

## MINUTES - Engineering & Public Works Committee



**MEETING DATE:** August 12, 2008

**LOCATION:** Beaver Valley Community Center

**PREPARED BY:** Carolin Rossignoli, Administrative Assistant

### A. Call to Order

**Present:** Chair Duncan McKinlay, Bob Gamble, John McKean, Reg Russwurm, John Caswell, Jim McCannell, Jeff Fletcher, Darcy Chapman, Ruth Prince, Kim Bishop, Carolin Rossignoli

**Regrets:** John McGee

#### A.1 Approval of Agenda

**Additions:**

B.1 Kevin Sansom, C.C. Tatham – Lake Drive Public Information Centre Overview

C.12 EPW.08.98 Tender for Haulage of Liquid Bio-Solids TBM-2008-27

E.1 Clarksburg Servicing Update

E.2 Mountain Drive Update

Moved by: Bob Gamble                      Seconded by: John McKean

THAT the Agenda of August 12, 2008 be adopted as amended. CARRIED.

#### A.2 Declaration of Pecuniary Interest

John McKean declared a pecuniary interest regarding Item C.10 EPW.08.88 Award of Tender (TBM-RD-2008-12), Lakewood Drive Rehabilitation.

#### A.3 Previous Minutes – July 8, 2008

Moved by: Bob Gamble                      Seconded by: John McKean

Correction: Page 5, G. Adjournment: Seconded by: John McGee

THAT the Minutes of the July 8, 2008 Engineering and Public Works Committee meeting, be adopted as corrected. CARRIED.

### B. Deputations / Presentations

#### B.1 Water & Wastewater Service Extensions – Lake Drive

Kevin Sansom, C.C. Tatham presented an overview of the information that will be presented to the public at the Public Information Centre (PIC) on August 23, 2008.

Due to hydro pole relocates and other concerns, the Committee discussed the construction start date for the water and wastewater service extensions on Lake Drive to commence in May 2009; with the tender ad to be ready for January 2009.

The Committee concurred to bring forward for discussion at this time, Item C.3 FS.08.35 Water & Wastewater Service Extensions – Lake Drive.

**C.3 FS.08.35 Water & Wastewater Service Extensions – Lake Drive**

John Caswell presented Report FS.08.35 as revised and re-circulated. Attached to the Report was:

1. Public Information Session Notice
2. Public Information – Capital Charges Schedule
3. Map of Lake Drive Service Area
4. Policy Statement – Guidelines for Municipal Sewer & Water Extension Projects (Jan 2006)

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council receive Staff Report FS.08.35 “Water & Wastewater Service Extensions – Lake Drive”, and

THAT Council authorize in principle the recovery of costs related to a portion of the Lake Drive & 10<sup>th</sup> Line works from benefiting property owners on an equivalent unit basis, and with payment options, as follows:

Total Capital Charge	<u>Water</u>	<u>Wastewater</u>
<b>Lake Drive</b> benefiting properties		
Capital Construction (new works)	\$ 9,435	\$12,602
Sewage Grinder Pump		\$ 3,500
Capital Charge (existing works)		
By-Law 2005-27	\$ 3,483	\$ 6,368
By-Law 2005-29	<u>\$ 3,815</u>	<u>\$ 2,984</u>
TOTAL	\$16,733	\$25,454

**Financing -**

**Lake Drive** benefiting properties – water and wastewater

Total Charge \$42,187 - If financed

Pay't per Unit  
per year

	<u>Water</u>	<u>Wastewater</u>	<u>if Financed</u>
20 Years	\$ 979	\$1,532	\$2,511
25 Years	\$ 816	\$1,285	\$2,101

AND THAT payment options to be offered to the property owners include:

- (a) full payment up front; or
- (b) payment over time based on a 25 year term and at 0.0% for the Lora Bay Corporation portion of the financing and at approximately 6.5% interest per annum for the Town portion of the financing; payments over time are to be added to the tax bill; the balance owing on the loan

may be repaid at any time, including interest to that date, with no penalty applied; at the time a property is sold, the balance of the loan becomes due and payable;

FURTHER THAT Council authorize staff to hold a public information session with affected Lake Drive property owners regarding the project status and repayment options to recover costs related to the extension of the municipal water and sewer systems, based on current estimates. CARRIED.

## C. Staff Reports

### C.1 FS.08.33 Water & Sewage Regulations By-law Amendments

John Caswell and Ruth Prince presented Report FS.08.33 as circulated. Attached to the Report was:

1. Proposed By-law to amend By-law 1985-13, being a By-law to require the connection of buildings to the municipality operated sewage system;
2. Proposed By-law to amend By-law 2008-02, being a By-law to provide for the regulation of water supply in Town of The Blue Mountains.

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council receive Staff Report FS.08.33, "Water & Sewage Regulation By-law Amendments" and;

THAT Council enact a By-law to amend By-law No. 2008-02 "Water Regulation By-law" increasing the minimum charge for water users that have failed to have their water meter installed and inspected and;

FURTHER THAT Council enact a By-law to amend By-law No. 1985-13 "Sewage Regulation By-law", amending the connection deadline to 11 months from 9 months. CARRIED.

### C.2 FS.08.34 Request for Extension of Services, Lot 24, Plan 529

John Caswell presented Report FS.08.34 as circulated. Attached to the Report was:

1. Proposed – Servicing and Cost Recovery Agreement;
2. Proposed – By-law to Impose Capital Sewer Charges and Capital Water Charges for the Use of the Town's Sewage System and the Supply of Water to Lot 25, Plan 529
3. For Reference – Report EPW.08.72 From July 8, 2008

The Committee concurred to direct Staff to include in the agreement capital charges and capital costs.

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council does hereby receive Staff Report FS.08.37, "Request for Extension of Services" to enact a bylaw to impose Capital Charges for the cost to extend water and wastewater services to the west side of 209691, Hwy. 26, Lot 24, Plan 529, and

THAT Council authorize the Mayor and Clerk to execute an agreement between the Town and the Property Owners of Lot 24, Plan 529, Town of The Blue Mountains to impose the conditions of the service extensions, including the Property Owners of Lot 24, Plan 529, financing one hundred percent of the Capital Construction Costs together with a Cost Recovery option for a portion of the costs. CARRIED.

#### **C.4 EPW.08.89 Water and Wastewater Capacity Assessment – 2007 Year End Report**

John Caswell presented Report EPW.08.89 as circulated. Attached to the Report was:

1. 2007 Year End Report – Executive Summary – July 2008

It was noted that on Page 56, last sentence, change 2009 to 2010.

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council receive the Water and Wastewater Capacity Assessment - 2007 Year End Report; and

FURTHER THAT Council approve forwarding the 2007 Year End Report to the Grey County Planning Department. CARRIED.

#### **C.5 EPW.08.90 Fine Bubble Disc Aeration System at the Craigeith Wastewater Treatment Plant**

John Caswell presented Report EPW.08.90 as circulated. Attached to the Report was:

1. Conceptual Design Proposal for the Fine Bubble Disc Aeration System
2. Aeration System Retrofit memo from Aquarius Technologies Inc., July 11, 2008

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council approve the purchase of a fine bubble disc aeration system from Aquarius Technologies Inc. as outlined in their Conceptual Design Proposal at a cost of \$11,850.00 excluding GST and PST, as outlined in Report EPW.08.90. CARRIED.

#### **C.6 EPW.08.78 Reinforced Concrete Slab Tender Award – Household Hazardous Waste Facility**

Jeff Fletcher presented Report EPW.08.78 as circulated.

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council approve an increase of the Household Hazardous Waste Facility Capital Budget in the amount of \$57,798 and;

THAT Council approve the award of the construction of the Reinforced Concrete Slab and Fence Enclosure to be installed at the Town Solid Waste Disposal Site (TBM-2008-47) to *DBD Systems Inc.* in the amount of \$100,800 excluding GST and;

FURTHER THAT the Mayor and the Clerk be authorized to execute the Contract Documents for TBM-2008-47, as outlined in Report EPW.08.78. CARRIED.

### **C.7 EPW.08.91 Recycle Circus**

Jeff Fletcher presented Report EPW.08.91 as circulated.

Committee concurred to approve the recommendation amended as follows:

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council approve a Town wide reusable “junk” swap day, to be known as the Recycle Circus, on September 27, 2008 from 7:00am to 12:00pm (noon) as outlined in Report EPW.08.91 and;

THAT the reusable items will be placed at the curbside of and by participating residents on the day of the event and any remaining items will be removed from curbside by residents before the end of the event day (being September 27, 2008) and;

THAT the Recycle Circus be advertised as a pilot project and;

FURTHER THAT the Manager of Solid Waste & Environmental Initiatives provides Council with a report on the outcome of the September 27, 2008 Recycle Circus. CARRIED.

### **C.8 EPW.08.84 Temporary Road Closure, Terry Fox Run**

Jim McCannell presented Report EPW.08.84 as circulated. Attached to Report was:

1. Letter submitted by Terry Fox Run Committee, dated June 27, 2008
2. Proposed By-law to effect temporary road closing.

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council approve a by-law authorizing the temporary closing of the portion of Napier Street East / Russell Street in Thornbury, from just east of the Library entrance to just south of Mary Street from 11:30am to 1:30pm on Thursday, September 25, 2008, as outlined in Report EPW.08.84. CARRIED.

### **C.9 EPW.08.87 Temporary Road Closure, Beaver Valley Fall Fair**

Jim McCannell presented Report EPW.08.87 as circulated. Attached to Report was:

1. Request submitted by the Beaver Valley Agricultural Society, July 16, 2008
2. Proposed By-law to effect temporary road closing.

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council approve a by-law authorizing the temporary closing of the portion of Victoria Street South from the southernmost boundary of Alice Street West in the north to the northernmost boundary of Alfred Street West in Thornbury, from 8:00am to 5:00pm on Saturday, September 6, 2008, as outlined in Report EPW.08.87. CARRIED.

### **C.10 EPW.08.88 Award of Tender (TBM-2008-12), Lakewood Drive Rehabilitation**

Jim McCannell presented Report EPW.08.88 as circulated. Attached to Report was:

1. TBM-RD-2008-12 Tender Submission from E.C. King Contractors

It was noted that John McKean declared a pecuniary interest and will not participate in any discussions or action regarding this item.

Moved by: Duncan McKinlay

Seconded by: Bob Gamble

THAT Council approve the award of the Lakewood Drive Rehabilitation (TBM-RD-2008-12) to E.C. King Contracting in the amount of \$97,265 excluding GST being the lowest tender meeting all the requirements of the Contract Documents and;

THAT Council authorize the Director of Engineering and Public Works the discretion to increase Contract TBM-RD-2008-12 Lakewood Drive Rehabilitation by up to \$15,000 to address any price increases due to the escalation of asphalt cement for a total project cost of \$112,265 and;

FURTHER THAT the Mayor and the Clerk be authorized to execute the Contract Documents for TBM-RD-2008-12, as outlined in Report EPW.08.88. CARRIED.

**C.11 EPW.08.76 Purchase of De-icing Salt for the 2008/2009 Winter Control Period (TBM-RD-2008-04)**

Jim McCannell presented Report EPW.08.76 as circulated. Attached to Report was:

1. TBM-RD-2008-04 Tender Submission from Sifto Salt Canada

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council approve the purchase of De-icing Salt from Sifto Canada Inc. at the cost of \$67.50 per tonne, including delivery, excluding GST, for a total estimated cost of \$67,500.00, as outlined in Report EPW.08.76. CARRIED.

**C.12 EPW.08.98 Tender for Haulage of Liquid Bio-Solids TBM-2008-27**

John Caswell presented Report EPW.08.98 as distributed.

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council not award the Tender TBM-2008-27 for The Haulage of Liquid Bio-solids, due to a lack of information received by the Town in the Tender submissions and;

THAT Council approve staff extending their contract with Barrette Disposal to facilitate the necessary removal of bio-solids from the Craighleith Wastewater Plant this year at an approximate value of \$40,000.00 and;

FURTHER THAT Council approve staff to prepare a tender recall for early in 2009, as outlined in Report EPW.08.98. CARRIED.

**D. Information Reports / Correspondence**

None.

## **E. New and Unfinished Business**

### **E.1 Clarksburg Servicing Update**

Reg Russwurm updated the Committee that residents have a lot of questions regarding the Clarksburg Servicing. Lisa Kidd, Town Communications & Economic Development Coordinator, has been working with Mr. Russwurm to schedule a public information centre (PIC) to address the questions from the residents. Mr. Russwurm will prepare a letter to all residents addressing some of the issues and invite them to a PIC. The Committee concurred to schedule the PIC for early fall.

### **E.2 Mountain Drive Update**

Reg Russwurm updated the Committee that the requested increase of Contract TBM-2008-13 Mountain Drive Reconstruction as presented at the July 8, 2008 Committee meeting (Report EPW.08.80) is no longer required, as the drainage issue has been resolved.

## **F. Next Meeting Date**

Next Meeting: Tuesday, August 26, 2008, at 7:00pm at the BVCC, small hall.

## **G Adjournment**

Moved by: Bob Gamble

Seconded by: John McKean

THAT this meeting adjourn at 9:30pm. CARRIED.