

AGENDA: Finance and Administration Committee



MEETING DATE: September 22, 2009

MEETING TIME: 2:00 pm

LOCATION: The Blue Mountains Committee Room

PREPARED BY: Stephen Keast, Clerk

A. Call to Order

- Approval of Agenda

Recommendation (move, second)

THAT the Agenda of September 22, 2009 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

Recommendation (move, second)

THAT the minutes of August 25, 2009 and Special Committee of the Whole meetings of September 1 and 9, 2009 be approved as circulated, including any revisions to be made.

B. Deputations/Presentations

None

C. Staff Reports as circulated

C.1 False Alarm Fees and Charges, FIS.09.39

RP, AJ

Recommended (Move, second)

THAT Council does receive Staff Report FIS.09.39, "Fire False Alarm Fees and Charges" for information purposes;

AND THAT a Public Meeting to review proposed Amendments to By-law 2008-113 "Fees & Charges By-law", Schedule "D" – Fire Department Services, be held October 14, 2009.

**C.2 Re-allocation of Capital Budget – Backup Generator –
Fire Station #1, FD.09.02**

SC

Recommended (Move, second)

THAT Council receive Staff Report FD.09.02 “Re-allocation of Capital Budget – Backup Generator – Fire Station #1”; and,

WHEREAS Staff have received a responsible and responsive bid for the Supply and Installation of a Standby Power System in the amount of \$51,099.00, excluding GST, from Clarksburg Contractors;

AND WHEREAS the 2009 Capital Budget allocated \$72,000 for the purchase of backup power systems for the new OPP Station and Fire Station #1;

AND WHEREAS the equipment at the OPP Station cost \$36,000, leaving a shortfall in funding in the amount of \$15,099.00 for the purchase of the power system for Station #1;

AND WHEREAS there is \$172,000 allocated within the Development Charges Background Study for use between 2009 and 2018 for the use of “backup generators”;

THEREFORE Council authorizes the transfer of \$15,099.00 from the Development Charges Fund for the Supply and Installation of a Standby Power System at Station #1, Thornbury.

C.3 2009/2010 Fees and Charges for Recreation Services, FIS.09.40

RP, SE

Recommended (Move, second)

THAT Council does hereby receive Staff Report FIS.09.40 “2009/2010 Fees and Charges for Recreation Services.”

AND THAT a Public Meeting to review proposed Amendments to By-law 2008-113 “Fees & Charges By-law”, Schedule “H” – Recreation Department Services, Schedule “I” – Harbour, Schedule “J” – Craigleith Heritage Depot and Schedule “K” – Ice Rentals, be held October 14, 2009.

C.4 Monthly Financial Reports – August, 2009, FIS.09.52

ET

Recommended (Move, second)

THAT Council receive Staff Report FIS.09.52, “Monthly Financial Reports – August 2009”, for information purposes.

C.5 177 Bruce Street South, SRB.09.20

DF

Recommended (Move, second)

THAT COUNCIL receive Staff Report SRB.09.20 respecting the Town's Ontario Trillium Grant Funding (TGF) application for 177 Bruce Street South.

C.6 2010 Municipal Election Update – Mail-in Vote Kits & Tabulators, A.09.10 SK

Recommended (Move, second)

THAT Council receive Staff Report A.09.10, "2010 Municipal Election Update – Mail-in Voter Kits and Tabulators" for information purposes; and

THAT Council authorize retaining DataFix to provide mail-in voter kits for the 2010 municipal election at a cost of \$1.15 per kit plus postage with 10,390 voters currently shown and with a rebate of \$2,800.00 from DataFix, representing previously contracted Municipal VoterView voter list management software that is included in the purchase of mail-in voter kits for a current estimated cost of \$9,148.50; and

THAT Council authorize a lease agreement with Dominion Voting to supply ballot scanning and ballot tabulation equipment and training for the 2010 election at a total cost of \$12,300.00 plus applicable taxes.

D. Correspondence

1. Town of New Tecumseh, Harmonized Sales Tax concerns
2. Duncan Community Centre, Request for assistance
3. Beaver Valley Outreach, Request for assistance

E. New and Unfinished Business

1. The Blue Mountains Chamber of Commerce, Jazz by the Bay fee exemption

F. Adjournment

Recommended (Move, second)

THAT this meeting does now adjourn to meet again on October 20, 2009 at 2:00 pm, or at the call of the Chair.