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STAFF REPORT: ENGINEERING AND PUBLIC WORKS DEPARTMENT



REPORT TO: Infrastructure and Recreation Committee
MEETING DATE: May 14th 2013
REPORT NO.: EPW.13.047
SUBJECT: Tender Award for 2013-14-T-EPW, All Wheel Drive Tractor Backhoe
PREPARED BY: Jim McCannell, Manager of Roads & Drainage on behalf of the Tender Proposal Award Committee

A. Recommendations

THAT Council receive Staff Report EPW.13.047 "Tender Award for 2013-14-T-EPW, All Wheel Drive Tractor Backhoe; and,

AND THAT Council award the tender to Toromont Cat, being a responsive and responsible bidder at a cost of \$102,189 (excluding HST).

B. Background

Tender 2013-14-T-EPW was issued on March 20, 2013. The Town proceeded with this Tender in a public forum. The Tender was advertised on the Town, Biddingo and OPBA websites and published in two local papers. Four bidders registered for the tender. One Addendum was issued and the tender closed on April 11, 2013 with tenders being received from three (3) bidders. The Tender noted the Town will accept a new 2012 or 2013 model.

Below is a summary of the tender results that were read out at a public opening of tenders immediately following the closing time:

BIDDER	TENDER PRICE (EXCLUDING HST)
Nortrax Canada Inc.	\$114,131
Strongco Limited Partnership	No Bid Received
Toromont CAT	\$102,189
Advance Construction Equipment	\$109,000

All tenders received were analyzed and deemed compliant.

The Tender Award of \$102,189 is within the budget allotted to the purchase. The Tender process was conducted in accordance with the Town's Purchasing of Good and Services Policy (POL.COR.07.05) and Purchasing of Goods and Services Procedures (FS.08.08).

Staff therefore recommend that the Tender Award for 2013-14-T-EPW, All Wheel Drive Tractor Backhoe be made to Toromont Cat as they were the lowest, responsible bidder.

C. The Blue Mountains' Strategic Plan

Goal 2. Addressing the Town's municipal infrastructure needs.

D. Environmental Impacts

Construction and maintenance equipment will require fuel, fluids and oils and greenhouse emissions will be produced.

E. Financial Impact

Funding is within the approved 2013 Budget amount of \$152,000.00 for replacement of the 1998 Case tractor backhoe.

F. In Consultation With

Troy Speck, Chief Administrative Officer
Robert Cummings, Director of Finance & IT Services
Reg Russwurm, Director of Engineering & Public Works

G. Attached

None

Respectfully submitted,

Jim McCannell

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Manager of Roads and Drainage Division

Tender Proposal Award Committee

Troy Speck

Troy Speck
Chief Administrative
Officer

Reg Russwurm

Reg Russwurm
Director of Engineering
& Public Works

Serena Wilgress

Serena Wilgress
Manager of Purchasing