



Special Meeting Agenda

The Blue Mountains Public Library Board Meeting

Meeting Date: April 26, 2018
Meeting Time: 4:00p.m. Open Session
Location: Gallery at the L.E. Shores Memorial Library & Gallery
Prepared by Dr. Sabrina Saunders, CEO

Mission: The Blue Mountains Public Library exists to enrich the lives of all members of our community by offering a wide range of materials, programs and services.

A. Call to Order

A.1 Approval of Agenda

Recommended (Move, second)

THAT the Special Meeting Agenda of April 26, 2018 be approved as circulated, including any items added to the Agenda.

A.2 Declaration of Pecuniary Interest and general nature thereof

B. Public Input on the Agenda

The Public Input on Agenda Items is an open mic session where community members may speak on any issue which is included in the agenda. This format is intended to provide an opportunity for community input prior to Board decisions being made. There is no advance application process. Prior to the meeting the Board Secretary will have a sign-up sheet for community members who wish to address issues on the agenda. On the sign-up sheet, presenters will be asked to identify the agenda item to be addressed. The order of presenters is at the discretion of the Chair. Total time is limited to 20 minutes for this agenda item and the Chair may extend this time if the Board approves and the agenda permits. Individual presenters shall be limited to three (3) minutes. Board questions and response will not be included in the time. The identity of presenter and agenda item addressed will be noted in the minutes.

	Speaker	Agenda Item Addressing
B.1		
B.2		
B.3		
B.4		
B.5		
B.6 If time		
B.7 If time		

C. Legislated Policy Requirement

C.1 *Municipal Elections Modernization Act, 2016* and “The Library and Political Elections”

Recommended (move, second)

THAT The Blue Mountains Public Library Board approve POL-SYS.2018.50 “The Library and Political Elections”.

D. Notice of Meeting Dates / Adjournment

The next Regularly Scheduled Board Meeting will be May 17, 2018 at 2:00 pm at the Gallery of the L.E. Shore Memorial Library & Gallery.

E. Adjournment

Recommended (Move)

THAT this Blue Mountains Public Library Board does now adjourn at ____ p.m. to meet again at the call of the Chair.

**Type:** System**Authority:** Board**Resolution No:** BMPL 2018-xx on 4-26-18; POL-SYS.2018.50**Associated Documents:** *Municipal Elections Act, 1996*
Municipal Elections Modernization Act, 2016

Legal Framework

The Library must comply with legislation related to elections. These regulations are included in the *Municipal Elections Act, 1996* as amended by Bill 181, the *Municipal Elections Modernization Act, 2016*. Specifically, Clause 88.18 *Use of municipal, board resources* states:

Before May 1 in the year of a regular election, municipalities and local boards shall establish rules and procedures with respect to the use of municipal or board resources, as the case may be, during the election campaign period.

Scope

This policy applies to Board members and Personnel of the Library in their dealings with candidates and political parties, and the use of Library resources during the campaign periods for municipal, provincial and federal elections.

SYS 2018-50.1

Commitment Statement

The Library must act and appear to act in a non-partisan way at all times, but especially during elections, while supporting the democratic process, freedom of expression and informed discussion on political issues.

SYS 2018-50.2

Campaign Contributions

In accordance with the *Municipal Elections Act*, Section 70(4), the *Elections Finances Act*, Section 16(1), and *Canada Elections Act*, Section 404(1), the Board may not make a contribution to the campaign of any candidate or political party in the form of money, goods or services.

SYS 2018-50.3

Use of Library Resources and Property

1. All candidates and political parties have equal access to publicly available resources and services of the Library.
2. Meeting rooms, including the L.E. Shore Boardroom and Gallery and the Craighleith Heritage Depot meeting space, may be rented in accordance with the Blue Mountains Public Library Meeting Rooms Policy.
3. Candidates may rent equipment as part of a room rental.
4. Candidates may not use operational resources of the Library such as equipment, supplies, or staff.
5. Candidates may not use the Library's logo in any campaign material.
6. 'All-candidates' meetings may be held at the Library, either as a Library program, or as sponsored by another group, provided that all candidates are invited to attend such meetings. A candidate may not be featured or promoted in association with any other regular Library program or event.

7. Candidates and political parties are permitted to distribute campaign materials on public right-of-ways at the Library, unless prohibited by a municipal by-law.
8. In accordance with the *Canada Elections Act* section 81.1(1) federal election candidates or their representatives are allowed to campaign in facilities that are available for free to the public. During municipal and provincial elections, candidates will be granted the same right to campaign in the Library.
9. In accordance with the Blue Mountains Public Library Community Information Policy, during an election the Library will provide an area where candidates may make available up to 25 copies of their campaign brochure; will promote awareness of the election; and provide general information on elections.
10. No election sign or poster specific to a candidate or political party may be posted on the grounds of the Blue Mountains Public Library including both L.E. Shore Memorial Library branch, Craigeleith Heritage Depot, and 177 Bruce St, S. which has been designated for Library use.

SYS 2018-50.4 Employee and Volunteer Participation in Election Campaigns

1. Any Library employee running as a candidate in the municipal election will comply with Section 30 of the *Municipal Elections Act*.
2. Library personnel involved in a political campaign must be politically neutral in carrying out his or her library duties and must not participate in campaign activities during his or her working hours.

SYS 2018-50.5 Library Board Members as Candidates

When a member of the Board is running for office, they may:

1. Continue to be a Board member; and
2. Continue their Library Board responsibilities.

SYS 2018-50.6 Requests for Information about the Library

1. The CEO will coordinate requests for information about the Library received from candidates or political parties.
2. Information that is provided by the Library to one candidate or political party will be provided to all other candidates and political parties upon request during an election.
3. Any candidate or political party may request a meeting with the CEO or tour of the Library.

SYS 2018-50.7 Related Documents

1. BMPL Meeting Room
2. BMPL Community Information

Original Approval: _____

Amended On: _____