

STAFF REPORT: Recreation Department



REPORT TO: Finance & Administration
DATE: June 24, 2009
REPORT NO.: DOR 09 031
SUBJECT: Carryover of Funds for Multi Use Study
PREPARED BY: Shawn Everitt, Director of Recreation

A. Recommendations

THAT Council receive Staff Report DOR.09.031, "Carryover of Funds for Multi Use Study" and approve the use of remaining funds for the completion of the Multi Use Facility Feasibility Study from 2008 in the 2009 Capital Budget.

B. Background

During the 2009 Budget Process staff failed to include the carrying over of funds to complete the Multi Use Facility Feasibility Study from 2008 to 2009.

The study was to be completed in 2008 however revisions of draft reports and gathering of information extended the studies timeframes. Staff also requested that updated demographic and population data from the proposed Grey County Official Plan be obtained and be compared to the Towns existing data which would ensure that the most appropriate information was used for the study.

Monteith Brown Planning Consultants have completed the Research, Consultation and Needs Assessment report in a draft form, with initial comments submitted by staff for consideration. A final report to Council is anticipated to take place in med September, 2009.

Staff is requesting that \$33,827.63 be carried over from the adopted 2008 budget as unspent funds that will be required to complete the project in 2009 as this project was anticipated to be completed in 2008 during the 2009 budget process. However the project is now expected to be completed in 2009.

C. The Blue Mountains' Strategic Plan

Addressing the Town's municipal infrastructure needs

Supporting the development of social and recreational programs to meet the broad range of needs in the community

D. Budget Impact

2008 capital budget – 50,000.00 carry over from 2007

\$45,000.00 from Development Charges

\$5,000.00 from taxation

Amount paid to date for Monteith Brown Planning Consultant services

2008 \$16,172.37

Remaining outstanding for study completion

2009 \$33,827.63

\$3,382.76 at 10% Taxation funds

\$30,444.87 at 90% Development Charge funding

E. Environmental Impacts

Determining the need and most appropriate facility types for enhancing the communities' physical, cultural and social activities

F. Attached

- 1) 2008 Capital Project Sheet
- 2) 2009 Capital Project Sheet

Respectfully submitted,

Shawn Everitt, Director of Recreation

For more information, please contact:

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PROPOSED CAPITAL PROJECT FORM

Department: Recreation

Proposal: Multi-Use Indoor Recreation Complex, Feasibility study

Year of Initiation: 2007

Year of Completion: 2012

Submission Date: October 23, 2007

Submitted by: Shawn Everitt; Director of Recreation

A Description

To undertake and complete a Feasibility Study to determine the needs and provide recommendations for a Multi-Use Indoor Recreation Complex. To determine the size, location components, cost-effectiveness, and timing of a multi-use complex.

2010 engineering costs for facility

2012 possible construction of facility funds to be determined

B Purpose

To ensure that future construction of any facility meets or addresses the future needs of the Municipality.

Reference Leisure Activities Plan (March 2006) Action Plan 7.9

C Expected Staff Resources/Key Personnel

Director of Recreation – Project Manager

Consultant to be hired

D Expected Capital Resource Requirements

YEAR	Studies	Land Acquisition	Engineering	Construction	Contingencies
2008	\$50,000				
2009					
2010			\$200,000		
2011					

2012

\$4,000,000

E Estimated Project Costing Economic Driver

2007 Saugeen Shores Pool Feasibility study costs

F Expected Project Timeline

Phase 1 Mid January RFP developed
Phase 2 Mid February RFP released
Phase 3 End of March Consultant selected
Phase 4 Mid April start process
Phase 5 First of October draft report to Council
Phase 6 Mid November final report to Council

G Expected Operational Resource Requirements

Staff time
Hall Rentals for Public sessions

H Proposed Source of Financing & Funding, (in conjunction with Treasury)

YEAR	Grants, Donations, Developer Cont.	Taxation	User Fees	Municipal Act, 326/391	Capital Reserves (specify below)	Development Charges	Debt	Other (specify below)
2008								\$50,000
2009								
2010		200,000						
2011								
2012						4,000,000		

Notes to Table:

\$50,000 Carried over from 2007

I Anticipated Cost Savings or Additional Revenues

This project will give proper direction as to the required facilities that are needed in the Municipality. Additional Revenues will be forecasted as well as additional cost of operations

J Location Map, as applicable

Not applicable

K Attachments, as applicable

Respectfully submitted by,

Department Head Signature

Approved for Submission to Council or Committee by,

CAO or Director of Finance Signature

Note: the needs of the community are to be verified through appropriate studies; proposals may be revised and substituted to meet the needs of the community, subject to appropriate approvals; some proposals will require feasibility studies, analyses, evaluation of alternatives, and justification reports prior to proceeding; proposals will require approval through the annual budget process

L:\Budget\2008 Budget\Capital project form.doc
September 1, 2007

2012				5,500,000				
2013							30,000	

G Estimated Project Costing Economic Driver

2008 Feasibility study costs

H Expected Project Timeline

I Expected Operational Resource Requirements

Director of Recreation Shawn Everitt
Consultant

J Proposed Source of Financing & Funding, (in conjunction with Treasury)

YEAR	Grants, Donations, Developer Contributions	Taxation	User Fees	Municipal Act 326-391	Capital Reserves (Specify Below)	Development Charges	Debt	Other (Specify Below)
2009								
2010		50,000				450,000		
2011								
2012		125,000				4,950,000		
2013		125,000						

Notes to Table:

Taxation component in 2012 will be paid over 4 year period

K Anticipated Cost Savings or Additional Revenues

Additional rental revenue

L Location Map, as applicable

To be determined

M Attachments, as applicable

None at this time

Respectfully submitted by,

Department Head Signature