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OCT 27 2014



Ministry of Tourism,
Culture and Sport

Ministère du Tourisme,
de la Culture et du Sport

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OCT 22 2014

Her Worship Ellen Anderson, Mayor
Town of The Blue Mountains
32 Mill Street
PO Box 310
Thornbury, ON N0H 2P0

Dear Mayor Anderson:

Re: CMOG 2014-15 Application File Number: 2014-05-1-29090574

We regret to inform you that the Craigeith Heritage Depot has again failed to meet two of the *Standards for Community Museums in Ontario* and the museum is ineligible for a Community Museum Operating Grant (CMOG) in 2014-15.

On December 17, 2013 the Craigeith Heritage Depot was notified that it had again failed one or more of the *Standards for Community Museums in Ontario* and the museum was given until June 30, 2014 to submit the required revisions. The museum's eligibility to receive CMOG funding in 2014-15 was conditional upon meeting all ten Standards.

Upon review of the documents submitted, the following deficiencies were identified:

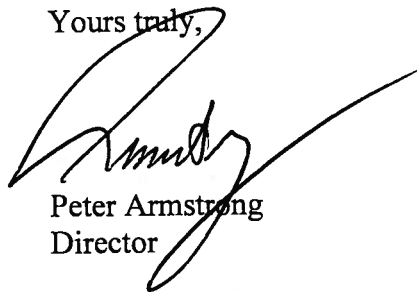
- Interpretation and Education Standard – The Interpretation and Education policy does not meet Standard requirements after three attempts. No examples of program planning (objectives with related evaluation) were submitted as required.
- Conservation Standard - Three months of environmental readings and spot checks for light levels were not provided as directed in October 2012. Schedules for preventive conservation training were not provided. Housekeeping for artifacts on exhibit and in storage are addressed by contract cleaner twice weekly and it is unclear whether this cleaner has received preventive conservation training as is indicated in policy. The museum's Conservation policy does not meet the Standard's requirements and contains several inaccuracies.

The museum may reestablish its eligibility for CMOG funding in future years if:

- the museum has demonstrated that it is again meeting the *Standards for Community Museums in Ontario*; and,
- there are funds available to support re-admission.

The Ministry's Museum Advisory Services continue to be available to the museum. If you or museum staff have questions regarding the museum's status, please contact Museum and Heritage Advisor Elka Weinstein directly at 416-325-4561 or email elka.weinstein@ontario.ca.

Yours truly,



Peter Armstrong
Director

c. Mr. Shawn Everitt, Director of Recreation