

AGENDA: The Blue Mountains, Committee of the Whole Meeting



MEETING DATE: December 2, 2013
MEETING TIME: 1:00 p.m.
LOCATION: Town Hall, Council Chamber
PREPARED BY: Corrina Giles, Town Clerk

A. Call to Order

- **Moment of Personal Prayer or Reflection**
- **Approval of Agenda**

Recommended (Move, second)

THAT the Agenda of December 2, 2013 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
- **Previous Minutes**

Recommended (Move, second)

THAT the Committee of the Whole minutes of November 13, 2013, be adopted as circulated, including any revisions to be made.

- **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items **B.3, B.7 and B.11** are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Recommended (Move, second)

THAT the Consent Agenda of December 2, 2013 be adopted as circulated, less any items requested for separate review and discussion.

- **Appointment of Chairs**

In accordance with Section 14.1 of the Procedural By-law, the position of Chair for the following components of the Committee of the Whole will be appointed on an annual basis.

- Selection of Chair for Finance and Administration
- Selection of Chair for Engineering & Public Works and Recreation
- Selection of Chair for Planning and Building

Recommended (Move, second)

THAT _____ be appointed as Chair of _____ for the 2014 year.

B. Staff Reports, Deputations, Correspondence

Finance, Administration and Fire Reports
To be chaired by Councillor Joe Halos

B.1 DEPUTATIONS

None

B.2 STAFF REPORTS

B.2.1 Service Agreement between Community Connection / 211 and The Town of The Blue Mountains, FD.13.5

THAT Council receive Staff Report FD.13.5, "Service Agreement between Community Connection/211 and The Town of The Blue Mountains" for their information purposes;

AND THAT the Mayor and Clerk are authorized to sign the Service Agreement with 211, in the form set out as Appendix "A" to Staff Report FD.13.5

B.2.2 2014 Fees and Charges, FIT.13.58

THAT Council does hereby receive Staff Report FIT.13.58, entitled "2014 Fees and Charges";

AND THAT a Public Meeting to review the proposed Amendments to By-law 2008-113 as amended "Fees & Charges By-law", Schedule "A" - Administration, Schedule "D" - Fire Department Services, Schedule "H" - Recreation Department Services, Schedule "I" - Harbour, Schedule "K" - Ice Rentals and Schedule "L" - Cemetery Fees be held on January 13, 2014.

B.2.3 Revised Integrated Accessibility Standards Regulation Policy, HR.13.04

THAT Council receive Staff Report HR.13.04 “Revised Integrated Accessibility Standards Regulation Policy”; and

THAT Council approve the “Revised Integrated Accessibility Standards Regulation Policy”.

B.2.4 Personnel Policy Development, CAO.13.13

THAT Council receives Staff Report CAO.13.13 entitled “Personnel Policy Development” for information purposes;

THAT Council approves the Corporate Vehicle Policy;

THAT Council approves the Corporate Progressive Discipline Policy;

THAT Council approves the Corporate Sick Days Policy;

THAT Council approves the Corporate Leaves of Absence Policy;

THAT Council approves the Corporate Conference, Seminar & Meeting Attendance & Expenses Policy;

AND THAT Council rescinds the following sections of Township of Collingwood By-Law No. 93-42, being a by-law to consolidate the terms and conditions of employment for employees of the Corporation:

- Section 11.2 – Travel, Use of Township Vehicle
- Appendix “A” – Use of Township Vehicle
- Section 10.7 – Notice of Disciplinary Action
- Section 4.4 – Sick Leave
- Section 3 – Leave of Absence
- Section 11.4 – Expenses
- Section 9 – Hiring of Staff
- Section 16 – Job Posting
- Section 5 – Group Registered Retirement Savings Plan

B.3 FINANCE, ADMINISTRATION AND FIRE “INFORMATION REPORTS” AND CORRESPONDENCE TO BE CONSIDERED IN THE ADOPTION OF THE CONSENT AGENDA

B.3.1 Ontario Municipal Partnership Fund – 2014 Allocation, FIT.13.62

THAT Council receive Staff Report FIT.13.62, entitled “Ontario Municipal Partnership Fund – 2014 Allocation” for information purposes.

B.3.2 Monthly Financial Report – October 2013, FIT.13.63

THAT Council receive Staff Report FIT.13.63 “Monthly Financial Report – October 2013” for information purposes.

B.4 CORRESPONDENCE

None

**Engineering & Public Works and Recreation Reports
To be chaired by Councillor R.J. Gamble**

B.5 DEPUTATIONS

B.5.1 Engineering and Public Works 2013 Slide Show, Reg Russwurm

B.6 STAFF REPORTS

B.6.1 Tender Award for the Supply and Installation of Guide Rails 2013-17-T-EPW, EPW.13.098

THAT Council receive Report EPW.13.098 entitled "Tender Award for the Supply and Installation of Guide Rails 2013-17-T-EPW";

AND THAT Council award the purchase of the supply and installation of guide rails to Royal Fence Ltd., a responsive and responsible bidder in the amount of \$122,126.00 plus applicable taxes;

AND THAT the Mayor and the Clerk be authorized to execute the Contract Documents with Royal Fence Ltd.

B.6.2 No Stopping, Loading or Unloading on Jozo Weider Blvd. and Fairway Court, EPW.13.100

THAT Council receive Staff Report EPW.13.100, "No Stopping on Jozo Weider Blvd and Fairway Court";

AND THAT Council enact a By-law to provide for the installation of No Stopping and No Loading and Unloading Signage as described in Report EPW.13.100.

B.7 ENGINEERING & PUBLIC WORKS AND RECREATION "INFORMATION REPORTS" AND CORRESPONDENCE TO BE CONSIDERED IN THE ADOPTION OF THE CONSENT AGENDA:

B.7.1 Capital and Development Status Report, EPW.13.097

THAT Council receive Staff Report EPW.13.097 entitled "Capital and Development Status Report" for their information.

B.7.2 DWQMS External Audit Results - 2013, EPW.13.088

THAT Council receive Staff Report EPW.13.088 entitled "DWQMS External Audit Results - 2013" for their information.

B.8 CORRESPONDENCE

None

**Planning, Building and By-Law Enforcement Reports
To be chaired by Councillor Gail Ardiel**

B.9 DEPUTATIONS

None

B.10 STAFF REPORTS

B.10.1 The Blue Mountains Model Home Policy, PL.13.132

THAT Council receive Staff Report PL.13.132 respecting “The Blue Mountains Model Home Policy” and that Council approve Appendix “A” attached to this Report being “The Blue Mountains Model Home Policy”.

B.10.2 Skyline “Back 9” Draft Plan of Condominium (Lots 9 and 11 and Block 17, Registered Plan 1065, The Town of The Blue Mountains), PL.13.131

THAT Council receive Staff Report PL.13.131 respecting “Skyline “Back 9” Draft Plan of Condominium (Lots 9 and 11 and Block 17, Registered Plan 1065, The Town of The Blue Mountains) and that Council adopt the recommended conditions for Draft Plan of Condominium as found at Appendix “A” to this Report and that Council direct that the recommended conditions be forwarded to the County of Grey for their consideration as the Approval Authority.

B.10.3 Application for Consent B06-2013 Sean and Julie Regan, Lot 3, Registered Plan 910, Town of The Blue Mountains, PL.13.129

THAT Council receive Staff Report PL.13.129 “Application for Consent B06-2013, Sean and Julie Regan, Lot 3, Registered Plan 910, Town of The Blue Mountains”; and,

THAT Council grant Application for Consent B06-2013 subject to the following condition:

1. That the Applicant provide a description of the land which can be registered in the Land Registry Office

B.11 PLANNING AND BUILDING “INFORMATION REPORTS” AND CORRESPONDENCE TO BE CONSIDERED IN THE ADOPTION OF THE CONSENT AGENDA:

B.11.1 Delegated Authorizations – October 2013, PL.13.123

THAT Council receive Staff Report PL.13.123 “Delegated Authorizations – October 2013” for information purposes.

B.11.2 By-Law Enforcement Activity – October 2013, B.13.41

THAT Council receive Staff Report B.13.41 “By-Law Enforcement Activity – October 2013” for information purposes.

B.11.3 By-Law Enforcement: Short Term Accommodation Activity – October 2013, B.13.42

THAT Council receive Staff Report B.13.42 “By-Law Enforcement: Short Term Accommodation Activity – October 2013” for information purposes.

B.11.4 Building Permit Activity – October 2013, B.13.39

THAT Council receive Staff Report B.13.39 “Building Permit Activity: October 2013” for information purposes.

B.11.5 Planning and Building Services Department Pending Business List, PL.13.124

THAT Council receive Staff Report PL.13.124 “Planning & Building Services Pending Business List” for information purposes.

B.12 CORRESPONDENCE

None

C. 5:00 PM Public Meetings / Deputations

Under the authority of the Municipal Act, 2001 and in accordance with Ontario’s Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town’s website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

C.1.1 Public Meeting: Knechtel, Application for Consent, B07-2013 and Zoning By-Law Amendment, Conc. 2 S. Pt Lot 19 and Pt. Road Allowance and Con 2 Pt Lot 18 & Pt Road Allowance (127 and 131 Happy Valley Road)

C.2 Deputation

None

D. New and Unfinished Business

D.1 Notice of Motion Council

D.2 Additions to Agenda Staff

E. Notice of Meeting Dates

Special Meeting of Council, December 4, 2013 1:00 pm
Town Hall, Council Chamber

Council Meeting, December 16, 2013 7:00 pm
Town Hall, Council Chamber

Committee of the Whole Meeting, January 13, 2014 1:00 pm
Town Hall, Council Chamber

F. Adjournment

Recommended (Move, second)

THAT this Committee of the Whole meeting does now adjourn at (time) p.m. to meet again January 13, 2014, 1:00 pm, Town Hall, Council Chamber, or at the call of the Chair.

Meeting Notes
