

STAFF REPORT: ENGINEERING AND PUBLIC WORKS DEPARTMENT



REPORT TO: **Infrastructure and Recreation Committee**
MEETING DATE: **October 12th 2010**
REPORT NO.: **EPW.10.084**
SUBJECT: **Contract Extension (TBM-RD-2008-09)**
 Snow Removal – Sidewalks and Various
 Town Sites

PREPARED BY: **Jim McCannell, Manager of Roads and**
 Drainage Division on behalf of Tender Award
 Committee

A. Recommendations

THAT Council approve the Contract Extension for Snow Removal – Sidewalks and Various Town Sites (TBM-RD-2008-09) to Sheridan Management in the amount of \$48.83 per hour for snow removal and \$60.00 for sanding Various Town Sites, and \$60.00 per hour for snow removal and sanding on Sidewalks, excluding HST for a total estimated cost of \$112,596 as outlined in Report EPW.10.084.

B. Background

In 2008, tenders were received for Contract TBM-RD-2008-09 for the snow removal and sanding on sidewalks and various Town sites, as listed below:

1. Sidewalks within Clarksburg and Thornbury
2. Town lanes
3. Lane west of Bruce St commercial area
4. Lane east of Elma Street
5. Beaver Valley Outreach
6. Town Administration Building (parking area & rear)
7. Beaver Valley Community Centre Parking Lot (plus around building)
8. Town of Thornbury Post Office
9. Leonard E. Shore Memorial Library
10. Town of Thornbury Fire Hall #1
11. P.J. Mart, Clarksburg
12. The Blue Mountain Chamber of Commerce Building and O.P.P. station
13. Snow removal on Town Roads as follows using Tractor with Double Auger Blower:
 - a. .7k - Lake Drive to Easterly Boundary of Keaveney Property
 - b. .5k - Area west of Camperdown Road – Hoover’s Lane
 - c. Thornbury Clarksburg Union Cemetery (on an as needed basis) and as directed by the Cemetery Superintendent
 - d. Ridgeview road
14. Slabtown Road (from county Road 113 to the end of road in Slabtown)
15. The West end of Settler’s way
16. Craigleith Fire Hall
17. Craigleith Depot
18. Other Miscellaneous Areas if/when required and as directed by the Manager of Roads & Drainage or designate
19. the O.P.P. station on Clark Street.

The following table summarizes the tender prices received:

Description	Hourly Rate for 2009/10	Hourly Rate for 2010/11	#. of Hours	TOTAL Estimated Cost
Snow Removal on Various Town Sites (Parking Lots)	\$52.03+ GST = \$54.63	\$48.83+HST= \$55.18	1200	\$58,596
Applying Salt and sand mix to Various Town sites (parking lots).	\$64.90+GST= \$68.14	60.00+HST= \$67.80	300	\$18,000
Sidewalks: Snow Removal and apply Salt and Sand mix.	\$64.90+GST= \$68.14	60.00+HST= \$67.80	600	\$36,000
TOTAL				\$112,596

Please note: Changes to the hourly rate are due to changes in taxation schedules. The estimated number of hours based on 2005 / 2006 winter maintenance season.

Total Estimated Prices exclude HST.

The contract will continue to ensure parking lots are salted and sanded. The Town has had slip and fall claims made in the past and in an effort to eliminate or reduce such claims the Town will continue to use salt and sand in the parking lots.

There are provisions within the contract to permit the Town to extend the contract for up to 3 years.

Sheridan Property Management has agreed to carry the hourly rates which are very close to the previous years rate for the 2010/2011 season. The small changes reflect the introduction of the HST. This will be the second and final contract extension.

The Tender Award Committee recommends that Contract TBM-RD-2008-09 Snow Removal – Sidewalks and Various Town Sites as tendered be extended to Sheridan Management for the 2010/2011 year, meeting all the requirements of the contract documents and has demonstrated a satisfactory construction schedule.

C. The Blue Mountains' Strategic Plan

Contact TBM-RD-2008-09 addresses the Town's Strategic Plan #2, "Addressing the Town's municipal infrastructure needs".

D Environmental Impacts

The equipment needed to remove the snow requires large volumes of diesel fuel. The Contractor will be asked to participate in the Town's no idling program.

The volume of salt used within the parking lots will be included in the Town's Road Salt Annual Report that is filed with Environment Canada each year. The contractor will be required to keep material log sheets, the same as the Town's operators.

E Budget Impact

There is sufficient funding in the 2010 Roads & Drainage Operational Budget to accommodate snow removal described in Tender TBM-RD-2008-09. Works performed after January 1, 2011 will be paid from the proposed 2011 Budget. Each department will be invoiced for snowplowing services at their respective locations.

The anticipated budget for snow removal from sidewalks and parking lots is \$120,000.

F. Attached

1. Letter from Sheridan Property Management extending the hourly rates for the 2010/2011 season, TBM-RD-2008-09 Contract Extension.

Recommended By:

Jim McCannell

Jim McCannell

APPROVED BY:

Sherri Adams

Sherri Adams, Manager of Purchasing

Reg Russwurm

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