



# Staff Report

## Finance and IT Services

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**Report To:** Committee of the Whole  
**Meeting Date:** January 29, 2018  
**Report Number:** FAF.18.04  
**Subject:** Proposed Amendments to the Fees and Charges By-law, Solid Waste Management Fees By-law, and Planning and Engineering Fees By-law – Public Comments  
**Prepared by:** Ruth Prince, Director of Finance and IT Services

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### A. Recommendations

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THAT Council receive Staff Report FAF.18.04, entitled “Proposed Amendments to the Fees and Charges By-law, Solid Waste Management Fees By-law, and Planning and Engineering Fees By-law – Public Comments” for information purposes.

### B. Overview

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This report outlines the comments from the Public Meeting for the proposed amendments to the Fees and Charges By-law, the Solid Waste Management Fees By-law, as well as the proposed amendments to the Planning and Engineering Fees By-law, as well as Staff’s response to these comments.

### C. Background

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The proposed amendments to the Fees and Charges By-law, Solid Waste Management Fees By-law, as well as the Planning and Engineering Fees By-law were reviewed as part of the 2018 Draft Budget. On January 22, 2018, the Town held a Public Meeting to provide the public with the opportunity to review and comment on the proposed amendments to the Fees and Charges By-law, Solid Waste Management Fees By-law, as well as the Planning and Engineering Fees By-law.

The 2018 budget process and document included the inclusion of the Fees and Charges for each Department. The draft By-laws were advertised as per the Town’s notice policy and included on the Town’s website since December 19<sup>th</sup>, 2017.

Staff are proposing that these By-laws be presented for Council’s consideration at the February 12, 2018 Council Meeting.

The Town received one written comment (Attachment 1) prior to the Public Meeting and no verbal comments at the Public Meeting.

## **D. Analysis**

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### Written Comments

#### Katie Mitri

Ms. Mitri stated that in the past she has paid a \$250 transfer fee when purchasing an STA property, and is now being told that she will have to completely apply for a license if she purchases another property. Ms. Mitri noted that she would like this \$250 fee to stay in place.

### Staff Responses

Short Term Accommodation Licensing Fees were introduced in 2014 through the Town's Fees and Charges By-law 2014-47 Schedule "M" and was amended with By-law 2017-7. These past By-laws have not included a transfer fee, as By-law 2013-50, Section 4.15 states that a Short Term Accommodation License is not transferable. Staff will be bringing a Staff Report to Council in the next few months to further explore how STA's are licensed.

## **E. The Blue Mountains' Strategic Plan**

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Goal #4: Promote a Culture of Organizational and Operational Excellence  
Objective #4: To Be a Financially Responsible Organization

## **F. Environmental Impacts**

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None.

## **G. Financial Impact**

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The revenue generated from the increase in fees is included in the 2018 Draft Budget.

## **H. In consultation with**

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Senior Management Team

## **I. Attached**

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1. Written Comments

Respectfully Submitted,

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Ruth Prince  
Director of Finance and IT Services

For more information, please contact:  
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519-599-3131 extension 228

Received via email on January 13, 2018

**From:** Katie Mitri [REDACTED]  
**Sent:** January 13, 2018 10:23 AM  
**To:** Kirsty Robitaille  
**Subject:** transfer fee

To The Town of The Blue Mountains

This letter is in regard to the fee when buying an STA. I have purchased two STA properties in the past couple of years and I have always paid the \$250 transfer fee and done an inspection to make sure everything was up to code. I am now being told that if I buy another property I will have to completely apply for the license and pay all the costs involved in that. I am asking that the \$250 transfer fee stay in place. When purchasing a property with an STA the price is usually inflated because of it.

Thank you

Katie Mitri  
[REDACTED]