

**STAFF REPORT: Planning & Building Services Department**



**REPORT TO:** Committee of The Whole  
**MEETING DATE:** January 13, 2014  
**REPORT NO.:** BL.14.01  
**SUBJECT:** By-law Enforcement Activity – November 2013  
**PREPARED BY:** Greg Miller, Manager, Building & By-Law/CBO

**A. Recommendations**

THAT Council receive Staff Report BL.14.01 “By-law Enforcement Activity – November 2013” for information purposes.

**B. Background**

November 2013 Activity:

- By-law Customer Service Requests Received 20
- Total By-law Files Closed 13
- By-law Inspections 28

November 2013 Revenue Summary:

- Fees, Charges, Admissions, Tags \$ 231.00
- Sign Permits \$ 0
- Parking/By-law Fines \$ 648.35
- Alarm Registration Fees \$ 995.43
- Dog Tag Revenue \$ 75.00

Total \$1,949.78

(Note: Revenue noted above is referenced from Financial & Information Technology Budget Variance Reports. Revenue noted on the spreadsheets and tables associated with this report are reflective of revenue received in the Building & By-law Services office.)

**C. The Blue Mountains’ Strategic Plan**

*“Providing a strong, well management municipal government.”*

**D. Environmental Impacts**

N/A

**E. Financial Impact**

N/A

**F. In Consultation With**

N/A

**G. Attached**

G.1 By-law Enforcement Activity: 2013

Prepared by:

Submitted by:

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Greg Miller  
Manager, Building & By-law  
Services

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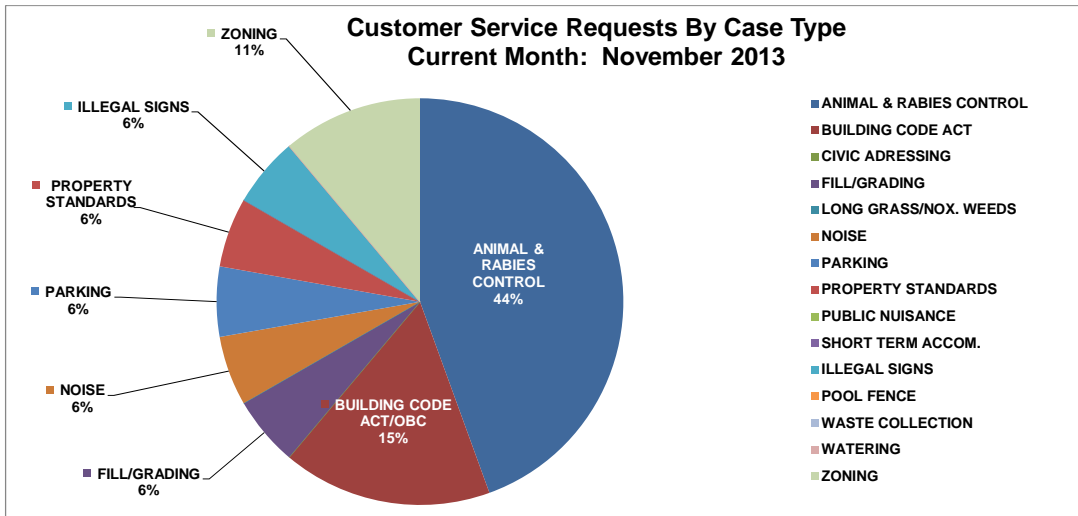
David Finbow  
Director, Planning & Planning & Building  
Services



TOWN OF THE BLUE MOUNTAINS  
BY-LAW ENFORCEMENT ACTIVITY  
2013 SUMMARY

BY-LAW SUMMARY: NOVEMBER 2013

BY-LAW CUSTOMER SERVICE TYPE	CUSTOMER SERVICE REQUESTS		TOTAL OPEN		TOTAL CLOSED	
	Nov-2013	Nov-2012	Nov-2013	Nov-2012	Nov-2013	Nov-2012
Building Code Act/Ontario Building Code	3	11	0	0	3	11
Civic Addressing (95-35)	0	2	0	1	0	1
Deposit Ice/Snow(2004-125)	0	0	0	0	0	0
Disabled Person Parking (2004-116)	0	0	0	0	0	0
Dog Licence (2006-32)	0	0	0	0	0	0
Dogs (2006-32)	7	4	3	0	4	4
Fence (2003-14)	0	1	0	0	0	1
Fill/Grading (2002-78)	1	2	1	0	0	2
Fire Routes(2001-88)/Alarm Discharge(2005-55)	0	0	0	0	0	0
Littering (99-10)	0	0	0	0	0	0
Long Grass/Nox. Weeds (2003-25)	0	0	0	0	0	0
Municipal Works	2	2	0	0	2	2
Noise (2002-09)	1	1	0	0	1	1
Parking (2007-12) & Parking Priv. Land	1	1	0	0	1	1
Park Use (2003-69)	0	0	0	0	0	0
Property Standards (2002-18)	1	5	0	2	1	3
Public Nuisance (2004-23)	0	0	0	0	0	0
Rabies Control & Distressed Animals	1	5	0	0	1	5
Short Term Accom. (2008-12)	0	7	0	5	0	2
Sidewalk Use (2004-34)	0	0	0	0	0	0
Sign (2001-57)	1	2	1	1	0	1
Site Plan Agreement	0	0	0	0	0	0
Swimming Pool Fence (2002-08)	0	1	0	0	0	1
Tree Preservation (2010-68)	0	0	0	0	0	0
Waste Collection (16/03)	0	0	0	0	0	0
Watering (2008-02)	0	0	0	0	0	0
Zoning (83-40 & 10-77)	2	2	2	1	0	1
Miscellaneous	0	0	0	0	0	0
<b>Total By-law Service Requests</b>	<b>20</b>	<b>46</b>	<b>7</b>	<b>10</b>	<b>13</b>	<b>36</b>
Year over Year	-57%		35.0%	22%	65.0%	78%



Notes:

Notes:

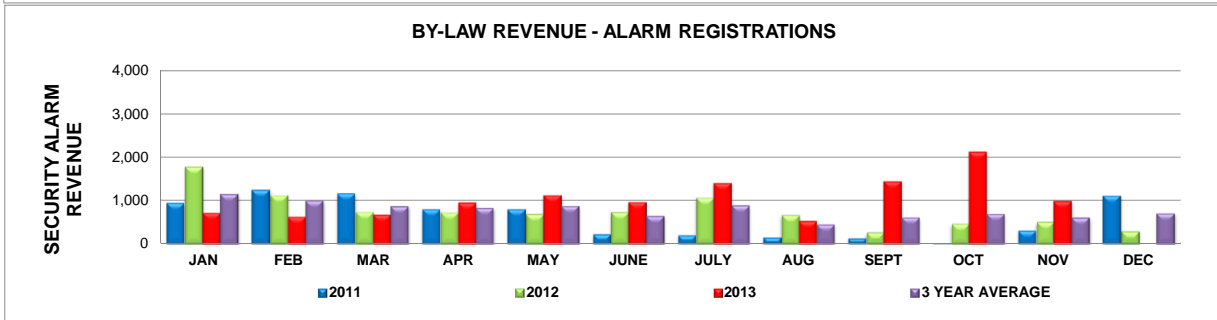
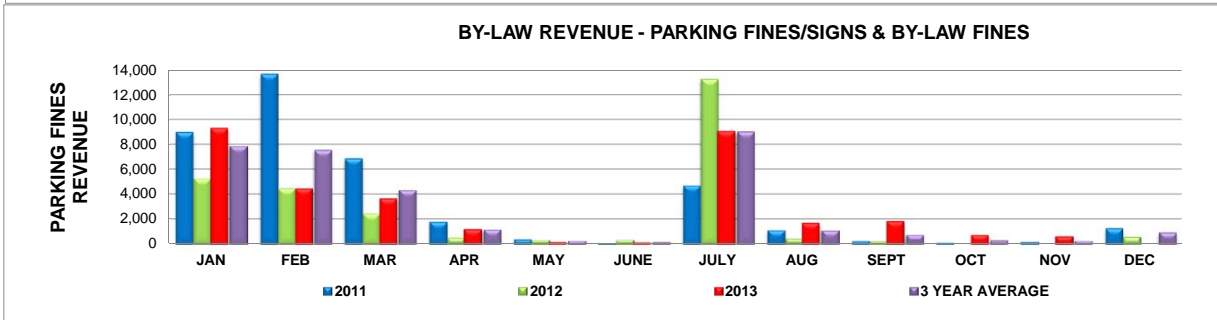
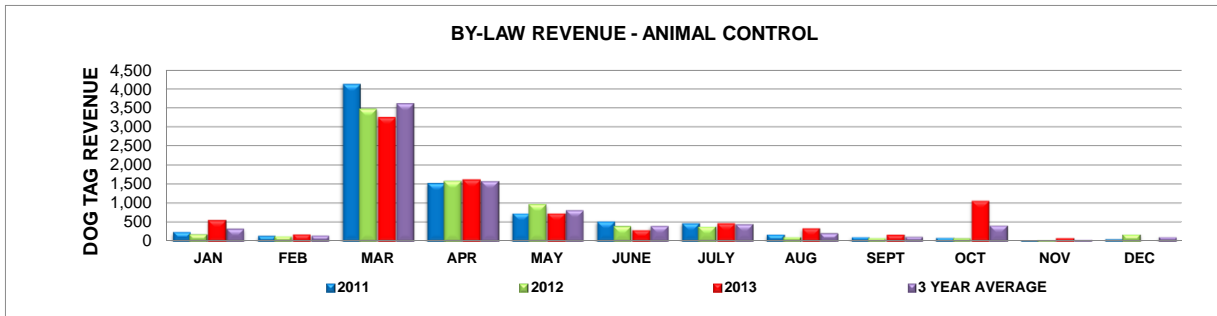
1	By-law Customer Service Requests % Incr/Decr Current Mo.	-57%	versus same period 2012
2	# Files Open @ Current Mo. End	7	# Files Closed @ Current Month End
3	Top 3 Customer Service Types	Animal/Rabies Control	44%
		Building Code Act/OBC	15%
		Zoning	11%



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REVENUE SUMMARY: 2013 YTD

	DOG TAGS			PARKING & BY-LAW FINES			SECURITY ALARM REGISTRATIONS		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
JAN	\$ 245.00	\$ 185.00	\$ 565.00	\$ 9,030.26	\$ 5,327.00	\$ 9,352.58	\$ 950.00	\$ 1,781.97	\$ 729.98
FEB	\$ 150.00	\$ 135.00	\$ 185.00	\$ 13,707.00	\$ 4,511.00	\$ 4,503.05	\$ 1,250.00	\$ 1,130.00	\$ 630.88
MAR	\$ 4,135.00	\$ 3,490.00	\$ 3,265.00	\$ 6,920.72	\$ 2,482.20	\$ 3,680.00	\$ 1,175.00	\$ 743.17	\$ 685.73
Q1	\$ 4,530.00	\$ 3,810.00	\$ 4,015.00	\$ 29,657.98	\$ 12,320.20	\$ 17,535.63	\$ 3,375.00	\$ 3,655.14	\$ 2,046.59
APR	\$ 1,535.00	\$ 1,595.00	\$ 1,625.00	\$ 1,823.48	\$ 550.00	\$ 1,224.00	\$ 800.00	\$ 730.89	\$ 959.82
MAY	\$ 740.00	\$ 980.00	\$ 740.00	\$ 379.79	\$ 327.40	\$ 173.00	\$ 800.00	\$ 693.33	\$ 1,128.14
JUNE	\$ 525.00	\$ 400.00	\$ 300.00	\$ 60.00	\$ 355.00	\$ 151.00	\$ 225.00	\$ 736.66	\$ 973.00
Q2	\$ 2,800.00	\$ 2,975.00	\$ 2,665.00	\$ 2,263.27	\$ 1,232.40	\$ 1,548.00	\$ 1,825.00	\$ 2,160.88	\$ 3,060.96
JULY	\$ 480.00	\$ 390.00	\$ 480.00	\$ 4,756.00	\$ 13,296.00	\$ 9,114.75	\$ 200.00	\$ 1,067.44	\$ 1,408.91
AUG	\$ 180.00	\$ 110.00	\$ 350.00	\$ 1,152.00	\$ 460.00	\$ 1,735.00	\$ 150.00	\$ 668.33	\$ 530.92
SEPT	\$ 110.00	\$ 90.00	\$ 170.00	\$ 263.00	\$ 228.00	\$ 1,874.05	\$ 125.00	\$ 265.46	\$ 1,450.27
Q3	\$ 770.00	\$ 590.00	\$ 1,000.00	\$ 6,171.00	\$ 13,984.00	\$ 12,723.80	\$ 475.00	\$ 2,001.23	\$ 3,390.10
OCT	\$ 95.00	\$ 80.00	\$ 1,065.00	\$ 108.50	\$ 27.00	\$ 791.20	\$ (506.37)	\$ 470.29	\$ 2,129.19
NOV	\$ 20.00	\$ 30.00	\$ 75.00	\$ 195.00	\$ 27.00	\$ 648.35	\$ 315.45	\$ 513.22	\$ 995.43
DEC	\$ 50.00	\$ 180.00		\$ 1,302.81	\$ 604.00		\$ 1,111.79	\$ 293.32	
Q4	\$ 165.00	\$ 290.00		\$ 1,606.31	\$ 658.00		\$ 920.87	\$ 1,276.83	
TOTAL	\$ 8,265.00	\$ 7,665.00	\$ 8,820.00	\$ 39,698.56	\$ 28,194.60	\$ 33,246.98	\$ 6,595.87	\$ 9,094.08	\$ 11,622.27

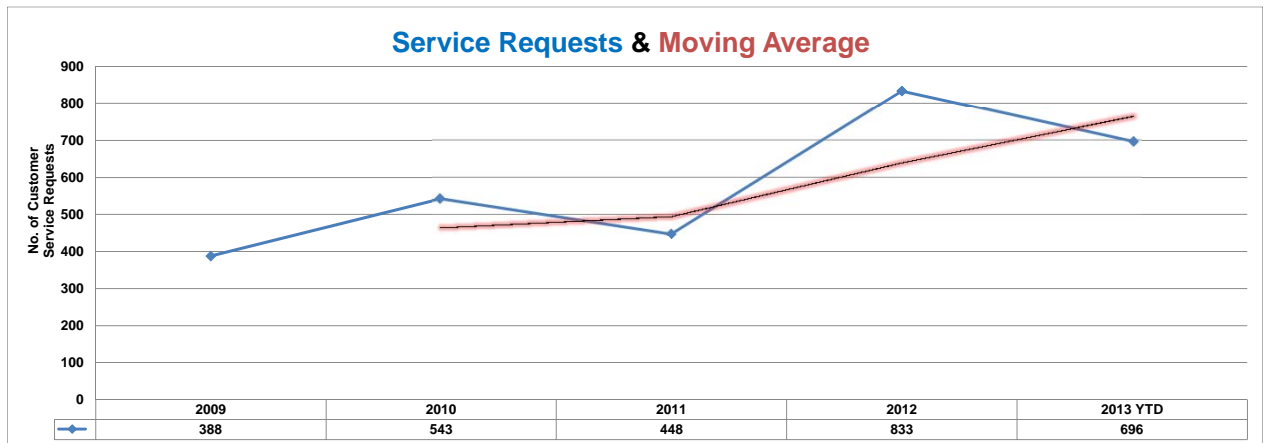




**TOWN OF THE BLUE MOUNTAINS  
BY-LAW ENFORCEMENT ACTIVITY  
2013 SUMMARY**

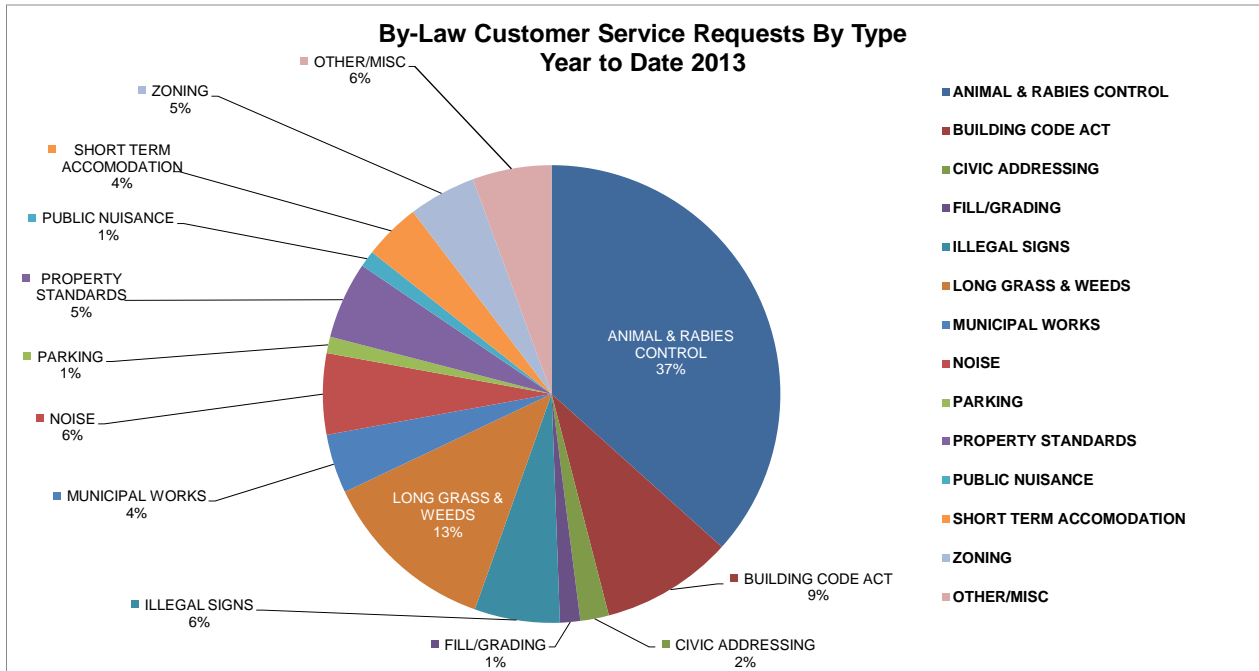
**CUSTOMER SERVICE REQUESTS 5 YR VOLUME: 2009-2013 YTD**

<b>BY-LAW: CUSTOMER SERVICE ACTIVITY 2009 - 2013 YTD</b>								
BY-LAW	2009	2010	2011	2012	2013 YTD	Year Change (%)	5 YEAR SUMMARY	
							Total	Average
Abandoned Orchards (2002-78)	0	4	0	0	0	0.0%	4	1
<b>Ontario Building Code</b>	<b>31</b>	<b>49</b>	<b>40</b>	<b>67</b>	<b>65</b>	-3.0%	252	50
Civic Addressing (2012-57)	3	3	12	18	14	-22.2%	50	10
Deposit Ice/Snow(2004-125)	5	18	2	4	0	-100.0%	29	6
Disabled Person Parking (2004-116)	2	0	0	3	3	0.0%	8	2
Dog Licence (2006-32)	0	1	0	0	0	0.0%	1	0
<b>Dogs (2006-32)</b>	<b>56</b>	<b>32</b>	<b>73</b>	<b>103</b>	<b>87</b>	-15.5%	351	70
Fence (2003-14)	5	7	3	2	2	0.0%	19	4
Fill/Grading (2002-78)	21	8	9	24	10	-58.3%	72	14
Fire Routes (2001-88)	1	0	0	3	0	-100.0%	4	1
Littering (99-10)	4	12	27	16	7	-56.3%	66	13
<b>Long Grass/Nox. Weeds (2003-25)</b>	<b>98</b>	<b>98</b>	<b>95</b>	<b>77</b>	<b>87</b>	13.0%	455	91
Municipal Works	1	11	11	24	29	20.8%	76	15
<b>Noise (2002-09)</b>	<b>33</b>	<b>27</b>	<b>29</b>	<b>34</b>	<b>40</b>	17.6%	163	33
Parking (2007-12) / Park-Priv. Land	6	5	2	25	8	-68.0%	46	9
Park Use (2003-69)	0	0	2	0	0	0.0%	2	0
<b>Property Standards (2002-18)</b>	<b>74</b>	<b>56</b>	<b>36</b>	<b>52</b>	<b>38</b>	-26.9%	256	51
Public Nuisance (2004-23)	7	13	6	9	8	-11.1%	43	9
Rabies Control & Animal Distress	0	0	0	24	168	600.0%	192	38
<b>Short Term Accomm. (2008-12)</b>	<b>2</b>	<b>163</b>	<b>31</b>	<b>125</b>	<b>28</b>	-77.6%	349	70
Sidewalk Use (2004-34)	0	0	2	0	0	0.0%	2	0
<b>Sign (2001-57)</b>	<b>12</b>	<b>13</b>	<b>35</b>	<b>119</b>	<b>42</b>	-64.7%	221	44
Site Plan Agreement	3	3	1	2	3	50.0%	12	2
Snowmobile	0	1	0	0	0	0.0%	1	0
Swimming Pool Fence (2002-08)	1	1	1	4	2	-50.0%	9	2
Tree Preservation (2010-68)	0	0	1	4	4	0.0%	9	2
Waste Collection (16/03)	5	2	4	15	14	-6.7%	40	8
Watering (2008-02)	1	5	4	4	4	0.0%	18	4
<b>Zoning (83-40 &amp; 10-77)</b>	<b>17</b>	<b>11</b>	<b>22</b>	<b>74</b>	<b>33</b>	-55.4%	157	31
Other	0	0	0	1	0	-100.0%	1	0
<b>TOTAL</b>	<b>388</b>	<b>543</b>	<b>448</b>	<b>833</b>	<b>696</b>	-16.4%	<b>2908</b>	<b>582</b>
No. of Complaints per 1,000 Population*	56.8	79.6	65.6	122.1	102.0		426.1	85.2





TOWN OF THE BLUE MOUNTAINS  
 BY-LAW ENFORCEMENT ACTIVITY  
 2013 SUMMARY



**Notes:**

- 1 Year to date 2013 by-law complaints received are **8.4% lower** than the same period last year: **696** as of Nov 30, 2013 vs. **760** for same period 2012
- 2 **577** of the **696** complaints files have been **closed (83.0%)** and **117 (17.0%)** remain **open** and are still under investigation.
- 3 **The 5 year average from 2009 to 2013 YTD** is **582** complaint files per year.
- 4 **Short Term Accommodation** complaints: **4%** of the total (696) received 2013 YTD



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 2013 SUMMARY

BY-LAW ENFORCEMENT: FIELD INSPECTION & COMPLIANCE SUMMARY						
	2012			2013		
	Inspections	Violation Notices & Orders Issued	POA	Inspections	Violation Notices & Orders Issued	POA
JAN	48	2	2	77	0	0
FEB	52	1	0	87	0	0
MAR	45	11	0	100	1	0
Q 1	145	14	2	264	1	0
APR	67	11	1	91	0	0
MAY	104	12	0	130	0	0
JUNE	146	28	3	145	2	0
Q 2	317	51	4	366	2	0
JULY	195	17	1	129	3	0
AUG	126	8	1	82	3	0
SEPT	118	2	1	136	0	0
Q 3	439	27	3	347	6	0
OCT	150	0	0	51	1	0
NOV	64	0	0	28	0	0
DEC	117	1	0			
Q 4	331	1	0			
Total	1232	93	9	1056	10	0

