



Agenda

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: May 14, 2018
Meeting Time: 10:00 a.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by: Corrina Giles, Town Clerk

A. Call to Order

- **Moment of Reflection**
- **Approval of Agenda**

Recommended (Move, second)

THAT the Agenda of May 14, 2018 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes**

Recommended (Move, second)

THAT the Committee of the Whole minutes of April 23, 2018 be adopted as circulated, including any revisions to be made.

- **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.4, B.9 and B.14 as listed:

- **B.4.1 Council Web Streaming Analytics, FAF.18.57**
- **B.4.2 2017 Unaudited Financial Statements, FAF.18.55**
- **B.4.3 Clean Water and Wastewater Fund (CWWF) Update, FAF.18.12**
- **B.9.1 May 2018 Construction Status Report, CSPW.18.040**
- **B.14.1 Planning Applications – Month of April, 2018, PDS.18.51**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Recommended (Move, second)

THAT the Consent Agenda of May 14, 2018 be adopted as circulated, less any items requested for separate review and discussion.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor R.J. Gamble

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.3 Staff Reports

B.3.1 The Blue Mountains Public Library/Town of The Blue Mountains Memorandum of Understanding, FAF.18.76

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.76, entitled “The Blue Mountains Public Library/Town of The Blue Mountains Memorandum of Understanding”;

AND THAT Council receive the correspondence from The Blue Mountains Public Library dated April 24, 2018 including the proposed Memorandum of Understanding between The Blue Mountains Public Library and The Corporation of the Town of The Blue Mountains;

AND THAT Council authorize the Mayor and Clerk to execute the Memorandum of Understanding between The Blue Mountains Public Library and The Corporation of the Town of The Blue Mountains as presented.

B.3.2 2017 Year-End Balances, FAF.18.56

Recommended (Move, second)

THAT Council receive staff report FAF.18.56, entitled “2017 Year-End Surpluses”, and;

THAT Council approve the allocation of the 2017 Taxation year-end surplus of \$60,990 to the Human Resources Reserve, and;

THAT Council approve that any differences or remaining taxation surplus be transferred to or reduce the amount of the recommended transfer to the Human Resources Reserve, and;

THAT Council approve the allocation of the 2017 Water year-end surplus of \$131,256.67 to the Water Asset Replacement Reserve Fund, and;

THAT Council approve the allocation of the 2017 Wastewater year-end deficit of \$71,166.04 from the Wastewater Rate Stabilization Reserve, and;

THAT Council approve the allocation of the 2017 Building year-end surplus of \$675,709.13 to the Building Rate Stabilization Reserve Fund, and;

THAT Council approve the allocation of the 2017 Harbour year-end surplus of \$5,681.27 to the Harbour Reserve.

B.3.3 2017 Treasurer’s Statement, FAF.18.48

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.48, entitled “2017 Treasurer’s Statement”; and

THAT Council approve the 2017 Treasurer’s Statement and post it on the Town’s website and make it available to the Minister of Municipal Affairs upon request.

B.3.4 Compensation Review Council, FAF.18.73

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.73, entitled “Compensation Review Council”, and considers the options contained in the Staff Report;

AND THAT Council directs staff to move forward with the _____ percentile increase to Council base salaries for the Town of The Blue Mountains as identified in this report effective December 3, 2018;

AND THAT Council direct staff to include Council members remuneration to any cost of living increase applied to non-union staff in all future budgets;

AND THAT Council direct staff to complete a Market Review once per term of Council in the final year of Council’s term of office in all future terms of Council;

AND THAT Council direct staff to proceed to a Public Meeting to receive comments, as is required by the Provision of Notice and Manner of Giving Notice Policy POL.COR.07.03.

B.3.5 Compensation Review Non-union Staff, FAF.18.72

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.72, entitled “Compensation Review Non-union Staff”, and considers the options contained in the Staff Report;

AND THAT Council directs staff to move forward with the _____ percentile increase to non-union base salaries for the Town of The Blue Mountains as identified in this report;

AND THAT Council directs staff to move forward with an implementation date of _____ for the increase to non-union base salaries for the Town of The Blue Mountains as identified in this report.

B.3.6 Protocol Policy for Complaints Related to Members of Council and Local Boards Public Meeting Comments, FAF.18.75

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.75, entitled “New Policy Protocol Policy for Complaints Related to Members of Council and Local Boards Public Meeting Comments”; and

THAT Council approve the new policy entitled “Protocol Policy for Complaints Related to Members of Council and Local Boards”, POL.COR.18.XX.

B.3.7 Proposed Changes to the Code of Conduct for Members of Council and Local Boards Policy Public Meeting Comments, FAF.18.74

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.74, entitled “Proposed Changes to the Code of Conduct for Members of Council and Local Boards Policy Public Meeting Comments”; and

THAT Council approve the revisions to the Code of Conduct for Members of Council and Local Boards, POL.COR.07.07.

B.3.8 The Blue Mountains – Noise By-law Relief Requests – Various Dates, FAF.18.68

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.68 “The Blue Mountains – Noise By-law Relief Requests – Various Dates”; and

THAT Council provide direction to staff in response to requests for relief from the provisions of the Noise By-law for the following 2018 special events:

- Gran Fondo Road Race (previously named Grey County Road Race) – June 14th from 5:00 p.m. to 10:00 p.m. and June 16th from 7:00 a.m. to 2:00 p.m. (various locations) – loud speaker announcements
- Canada Day – June 30th from 4:30 p.m. to 10:30 p.m. and July 1st from 7:30 a.m. to 3:00 p.m. (Beaver Valley Community Centre) – outdoor live music
- Sail For Hope – August 25th and 26th (Thornbury harbour) – live band and DJ
- Beaver Valley Fall Fair – September 7th from 9:00 a.m. to 9:00 p.m. and September 8th from 10:00 a.m. to 5:30 p.m. (Beaver Valley Community Centre) – farm equipment, loud speaker/announcements, and live music
- Apple Harvest Festival – October 6th and 7th from 8:30 a.m. to 5:00 p.m. (downtown Clarksburg and Thornbury) – live music
- Run Blue Mountains – October 14th from 7:30 a.m. to 2:00 p.m. (Start and finish at Beaver Valley Community Centre) – music, loud speaker/announcements
- Olde Fashioned Christmas – December 8th from 4:00 p.m. to 10:00 p.m. (Thornbury downtown) – live music
- Thornbury Farmer’s Market – Sundays from May 20th – October 7th from 11:00 a.m. to 2:00 p.m. (Beside Town Hall) – live music
- Georgian Bay Club Golf Ball Drop for charity – July 14th at 6:30 p.m. for approximately half an hour – noise from a helicopter hovering over the 18th hole

B.3.9 Establishing a Chief Administrative Officer Performance Monitoring Policy Review Committee of Council, FAF.18.063

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.063, entitled “Establishing a Chief Administrative Officer Performance Monitoring Policy Review Committee of Council” for information;

AND THAT Council select 3 members of Council to sit on the Chief Administrative Officer Performance Evaluation Policy Review Committee.

B.3.10 Revisions to Sign By-law 2016-71 arising from changes to the *Municipal Elections Act*, FAF.18.77

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.77, entitled “Revisions to Sign By-law 2016-71 arising from changes to the *Municipal Elections Act*”;

AND THAT Council waives the provisions contained in the “Provision of Notice and Manner of Giving Notice to the Public Policy, POL.COR.07.03” regarding the requirement to provide 21 days’ notice to the public of the amendment to the Sign By-law 2016-71 (being a regulatory by-law), and the requirement to hold a Public Meeting to receive comments on the proposed changes to the Sign By-law 2016-71;

AND THAT Council direct Staff to revise By-law 2016-71 to incorporate wording regarding third party advertisers as it relates to the municipal election, as included in this staff report.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.4.1 Council Web Streaming Analytics, FAF.18.57

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.57, entitled “Council Web Streaming Analytics” for information purposes.

B.4.2 2017 Unaudited Financial Statements, FAF.18.55

Recommended (Move, second)

THAT Council receive staff report FAF.18.55, entitled “2017 Unaudited Financial Statements” for information purposes.

B.4.3 Clean Water and Wastewater Fund (CWWF) Update, FAF.18.12

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.12 entitled “Clean Water and Wastewater Fund (CWWF) Update” for information purposes.

B.5 Correspondence, if any

B.5.1 The Blue Mountains Public Library Board

Re: Memorandum of Understanding (MOU) between Library Board and Council

B.5.2 Georgian Bay Club Foundation

Re: Request for approval to conduct a “Golf Ball Drop” Raffle Lottery – July 14, 2018

NOTE: The Committee will break for lunch following the Finance and Administration portion of the meeting.

Community Services and Infrastructure & Public Works Reports

To be chaired by Councillor John McGee

B.6 Deputations, if any

None

B.7 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.8 Staff Reports

B.8.1 Winter Road Maintenance for 2018/2019 and 2019/2020 Seasons, CSPW.18.041

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.041 entitled “Winter Road Maintenance for 2018/2019 and 2019/2020 Seasons”;

AND THAT Council cancel Tender 2018-21-T-IPW: Winter Road Maintenance;

AND THAT Council increase the Winter Control Budget from \$856,000 by \$80,000 to \$936,000 to allow for increased winter maintenance costs;

AND THAT Council directs Staff to negotiate for the purchase of three (3) used snowplow trucks to an upset limit of \$150,000 by means satisfactory to the Director of Finance and IT Services and the Director of Infrastructure and Public Works;

AND THAT Council directs Staff to reallocate funds from Contract Services to wages to allow for the hiring of three (3) six month contract snow plow drivers for the winter control seasons of 2018/2019 and 2019/2020;

AND THAT Council directs Staff to bring forward a business plan and budget sheet for consideration within the 2019 budget deliberation process for winter maintenance activities beyond the 2018/2019 winter control season.

B.8.2 Landfill Leachate Related Odour Management, CSPW.18.046

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.046, entitled “Landfill Leachate Related Odours”;

AND THAT Council establish new Landfill Site budget items for 2018 for the following:

- i) \$50,000 for chemical treatment of leachate;
- ii) \$41,800 for installation of an activated carbon filter at the Craighleith Lift Station; and
- iii) \$36,700 for treatment costs at the Collingwood Wastewater Plant.

B.8.3 Infrastructure Level of Service Workshop Report, CSPW.18.019

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.019 entitled “Infrastructure Level of Service Workshop Report”;

AND THAT Council receive the Level of Services recommendations included within Staff Report CSPW.18.019 along with establishing the width of the asphalt for local urban roads at 8.5m;

AND THAT Council establish a \$25,000 budget to prepare, conduct and report on the public consultation regarding the findings of the Infrastructure Level of Service Workshop Report and the Staff generated level of service metrics.

AND THAT Council approve funding the \$25,000 budget from the Infrastructure and Public Works Asset Replacement Reserve Fund.

B.8.4 Elma and Alice Streets Reconstruction Project – Discussion with Residents, CSPW.18.039

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.039 entitled “Elma and Alice Streets Reconstruction Project – Discussion with Residents”;

AND THAT Council direct Staff to adopt the Staff design approach recommendations in Report CSPW.18.039 to complete the Preliminary Design Report for Elma Street and Alice Street Reconstruction.

B.8.5 2018 Event Temporary Road Closures, CSPW.18.042

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.042, entitled “2018 Event Temporary Road Closures”; and

THAT Council authorize the temporary closure of certain Town highway portions, as outlined in this report, subject to approval through the Events Notification process; and

THAT Council authorize Town Staff to assist proponents with the application process to Grey County for the temporary closure of certain Grey County highway portions, as outlined in this report, subject to approval through the Event Notification process.

1. June 30, 2018 - Canada Day Eve Party

Victoria Street South from Alfred Street West to and including the west entrance to the Beaver Valley Community Centre from 4:00 p.m. to 10:00 p.m.

2. September 14, 15 and 16, 2018 - Centurion Cycling Event

Gord Canning Drive from Jozo Weider Boulevard to Grey Road 19 Traffic Circle throughout the days during the programmed events.

B.8.6 Extension of Transit Service Hours – Pilot Project, CSPW.18.045

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.045, entitled “Extension of Transit Service Hours – Pilot Project”; and

THAT Council approve the amount of \$35,000 to increase the extension of hours of service on a trial basis between July 1 and December 31, 2018; and

THAT Council approve funding the \$35,000 from the Working Capital Reserve; and

THAT the approval of such funds is contingent on the participation of all three municipalities in the proposed trial.

B.8.7 Letter to Residents Regarding Paving of Lake Drive, CSPW.18.038

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.038 entitled, "Letter to Residents Regarding Paving of Lake Drive";

AND THAT Council approve Staff providing the property owners fronting Lake Drive a concept cost estimate for the paving of Lake Drive in order to determine interest in the project proceeding to a formal petition;

AND THAT Council direct Staff to prepare a report outlining the feedback from the property owners for Council's consideration to advance or not advance the O.Reg. 586/06 Local Improvement Charge petition.

B.9 Community Services and Infrastructure & Public Works Reports "Information Reports" and correspondence to be considered in the adoption of the Consent Agenda:

B.9.1 May 2018 Construction Status Report, CSPW.18.040

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.040 entitled "May 2018 Construction Status Report" for their information.

B.10 Correspondence, if any

None

**Planning & Development Services Reports
To be chaired by Councillor Joe Halos**

B.11 Deputations, if any

None

B.12 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

B.13 Staff Reports

B.13.1 Applications for Consent B11-2017, B12-2017, Private Access Easement (B07-2018) and Re-zoning – Peaks Ridge, Block 37, PDS.18.48

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.48, entitled “Applications for Consent B11-2017, B12-2017, Private Access Easement (B07-2018), and Re-zoning - Peaks Ridge, Block 37”;

THAT Council grant Consent Applications B11-2017, B12-2017, and the concurrent application to establish a private access easement (B07-2018), subject to the conditions outlined in Attachment #2 to Staff Report PDS.18.48; and

THAT Council enact a Zoning By-law Amendment to rezone the subject lands from the Multi-Attached Residential R6-166-h zone to the Private Open Space (OS2) zone and Residential (R3-285) zone, and to add a new exception ‘285’ in order to permit a minimum lot frontage requirement of 12m, and to also permit a private access easement as frontage on a municipal road.

B.13.2 County of Grey Draft Official Plan – Inns and Motels in Rural Areas, PDS.18.50

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.50, entitled “County of Grey Draft Official Plan – Inns and Motels in Rural Areas”; and

THAT Council for the Town of The Blue Mountains recommends that the County of Grey consider including the following additional policy in Section 3.4.2(7) of their Draft Official Plan regarding innovative uses in Rural areas, being:

“3.4.2(7)(a) The above uses will only be allowed if they are also supported by specific policies contained in local municipal Official Plans”

as outlined in Option 2 of staff report PDS.18.50.

B.13.3 Removal of Holding (-h1) Symbol (Mountain Springs), PDS.18.49

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.49 “Removal of Holding (-h1) Symbol (Mountain Springs)”; and

THAT Council enact a By-law to remove the Holding (-h1) symbol for those lands described as Grey Condominium Corporation #37, Town of The Blue Mountains.

B.13.4 Application of Deeming By-law Sharon McCormick – Follow Up Report Part Lot 46, Lot 47, Plan 723, Part 1, Registered Plan 16R-7838, and Lot 48, Plan 723 (Cameron Street), PDS.18.60

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.60, entitled “Application for Deeming By-law, Sharon McCormick – Follow up Report, Part Lot 46 and Lot 47, Plan 723, Part 1, Registered Plan 16R-7838, and Lot 48, Plan 723 (Cameron Street) Town of The Blue Mountains”; and

THAT Council enact a Deeming By-law pursuant to Section 50(4) of the Planning Act, so as to deem Part Lot 46 and Lot 47, and Lot 48 of Plan 723 as not being registered lots within a Plan of Subdivision.

B.13.5 Request to Purchase a Portion of Municipal Lands – Former Schoolboard Property, PDS.18.53

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.53 “Request to Purchase a Portion of Municipal Lands – Former Schoolboard Property”; and

AND THAT Council direct staff to evaluate the cash value of the requested portions of the municipal lands known as the former School Board property, being Part of Lot 159, Plan 529, and to bring back a further report identifying the value of the subject lands and next steps in the process;

AND THAT Council exercise their authority under clause 2 of the Town’s Disposition of Land Policy to allow Staff to negotiate solely with the abutting landowner who is requesting the purchase.

B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

B.14.1 Planning Applications – Month of April, 2018, PDS.18.51

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.51 “Planning Applications – Month of April, 2018”, for information purposes.

B.15 Correspondence, if any

B.15.1 Committee of Adjustment – Notice of Public Hearing, April 30, 2018

Re: A07/2018, Application for a Minor Variance to the Township of Collingwood Zoning By-law #83-40 – 131 Liisa’s Lane (Tyrolean Village Area)

B.15.2 Committee of Adjustment – Notice of Public Hearing, April 30, 2018
Re: A13/2018, Application for a Minor Variance to the Township of Collingwood Zoning By-law #83-40 – 209 Arlberg Crescent (Tyrolean Village Area)

B.15.3 Committee of Adjustment – Notice of Public Hearing, April 30, 2018
Re: A15/2018, Application for a Minor Variance to the Township of Collingwood Zoning By-law #83-40 – Lot 69, Draft Plan of Subdivision 42T-2010-03

B.15.4 Committee of Adjustment – Notice of Public Hearing, May 1, 2018
Re: A14/2018, Application for a Minor Variance to the Township of Collingwood Zoning By-law #83-40 – 187 Arlberg Crescent (Tyrolean Village Area)

C. 5:00 PM Public Meetings / Deputations

Under the authority of the *Municipal Act, 2001* and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town's website and or/ made available to the public upon request.

C.1.1 Public Meeting: Application for Zoning Amendment
Re: #496864 Grey Road 2 (Clarksburg) (McGuire)

C.1.2 Public Meeting: Stop up & Close a Portion of the Minto Street Unopened Road Allowance

C.1.3 Public Meeting: Application for Zoning Amendment
Re: 104 and 108 Settler's Way (Mountainside Developments)

C.1.4 Public Meeting: Draft Delphi Waterfront Management Plan

C.2 Deputation

None

D. New and Unfinished Business

D.1 Notice of Motion (Council)

D.2 Additions to the Agenda

E. Notice of Meeting Dates

Council Meeting, May 28, 2018
Town Hall, Council Chambers

Committee of the Whole Meeting, June 4, 2018
Town Hall, Council Chambers

F. Adjournment

Recommended (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again, June 4, 2018, Town Hall, Council Chambers, or at the call of the Chair.