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**STAFF REPORT: Planning & Building Services Department**



**REPORT TO:** Committee of The Whole  
**MEETING DATE:** November 10, 2014  
**REPORT NO.:** BL.14.36  
**SUBJECT:** By-law Enforcement Activity:  
 October 2014  
**PREPARED BY:** Greg Miller, Manager, Building & By-law/CBO

**A. Recommendations**

THAT Council receive Staff Report BL.14.36 "By-law Enforcement Activity: October 2014" for information purposes.

**B. Background**

October 2014 Activity Summary:

- 44 By-law Customer Service Requests vs. 31 during the same period in 2013
- 27 by-law files closed vs. 23 during the same period in 2013
- 119 By-law Enforcement inspections completed vs. 51 during the same period in 2013
- Fees, Charges, Admissions, Tags \$ 0.00
- Sign Permits \$ 0.00
- Parking/By-law Fines \$ 394.00
- Security Alarm Registration Fees \$ 176.96
- Dog Tag Revenue \$ 205.00

Year to Date Activity (to end of October):

- 542 By-law Customer Service Requests vs. 681 during the same period in 2013
- 388 of the 542 files have been closed (72%) and 154 (28%) remain open
- 82 of the 542 files are related to Short Term Accommodation related files or 15% of the 542 files opened to date in 2014.
- 949 By-law Enforcement inspections have been completed in 2014 vs. 1028 during the same period in 2013
- \$21,991.50 in parking and by-law fine revenues vs. \$32,598.63 during the same period in 2013
- \$1,968.27 in security alarm registration revenue vs. \$10,626.84 during the same period in 2013
- \$8,037.00 in dog tag revenue vs. \$8,745.00 during the same period in 2013.

(Note: Revenue noted above is referenced from Financial & Information Technology Budget Variance Reports. Revenue noted on the spreadsheets and tables associated with this report are reflective of revenue received in the Building & By-law Services office.)

**C. The Blue Mountains' Strategic Plan**

*"Providing a strong, well managed municipal government."*

**D. Environmental Impacts**

N/A

**E. Financial Impact**

N/A

**F. In Consultation With**

N/A

**G. Attached**

G.1 By-law Enforcement Activity: October 2014

Prepared by:

Respectfully Submitted by:

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Greg Miller, C.E.T., CBCO  
Manager, Building & By-law Services

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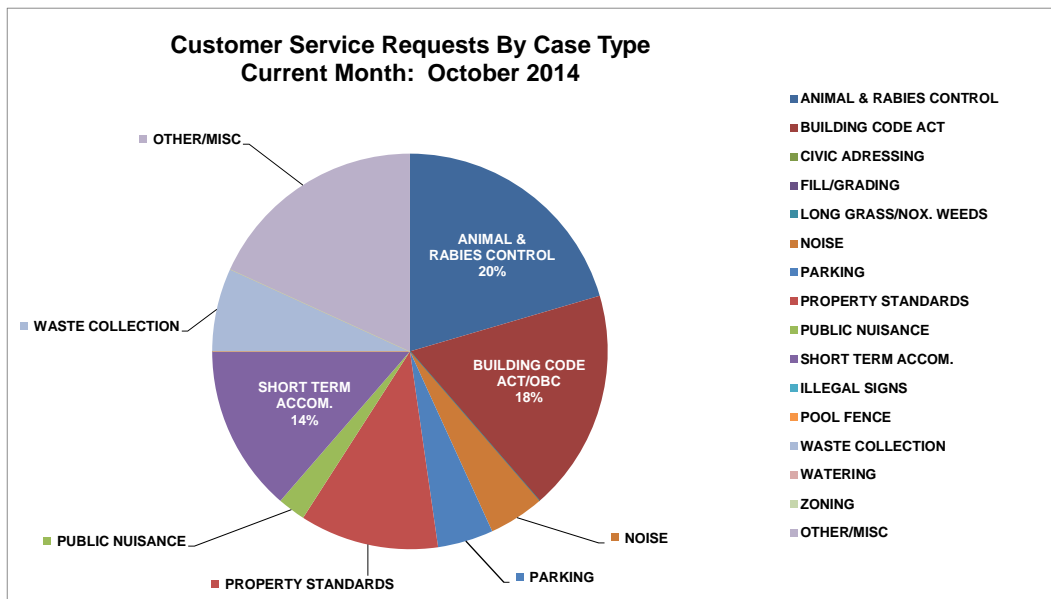
Michael Benner, MCIP RPP  
Director, Planning & Building Services



TOWN OF THE BLUE MOUNTAINS  
MONTHLY BY-LAW ENFORCEMENT ACTIVITY

BY-LAW SUMMARY: OCTOBER 2014

BY-LAW CUSTOMER SERVICE TYPE	CUSTOMER SERVICE REQUESTS		TOTAL OPEN		TOTAL CLOSED	
	Oct-14	Oct-13	Oct-14	Oct-13	Oct-14	Oct-13
Building Code Act/Ontario Building Code	8	5	5	3	3	2
Civic Addressing (95-35)	0	1	0	0	0	1
Deposit Ice/Snow(2004-125)	0	0	0	0	0	0
Disabled Person Parking (2004-116)	0	0	0	0	0	0
Dog Licence (2006-32)	0	0	0	0	0	0
Dogs (2006-32)	7	5	4	1	3	4
Fence (2003-14)	0	0	0	0	0	0
Fill/Grading (2002-78)	0	3	0	1	0	2
Fire Routes(2001-88)/Alarm Discharge(2005-55)	0	0	0	0	0	0
Littering (99-10)	0	1	0	0	0	1
Long Grass/Nox. Weeds (2003-25)	0	0	0	0	0	0
Municipal Works	8	3	0	0	8	3
Noise (2002-09)	2	2	0	0	2	2
Parking (2007-12) & Parking Priv. Land	2	0	0	0	2	0
Park Use (2003-69)	0	0	0	0	0	0
Property Standards (2002-18)	5	3	1	1	4	2
Public Nuisance (2004-23)	1	2	0	0	1	2
Rabies Control & Distressed Animals	2	1	0	0	2	1
Short Term Accom. (2008-12)	6	1	6	1	0	0
Sidewalk Use (2004-34)	0	0	0	0	0	0
Sign (2001-57)	0	1	0	0	0	1
Site Plan Agreement	0	0	0	0	0	0
Swimming Pool Fence (2002-08)	0	0	0	0	0	0
Tree Preservation (2010-68)	0	0	0	0	0	0
Waste Collection (16/03)	3	0	1	0	2	0
Watering (2008-02)	0	0	0	0	0	0
Zoning (83-40 & 10-77)	0	3	0	1	0	2
Miscellaneous	0	0	0	0	0	0
<b>Total By-law Service Requests</b>	<b>44</b>	<b>31</b>	<b>17</b>	<b>8</b>	<b>27</b>	<b>23</b>
Year over Year	42%		38.64%	26%	61.36%	74%



Notes:

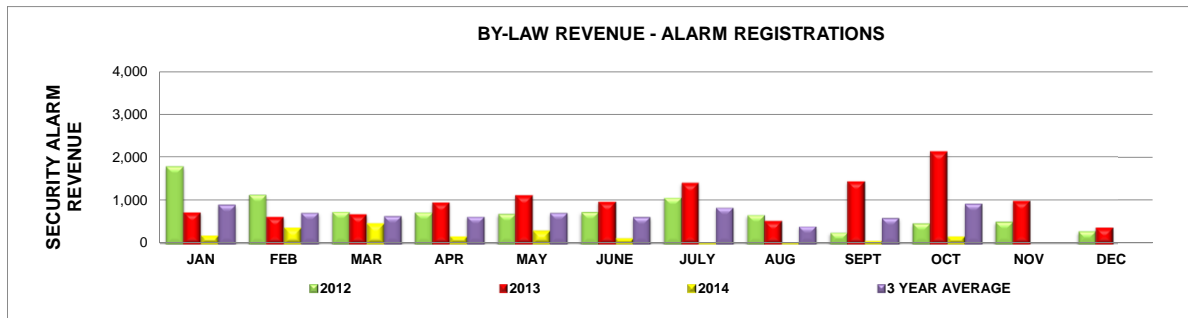
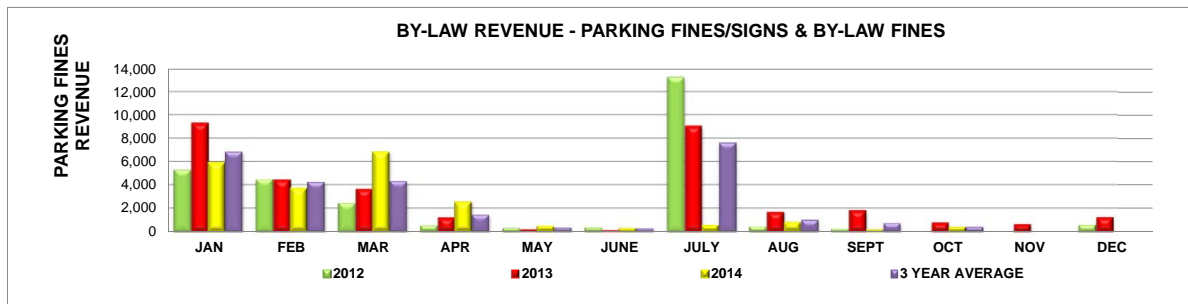
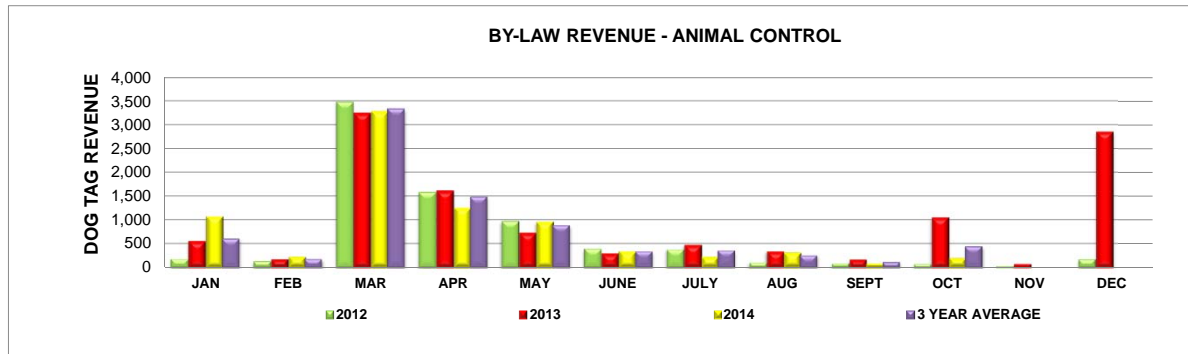
1	By-law Customer Service Requests % Increase Current Mo.	42%	versus same period 2013
2	# Files Open @ Current Mo.End	17	# Files Closed @ Current Month End
3	Top 3 Customer Service Types	Animal Control 20%	
		BCA/OBC 18%	
		Short Term Accommodation 14%	



TOWN OF THE BLUE MOUNTAINS  
MONTHLY BY-LAW ENFORCEMENT ACTIVITY

REVENUE SUMMARY: 2014 YTD

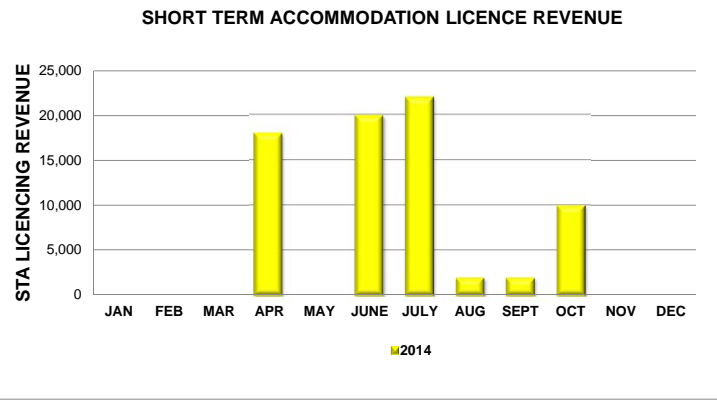
	DOG TAGS			PARKING & BY-LAW FINES			SECURITY ALARM REGISTRATIONS		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
JAN	\$ 185.00	\$ 565.00	\$ 1,082.00	\$ 5,327.00	\$ 9,352.58	\$ 5,956.50	\$ 1,781.97	\$ 729.98	\$ 199.08
FEB	\$ 135.00	\$ 185.00	\$ 230.00	\$ 4,511.00	\$ 4,503.05	\$ 3,782.00	\$ 1,130.00	\$ 630.88	\$ 376.96
MAR	\$ 3,490.00	\$ 3,265.00	\$ 3,295.00	\$ 2,482.20	\$ 3,680.00	\$ 6,884.00	\$ 743.17	\$ 685.73	\$ 476.97
Q1	\$ 3,810.00	\$ 4,015.00	\$ 4,607.00	\$ 12,320.20	\$ 17,535.63	\$ 16,622.50	\$ 3,655.14	\$ 2,046.59	\$ 1,053.01
APR	\$ 1,595.00	\$ 1,625.00	\$ 1,265.00	\$ 550.00	\$ 1,224.00	\$ 2,580.00	\$ 730.89	\$ 959.82	\$ 185.00
MAY	\$ 980.00	\$ 740.00	\$ 970.00	\$ 327.40	\$ 173.00	\$ 498.00	\$ 693.33	\$ 1,128.14	\$ 309.70
JUNE	\$ 400.00	\$ 300.00	\$ 345.00	\$ 355.00	\$ 151.00	\$ 317.00	\$ 736.66	\$ 973.00	\$ 133.00
Q2	\$ 2,975.00	\$ 2,665.00	\$ 2,580.00	\$ 1,232.40	\$ 1,548.00	\$ 3,395.00	\$ 2,160.88	\$ 3,060.96	\$ 627.70
JULY	\$ 390.00	\$ 480.00	\$ 235.00	\$ 13,296.00	\$ 9,114.75	\$ 570.00	\$ 1,067.44	\$ 1,408.91	\$ 22.12
AUG	\$ 110.00	\$ 350.00	\$ 320.00	\$ 460.00	\$ 1,735.00	\$ 845.00	\$ 668.33	\$ 530.92	\$ 22.12
SEPT	\$ 90.00	\$ 170.00	\$ 90.00	\$ 228.00	\$ 1,874.05	\$ 165.00	\$ 265.46	\$ 1,450.27	\$ 66.36
Q3	\$ 590.00	\$ 1,000.00	\$ 645.00	\$ 13,984.00	\$ 12,723.80	\$ 1,580.00	\$ 2,001.23	\$ 3,390.10	\$ 110.60
OCT	\$ 80.00	\$ 1,065.00	\$ 205.00	\$ 27.00	\$ 791.20	\$ 394.00	\$ 470.29	\$ 2,129.19	\$ 176.96
NOV	\$ 30.00	\$ 75.00		\$ 27.00	\$ 648.35		\$ 513.22	\$ 995.43	
DEC	\$ 180.00	\$ 2,870.00		\$ 604.00	\$ 1,259.00		\$ 293.32	\$ 376.10	
Q4	\$ 290.00	\$ 4,010.00		\$ 658.00	\$ 2,698.55		\$ 1,276.83	\$ 3,500.72	
TOTAL	\$ 7,665.00	\$ 11,690.00	\$ 8,037.00	\$ 28,194.60	\$ 34,505.98	\$ 21,991.50	\$ 9,094.08	\$ 11,998.37	\$ 1,968.27



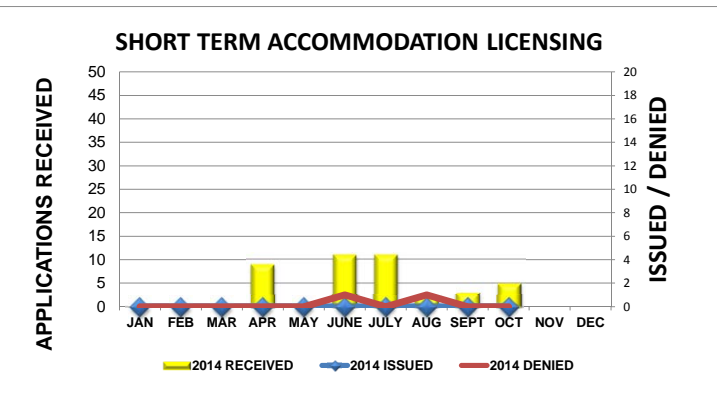


**TOWN OF THE BLUE MOUNTAINS  
MONTHLY BY-LAW ENFORCEMENT ACTIVITY**

STA LICENCE FEES COLLECTED			
	2014	2015	2016
JAN	\$ -		
FEB	\$ -		
MAR	\$ -		
Q1	\$ -		
APR	\$ 18,000.00		
MAY	\$ -		
JUNE	\$ 20,000.00		
Q2	\$ 38,000.00		
JULY	\$ 22,000.00		
AUG	\$ 2,000.00		
SEPT	\$ 2,000.00		
Q3	\$ 26,000.00		
OCT	\$ 10,000.00		
NOV	\$ -		
DEC	\$ -		
Q4			
<b>TOTAL</b>	<b>\$ 74,000.00</b>		<b>\$ -</b>



STA APPLICATIONS RECEIVED			
	2014	2015	2016
JAN	0		
FEB	0		
MAR	0		
Q1	0		
APR	9		
MAY	0		
JUNE	11		
Q2	20		
JULY	11		
AUG	2		
SEPT	3		
Q3	16		
OCT	5		
NOV			
DEC			
Q4			
<b>TOTAL</b>	<b>41</b>		

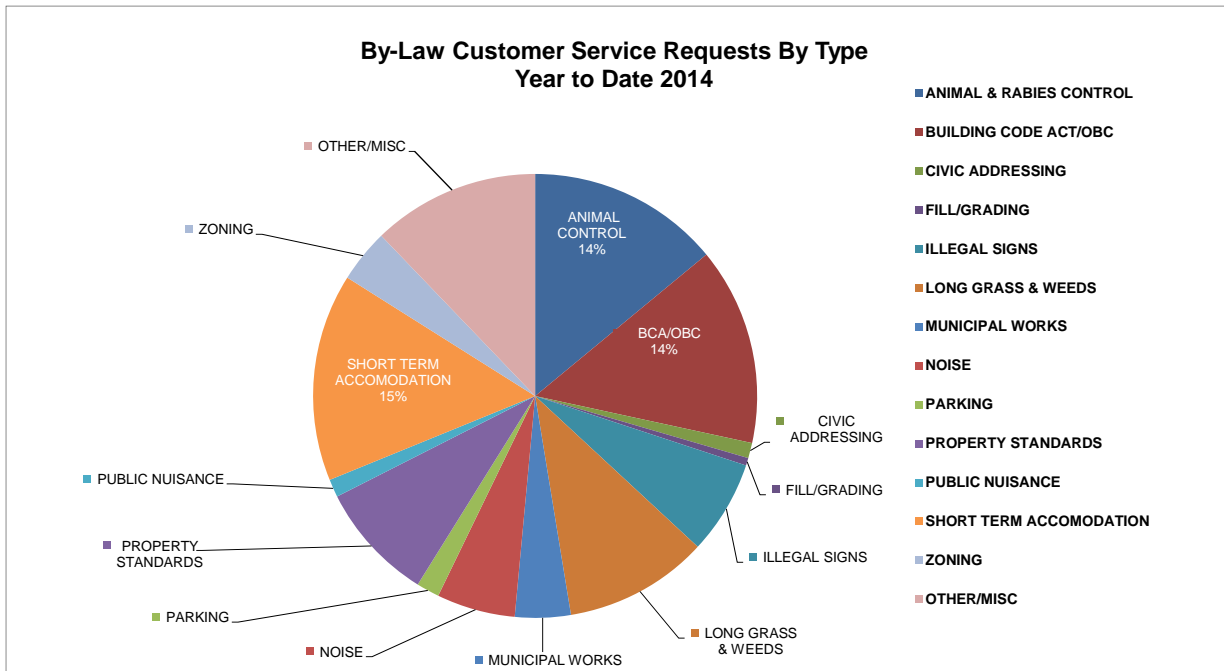
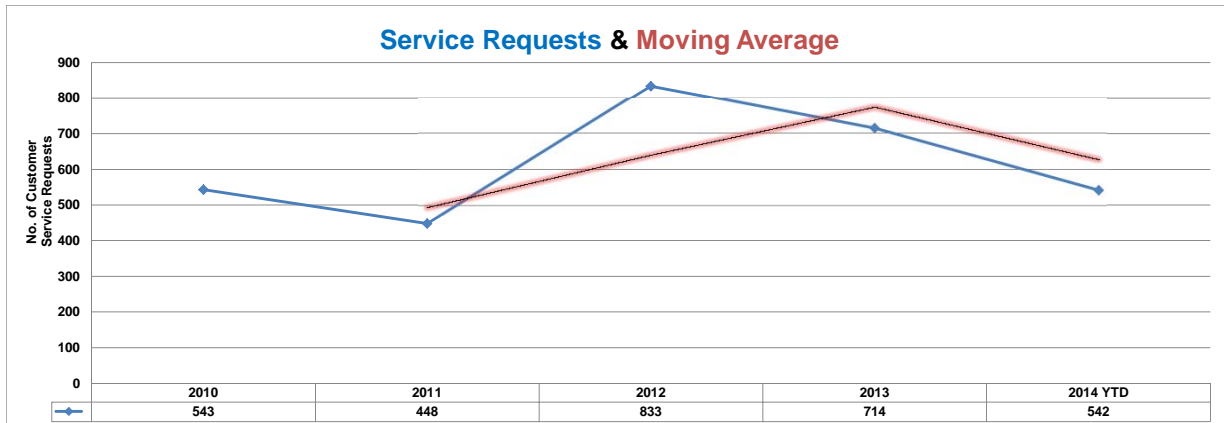


**CUSTOMER SERVICE REQUESTS 5 YR VOLUME: 2010-2014 YTD**

BY-LAW: CUSTOMER SERVICE ACTIVITY 2010 - 2014 YTD								
BY-LAW	2010	2011	2012	2013	2014 YTD	Year Change (%)	5 YEAR SUMMARY	
							Total	Average
Abandoned Orchards (2002-78)	4	0	0	0	1	0.0%	5	1
<b>Ontario Building Code/BCA</b>	<b>49</b>	<b>40</b>	<b>67</b>	<b>67</b>	<b>78</b>	16.4%	301	60
Civic Addressing (2012-57)	3	12	18	15	6	-60.0%	54	11
Deposit Ice/Snow(2004-125)	18	2	4	0	0	0.0%	24	5
Disabled Person Parking (2004-116)	0	0	3	3	3	0.0%	9	2
Dog Licence (2006-32)	1	0	0	0	0	0.0%	1	0
<b>Dogs (2006-32)</b>	<b>32</b>	<b>73</b>	<b>103</b>	<b>90</b>	<b>60</b>	-33.3%	358	72
Fence (2003-14)	7	3	2	2	2	0.0%	16	3
Fill/Grading (2002-78)	8	9	24	10	3	-70.0%	54	11
Fire Routes (2001-88)	0	0	3	0	3	0.0%	6	1
Littering (99-10)	12	27	16	7	17	142.9%	79	16
<b>Long Grass/Nox. Weeds (2003-25)</b>	<b>98</b>	<b>95</b>	<b>77</b>	<b>87</b>	<b>57</b>	-34.5%	414	83
Municipal Works	11	11	24	36	22	-38.9%	104	21
<b>Noise (2002-09)</b>	<b>27</b>	<b>29</b>	<b>34</b>	<b>40</b>	<b>31</b>	-22.5%	161	32
Parking (2007-12) / Park-Priv. Land	5	2	25	9	9	0.0%	50	10
Park Use (2003-69)	0	2	0	0	1	0.0%	3	1
<b>Property Standards (2002-18)</b>	<b>56</b>	<b>36</b>	<b>52</b>	<b>39</b>	<b>47</b>	20.5%	230	46
Public Nuisance (2004-23)	13	6	9	8	7	-12.5%	43	9
Rabies Control & Animal Distress	0	0	24	169	16	-90.5%	209	42
<b>Short Term Accommm. (2008-12)</b>	<b>163</b>	<b>31</b>	<b>125</b>	<b>28</b>	<b>82</b>	192.9%	429	86
Sidewalk Use (2004-34)	0	2	0	0	0	0.0%	2	0
<b>Sign (2001-57)</b>	<b>13</b>	<b>35</b>	<b>119</b>	<b>42</b>	<b>37</b>	-11.9%	246	49
Site Plan Agreement	3	1	2	3	3	0.0%	12	2
Snowmobile	1	0	0	0	0	0.0%	1	0
Swimming Pool Fence (2002-08)	1	1	4	2	0	-100.0%	8	2
Tree Preservation (2010-68)	0	1	4	4	1	-75.0%	10	2
Waste Collection (16/03)	2	4	15	14	31	121.4%	66	13
Watering (2008-02)	5	4	4	4	2	-50.0%	19	4
<b>Zoning (83-40 &amp; 10-77)</b>	<b>11</b>	<b>22</b>	<b>74</b>	<b>35</b>	<b>21</b>	-40.0%	163	33
Other	0	0	1	0	2	0.0%	3	1
<b>TOTAL</b>	<b>543</b>	<b>448</b>	<b>833</b>	<b>714</b>	<b>542</b>	-24.1%	<b>3080</b>	<b>616</b>
No. of Complaints per 1,000 Population*	<b>79.6</b>	<b>65.6</b>	<b>122.1</b>	<b>104.6</b>	<b>79.4</b>		<b>451.3</b>	<b>90.3</b>



TOWN OF THE BLUE MOUNTAINS  
MONTHLY BY-LAW ENFORCEMENT ACTIVITY



**Notes:**

- Year to date 2014 by-law complaints received are **20% lower** than the same period last year: **542** as of October 31, 2014 vs. **681** for same period 2013
- 388** of the **542** complaints files have been **closed (72%)** and 154 (**28.0%**) remain **open** and are still under investigation.
- The 5 year average from 2010 to 2014 YTD** is 616 complaint files per year.
- Short Term Accommodation** complaints: **15%** (82) of the total complaints (542) received in 2014 to date.



**TOWN OF THE BLUE MOUNTAINS  
MONTHLY BY-LAW ENFORCEMENT ACTIVITY**

<b>BY-LAW ENFORCEMENT: FIELD INSPECTION &amp; COMPLIANCE SUMMARY</b>						
	2013			2014		
	Inspections	Violation Notices & Orders Issued	POA	Inspections	Violation Notices & Orders Issued	POA
JAN	77	1	0	90	0	0
FEB	87	1	0	54	0	0
MAR	100	1	0	47	0	0
Q 1	264	3	0	191	0	0
APR	91	0	1	73	0	0
MAY	130	1	0	112	0	0
JUNE	145	2	0	142	0	0
Q 2	366	3	1	327	0	0
JULY	129	3	1	130	1	0
AUG	82	3	0	99	0	0
SEPT	136	0	0	83	0	0
Q 3	347	6	1	312	1	0
OCT	51	1	0	119	1	0
NOV	28	0	1			
DEC	29	0	0			
Q 4	108	1	1	119	1	0
Total	1085	13	3	949	2	0

