

STAFF REPORT: ENGINEERING AND PUBLIC WORKS DEPARTMENT

REPORT TO: **Committee of the Whole**
MEETING DATE: **December 2, 2013**
REPORT NO.: **EPW.13.098**
SUBJECT: **Tender Award for the Supply and Installation of Guide Rails 2013-17-T-EPW**

PREPARED BY: **Jim McCannell, Manager Roads and Drainage, on behalf of the Tender Award Committee (TPAC)**

A. Recommendations

THAT Council receive Report EPW.13.098 entitled "Tender Award for the Supply and Installation of Guide Rails 2013-17-T-EPW";

AND THAT Council award the purchase of the supply and installation of guide rails to Royal Fence Ltd., a responsive and responsible bidder in the amount of \$122,126.00 plus applicable taxes;

AND THAT the Mayor and the Clerk be authorized to execute the Contract Documents with Royal Fence Ltd.

B. Background

On October 30, 2013, the Town released 2013-17-T-EPW, Tender for the Supply and Installation of Guide Rails, with the closing date of November 14, 2013.

The supply of guide rail tender states: "the Work shall not begin before April 1, 2014 and shall be completed including all restoration by June 30, 2014". Guide rail installation work is generally done during spring, summer or fall seasons. The purpose of releasing this tender early was to gain favourable pricing.

The Tender was advertised and administrated in accordance with the Town's Purchasing Policy.

The Work to be provided by the successful Bidder is generally described as follows:

- Supply and install 1,466 linear metres of 3 cable guide rail as required at various locations on Town roads. Approximately seventeen (17) sections with lengths of 50 to 200 metres will be required. The Contractor shall reinstate the shoulder to proper grade and shape upon completion of work, in accordance with the Ontario Provincial Standards and Town of The Blue Mountains Engineering Standards.
- Install eight (8) sections of new guide rail. Nine (9) locations have existing guide rail materials in place. Existing wood posts and cable shall be removed and

disposed of by the Contractor and holes filled, shoulders prepared and reshaped by the Contractor before installation of new 3 cable guide rail.

- Supply and install precast concrete cubical anchor blocks having a dimension of 1 metre x 1 metre x 1 metre. Seventeen (17) sections of 3 cable guide rail installation shall require two anchor blocks, one at each end of the installation for a total of 34 anchor blocks,
- Supply and install 200 linear meters of single rail steel beam guide rail with channel on steel posts and blocks, as required at Three (3) locations on Town with various lengths of 15 to 20 metres.

The location of the subject guide rail sections are as shown on Attachment No. 1, Guide Rail Location Map.

The Town received bids for the works as follows:

No.	Bidder	Total Tender Amount (excluding HST)
1	Royal Fence Ltd.	\$122,126.00
2	Borall Fence & Guide Rail Contractors	\$149,838.00
3	Maritime Fence Limited	\$482,130.00

The Royal Fence Ltd. submission meets all the requirements and specifications of the Request for Tender and represents the lowest responsible and responsive bidder.

Staff recommend the award of the Supply of Guide Rail Tender 2013-17-T-EPW to Royal Fence Ltd. in the amount of \$122,126.00 plus applicable taxes.

Staff further recommend that the Mayor and the Clerk be authorized to execute the Contract Documents with Royal Fence Ltd.

C. The Blue Mountains' Strategic Plan

These works address the Town's Strategic Plan Goal No. 2 "Addressing the Town's Municipal infrastructure needs".

D. Environmental Impacts

The replacement of any existing and the installation of any new guide rail sections will result in greenhouse gas emissions from construction equipment.

The Contractor will be encouraged to comply with the Town's Anti-Idling Policy.

E. Financial Impact

The approved 2013 budget included an enhancement of \$235,000 for the Guard Rail Program, funded from the Roads Reserve. The Contract is within the \$235,000 approved budget, Capital project 6-308-3930.

F. In Consultation With

Renee Ouellette, Financial Accountant.
Serena Wilgress, Manager of Purchasing.

G. Attached

Attachment No. 1 – Guide Rail Location Map

Respectfully submitted,

Jim McCannell

Jim McCannell
Manager of Roads and Drainage Division

Tender Proposal Award Committee

Troy Speck

Troy Speck
Chief Administrative
Officer

Reg Russwurm

Reg Russwurm
Director of Engineering
Public Works

Serena Wilgress

Serena Wilgress
Manager of Purchasing

