Sanitary Servicing Project, PL.12.125
DF

Recommendation (Move, second)

THAT Council receive Staff Report PL.12.125 respecting The Georgian Peaks Club West Lodge Sanitary Servicing Project;

THAT Council authorize the Mayor and Clerk to execute an Amending Site Plan Agreement so as to permit the connection of The Georgian Peaks West Lodge directly to the Town's sanitary sewer within the Georgian Trail right-of-way with such amending agreement requiring the payment for 16 equivalent units associated with the Highway 26 Trunk Sewer Main and Thornbury Wastewater Treatment Plant Charges.

C.6 Establishing and Regulating By-law for the Fire Department, FD.12.04
RD/AJ

Recommendation (Move, second)

THAT Council receive Staff Report FD.12.04, "The Blue Mountains Fire Department Establishing and Regulating Bylaw";

AND THAT Council enact The Blue Mountains Fire Department Establishing and Regulating Bylaw as attached.

D. Correspondence

D.1 2012 Audit Engagement Letter – KPMG RC

Recommendation (Move, second)

THAT Council receive the 2012 Audit Engagement Letter from KPMG for information purposes.

E. New and Unfinished Business

Staff discussion - Ravenna and Clarksburg Community Remembrance Day Services – Direction from Council

Recommendation (Move, second)

THAT Council provide funding in the amount of \$300 from the Grants and Donations Budget to support each of the Remembrance Day Service luncheons at the Ravenna Hall and the Clarksburg Royal Canadian Legion.

F. Next Meeting Date

November 13, 2012, 1:00 p.m., Town Hall Council Chambers

G. Adjournment

Recommendation (Move, second)

THAT this meeting does now adjourn to meet again in the Town Hall Council Chambers on November 13, 2012 at 1:00 pm, or at the call of the Chair.