

**STAFF REPORT: Administration**



**REPORT TO: Finance and Administration  
Committee**

**MEETING DATE: May 19, 2009**

**REPORT NO.: CEDC.09.05**

**SUBJECT: Community Volunteer Awards-  
Additional Categories**

**PREPARED BY: Lisa Kidd, Communications and  
Economic Development  
Coordinator**

#### **A. Recommendations**

THAT Council receive Staff Report, CEDC.09.05, 'Community Volunteer Awards-Additional Categories', for information purposes and;

THAT Council endorse the addition of a 'Friend of The Blue Mountains' Category and;

THAT Council endorse the criteria for the 'Friend of The Blue Mountains' Award outlined in this Report and;

THAT Council endorse the addition of a Posthumous Volunteer Award and;

THAT Council endorse this Posthumous Award being named the 'Steve Hoffmann Achievement Award and;

THAT Council endorse the criteria for the 'Steve Hoffmann Achievement' Award as outlined in this Report and;

FURTHER THAT Council endorse, as part of this Posthumous Award, that current and future Recipients' last names be added to The Blue Mountains Street Name Inventory List if not already used for this purpose.

#### **B. Background**

On September 25, 2007, the Finance and Administration Committee made a recommendation to receive "CEDC.07.08 Order of the Town of The Blue Mountains Volunteer Recognition Event Details", for information purposes (see Attachment 1). This report included with it the criteria for the Order of The Blue Mountains Award, which stated that nominees must be a resident of The Blue

Mountains and must have volunteered in The Blue Mountains within the last two years.

Based on the limitations of these criteria, the 2009 Community Volunteer Awards Panel of Judges made a request of Staff to seek a recommendation from the Finance and Administration Committee to move forward with the addition of two new award categories for the Community Volunteer Awards: 'Friend of The Blue Mountains' and the 'Steve Hoffmann Achievement' award.

The Panel of Judges is seeking the addition of a 'Friend of The Blue Mountains' award as the current criteria for the Order of The Blue Mountains states that nominees must be residents of The Blue Mountains.

The 'Friend of The Blue Mountains' criteria are proposed as follows:

- The recipient of this award is an individual who does not reside in The Blue Mountains but who has volunteered his or her time to the community of The Blue Mountains with significant community enhancement; and
- The recipient has made a significant contribution to the benefit of the community over the last two years.

It is proposed that Judges would assess nominees of the 'Friend of The Blue Mountains' award based on the same scoring criteria utilized for the Order of The Blue Mountains:

- Level of Achievement
- Level of Commitment
- Level of Effort
- Measurable impact on the Community
- Originality
- Vision
- Letters of Support
- Overall impression

The Panel of Judges is also seeking the addition of a volunteer award to recognize, posthumously, the volunteer efforts of a past community resident.

Further, the Panel of Judges wishes to name the award the Steve Hoffmann Achievement Award in recognition of Mr. Hoffmann's significant contribution to the community.

The 'Steve Hoffmann Achievement' award criteria are proposed as follows:

- The recipient of this award was an individual who resided in The Blue Mountains immediately prior to his/her death; and

- The recipient of this award made a significant contribution to the community, through volunteering, within the last five years.

It is proposed that Judges would assess nominees of the 'Steve Hoffmann Achievement' award based on the same criteria utilized for the Order of The Blue Mountains:

- Level of Achievement
- Level of Commitment
- Level of Effort
- Measurable impact on the Community
- Originality
- Vision
- Letters of Support
- Overall impression

The Panel of Judges has also requested that as part of the award, the Recipient's last name be added to The Blue Mountains Street Name Inventory List.

### **C. The Blue Mountains' Strategic Plan**

Strategic Action 3.5 Continue to support cultural groups and community events.

### **D. Environmental Impacts**

None.

### **E. Budget Impact**

Nil.

### **F. Attached**

Attachment 1- CEDC.07.08 Order of The Town of The Blue Mountains Volunteer Recognition Event Details

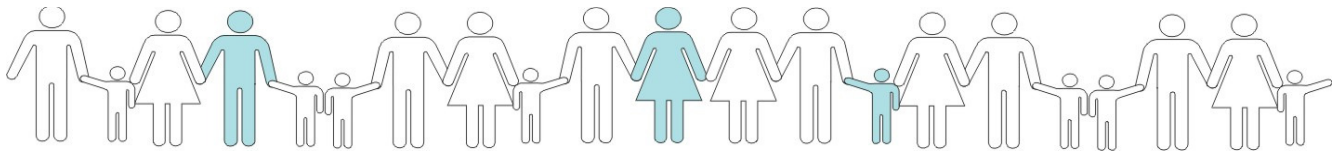
Respectfully submitted,

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Signature



## Community Volunteer Award Categories



The Order of the Town of The Blue Mountains Community Volunteer Awards honours individuals in **up to five categories**<sup>1</sup>:

**Arts and Culture:** This award goes to an individual who has made the community more vibrant through arts and/or culture. He or she has been a community leader in this sector by organizing events or advocating arts and culture ideas or philosophies with positive impact on the community.

**Environment:** This award goes to an individual who has shown success in the creation and/or delivery of a public or private environmental initiative. Through his or her efforts, the environmental consciousness and/or behavior of the community has been bettered.

**Community Services:** This award is given to an individual who has made a significant contribution to community services in our community, either through the delivery of community services or in the creation of a program or initiative which has led to an overall improvement in the social well-being of our community.

**Sports & Recreation:** The recipient of this award is an individual who has volunteered his or her time to strengthen sports and recreation in the Town of The Blue Mountains. Through coaching, mentoring or program development, this individual has made a positive impact on our community.

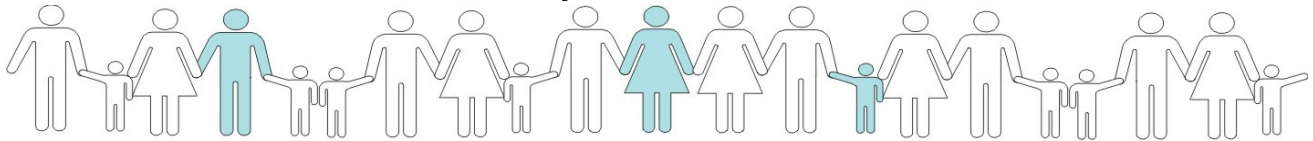
**Youth Citizen:** The recipient of this award is under the age of 25 and has contributed to the betterment of our community. He or she is an example of the strength of youth in our community and has significantly participated in or created a project or initiative leading to community enhancement.

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<sup>1</sup> We appreciate all Nominee applications, however, only Nominees meeting the criteria will be considered for an award.



## Nomination Form Order of the Town of The Blue Mountains Community Volunteer Award



The Town of The Blue Mountains is seeking nominations from the community-at-large for outstanding **community residents** who have made a **significant contribution to the benefit of the community over the past two years.**

A complete nomination package includes:

- A completed nomination form;
- A 250-500 word summary of the Nominee's achievements including highlights of achievements and measureable impacts on the community;
- Details of any awards, honours and other special recognition given to the Nominee for efforts in building our community; and
- Two letters of recommendation in support of the nomination, from two different sectors of the community.

Deadline for Submissions is **March 31, 2008.**

**Full Name of Nominator:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_

(Business) \_\_\_\_\_

(Cell) \_\_\_\_\_

Email: \_\_\_\_\_

**Full Name of Nominee:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_

(Business) \_\_\_\_\_

(Cell) \_\_\_\_\_

Email: \_\_\_\_\_

Is the Nominee aware of this Application?

- Yes
- No

1. Award Category (please select one):

- Arts and Culture
- Environment
- Community Services
- Sports and Recreation
- Youth Citizen

Please use point form to respond to the following questions regarding the Nominee:

2. How has the Nominee completed a project, demonstrated sound leadership, contributed time, expertise or service to the benefit of the community in the award category **over the last two years**:

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3. How will this individual be remembered by future generations for his/her contributions?

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Submit completed form and supplementary documentation to:  
Lisa Kidd, Communications and Economic Development Coordinator  
Town of The Blue Mountains, P.O. Box 310, 26 Bridge Street East  
Thornbury, Ontario, N0H 2P0  
Fax: 519-599-7723, Email: [lkidd@thebluemountains.ca](mailto:lkidd@thebluemountains.ca)

All information provided in this nomination package will remain confidential and will not be released without the expressed consent of the Nominee.

Please keep a copy for your records, as this material cannot be returned.

*Thank you for your nomination, only Winners will be notified.*