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**STAFF REPORT: Finance & IT Services**



**REPORT TO:** Committee of the Whole  
**MEETING DATE:** August 18, 2014  
**REPORT NO.:** FIT.14.51  
**SUBJECT:** Delegated Approvals during Council Vacation 2014  
**PREPARED BY:** Serena Wilgress, Manager of Purchasing & Risk Management

**A. Recommendations**

THAT Council receive Staff Report FIT.14.51 “Delegated Approvals during Council Vacation 2014” for information purposes.

**B. Background**

On July 14, 2014, Council approved the following Recommendation:

*THAT Council authorize the Chief Administrative Officer, or anyone designated by him as Acting Chief Administrative Officer in his absence, to approve Tenders and Requests for Proposals, Award Contracts and Execute Contracts during the period of July 15, 2014 to August 17, 2014 provided that the total costs are within the approved budget contained in the relevant departmental budget and that a report regarding these matters be brought forward to Council at its next regular meeting.*

There were no Tenders, Requests for Proposals, Contract Awards that required exercising this delegation of approval during the period of July 15, 2014 to August 17, 2014.

**C. The Blue Mountains’ Strategic Plan**

Strategic Goal 6 - Provide a strong, well-managed municipal government.

**D. Environmental Impacts**

None

**E. Financial Impact**

None

**F. In Consultation With**

Ruth Prince, Acting Director of Finance & IT Services  
 Troy Speck, Chief Administrative Officer

**G. Attached**

None

Respectfully submitted,

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Serena Wilgress, Manager of Purchasing & Risk Management

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Ruth Prince, Acting Director of Finance & IT Services

For more information, please contact:

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