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STAFF REPORT: Finance and IT Services



REPORT TO: Committee of the Whole
MEETING DATE: April 4, 2016
REPORT NO.: FAF.16.36
SUBJECT: Award Tender 2016-14-T-COR, Supply & Delivery of Light Duty Vehicles
PREPARED BY: Serena Wilgress, Manager of Purchasing and Risk Management on behalf of the Tender/Proposal Award Committee

A. Recommendations

THAT Council receive Staff Report FAF.16.36 "Award of Tender 2016-14-T-COR, Supply & Delivery of Light Duty Vehicles"; and,

THAT Council award Tender 2016-14-T-COR, Supply & Delivery of Light Duty Vehicles to Tom Smith Chevrolet Buick GMC in the amount of \$176,180.78 including all provisional items. Tom Smith Chevrolet Buick GMC was determined to be a responsive and responsible bidder.

B. Background

The Town released Tender 2016-14-T-COR Light Duty Vehicles on March 9, 2016. In total, eleven (11) bidders registered with seven (7) submissions received by the closing date of March 24, 2016.

Bidders Name	Tender Amount
Georgian Commercial Fleet Centre	\$174,770.00
Hanna Motor Sales Inc.	\$179,877.00
Blue Mountain Chrysler Ltd	\$191,925.00
Airport Nissan	\$47,940.00
Tom Smith Chevrolet Buick GMC	\$164,043.10
Goudy Motors Limited	\$177,004.00
Barrie Chrysler Dodge Jeep Ram Ltd.	\$181,190.00

The Town requested prices for pick-up trucks for the Water, Parks, Roads and Fire Services divisions as well as prices for crossover vehicles for By-law and Fire Services divisions.

Two bidders were deemed to be non-compliant and were notified after the closing. Of the remaining five submissions, all were deemed to be responsive and responsible. One of the five bid submissions was not able to bid all vehicles. The Town reserved the right to award the tender to more than one bidder.

All vehicles tendered meet the individual specifications for each division's needs.

Each division asked for pricing for the following provisional items:

Water	Set of 4 snow tires, mounted on steel rims with sensors, balanced and hubcaps & Undercoating
Roads & Drainage	Set of 4 snow tires, mounted on steel rims with sensors, balanced and hubcaps & Undercoating
Fire Services	Set of 4 snow tires, mounted on steel rims with sensors, balanced and hubcaps, Pro Bed Slide and Tubular cab side steps
Parks	Set of 4 snow tires, mounted on steel rims with sensors, balanced and hubcaps & Undercoating
By-law Enforcement	Set of 4 snow tires, mounted on steel rims with sensors, balanced and hubcaps & Undercoating
Fire Services	Set of 4 snow tires, mounted on steel rims with sensors, balanced and hubcaps & Undercoating

C. The Blue Mountains' Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence
Objective #4: To Be a Financially Responsible Organization

D. Environmental Impacts

The vehicles must meet or surpass the mandatory requirements of the "Canadian Motor Vehicle Safety Regulations" (CRC, c. 1038) as amended and bear the national safety mark and CMVI annual sticker.

E. Financial Impact

The overall budget for Replacement and Additional Vehicles totals \$235,000. There is sufficient room within each Division's individual budget to allow for the purchase of the vehicle and provisional items. There remains sufficient room within each budget to purchase additional items such as toolboxes and appropriate lighting as required.

F. In Consultation With

Darren Shilvock, Water Supervisor
Jim McCannell, Manager of Roads & Drainage
AJ Lake, Deputy Fire Chief
Terry Green, Manager of Parks & Trails
Rob Collins, Fire Chief
Greg Miller, CBO/Manager, Building & By-law
Sam Dinsmore, Manager of Accounting & Budgets

G. Attached

1. n/a

Respectfully submitted,

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