

**STAFF REPORT: Financial Information Services**

**REPORT TO:** Finance and Administration  
**MEETING DATE:** September 22, 2009  
**REPORT NO.:** FIS.09.40  
**SUBJECT:** 2009/2010 Fees and Charges for Recreation Services  
**PREPARED BY:** Ruth Prince, Manager of Revenue  
 Shawn Everitt, Director of Recreation

**A. Recommendations**

THAT Council does hereby receive Staff Report FIS.09.40 “2009/2010 Fees and Charges for Recreation Services.”

AND THAT a Public Meeting to review proposed Amendments to By-law 2008-113 “Fees & Charges By-law”, Schedule “H” – Recreation Department Services, Schedule “I” – Harbour, Schedule “J” – Craigleith Heritage Depot and Schedule “K” – Ice Rentals, be held October 14, 2009.

**B. Background****Authority – Municipal Act, 2001, S.O. 2001, c.25**

Without limit to sections 9, 10 and 11, section 391(1) of the Municipal Act, 2001 authorizes a municipality to pass a By-law to impose fees or charges on persons, (a) for services or activities provided or done by or on behalf of it; (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and (c) for the use of its property including property under its control.

By-law No. 2008-113, being a by-law for the imposition and collection of fees and charges for certain municipal services and activities, was enacted December 8, 2008.

Recreation staff has been reviewing their fees and charges and are proposing a more comprehensive list of recreation fees and charges for 2010. Increasingly, Recreation staff is receiving various requests from organizations to use our facilities for different purposes. When reviewing and preparing the 2010 fees and charges, staff considered end user affordability, user flexibility, maximizing facility use, neighbouring municipal comparisons, and community benefit.

A general 5% increase was applied to the current fees to address the escalating maintenance costs, increase in wages and to cover the cost of accepting credit cards to maintain appropriate civic standards required in the operation of Town facilities.

Staff has received numerous requests for the Town to accept credit cards for the payment of recreation fees and charges. It is proposed that credit cards be accepted as a method of payment for all recreational fees and charges. A survey of Collingwood, Meaford and Wasaga Beach indicated that they currently accept credit cards for recreational fees and charges. The 5% increase includes the fees and charges associated with accepting credit

cards. Currently credit cards are accepted for the Harbour Fees and the Heritage Depot Fees.

Due to the Capital upgrades that the Harbour facility requires, a "Harbour Financing Strategy" was passed by the Recreation Committee and approved by Council in 2007. This strategy allows for an annual increase of \$2.00 per foot on seasonal mooring rates. The 2010 Fees and Charges for the Harbour are consistent with "Harbour Financing Strategy".

The Heritage Depot Fees and Charges have not been included as a schedule in the By-law in the past, and the fees reflected in Schedule "J" are those approved by the Museum Advisory Board.

All of the fees and charges will be effective January 1, 2010 with the exception of Schedule "K", ice rentals which will be effective for September 1, 2009.

### **Municipal Comparisons**

A comparison of similar-type fees in other municipalities is attached to this report where possible.

### **C. The Blue Mountains' Strategic Plan**

Providing a strong, well managed municipal government

### **D. Environmental Impacts**

None

### **E. Budget Impact**

The revenue generated through the fees and charges is reflected in the 2010 proposed budget. It is estimated that additional revenue from the proposed increase in the 2010 fees and charges is \$20,000 and the estimated annual cost of accepting credit cards fees is \$3,000.00.

### **F. Attached**

1. Schedules to Proposed By-law to "Fees and Charges" for Certain Municipal Goods and Services to amend By-law 2008-113
2. Municipal Comparisons

Respectfully submitted,

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Ruth Prince, Manager of Revenue

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Shawn Everitt, Director of Recreation

**THE CORPORATION OF THE TOWN OF THE BLUE MOUNTAINS**

**BY-LAW NO. 2009 -**

BEING A BY-LAW TO AMEND BY-LAW 2008-113, BEING A BY-LAW FOR THE IMPOSITION AND COLLECTION OF FEES AND CHARGES FOR CERTAIN MUNICIPAL SERVICES AND ACTIVITIES

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**WHEREAS** in accordance with Sections 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56 as amended, the Council of The Corporation of the Town of The Blue Mountains considers it necessary to impose fees for services rendered under these Acts;

**AND WHEREAS** the Council of The Corporation of the Town of The Blue Mountains has enacted By-law 2008-113 respecting Fees & Charges;

**AND WHEREAS** the Council of The Corporation of the Town of The Blue Mountains deems it necessary and expedient to amend By-law No. 2008-113 respecting Fees and Charges related to Fire Department Services;

**NOW THEREFORE** the Council of The Corporation of the Town of The Blue Mountains hereby enacts as follows:

1. THAT Schedule "D" of By-law 2008-113 be amended as per Schedule "D" attached hereto which is hereby declared to form part of By-law 2008-113, effective upon the enactment of this By-law.
2. THAT Schedule "H" of By-law 2008-113 be amended as per Schedule "H" attached hereto which is hereby declared to form part of By-law 2008-113, effective January 1, 2010.
3. THAT Schedule "I" of By-law 2008-113 be amended as per Schedule "I" attached hereto which is hereby declared to form part of By-law 2008-113, effective January 1, 2010.
4. THAT Schedule "J" attached hereto are hereby adopted and declared to form part of By-law 2008-113, effective January 1, 2010.
5. THAT Schedule "K" attached hereto are hereby adopted and declared to form part of By-law 2008-113, effective September 1, 2009.

**AND FURTHER, THAT** this By-law shall come into force and take effect upon the enactment thereof.

Enacted and passed this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Ellen Anderson, Mayor

\_\_\_\_\_  
Stephen Keast, Clerk

**By-law No. 2009-**

**SCHEDULE "D"**

**FIRE DEPARTMENT SERVICES:**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>FEE OR CHARGE</b>
1.	Request for Fire Report	\$50.00
2.	Request for Property Information Letter	\$50.00
3.	Inspection of all Premises or Buildings:	
	* up to 2,500 square feet	\$75.00
	* 2,500 to 5,000 square feet	\$100.00
	* 5,000 to 10,000 square feet	\$150.00
	* 10,000 to 20,000 square feet	\$200.00
	* over 20,000 square feet	\$300.00
	* additional inspection – per call back	\$25.00
	<b><i>Not including initial inspection resulting from a building permit application or inspections required by legislation</i></b>	
4.	Inspection required by L.L.B.O. **	\$50.00
	<b><i>** Inspection of public hall facilities, restaurants and licensed facilities that are requested by owner</i></b>	
5.	Apparatus Standby ** – per hour	\$150.00
	<b><i>** Includes use of Fire Department Apparatus and 2 firefighters</i></b>	
6.	Standby for suspicious fire – per hour, per man	\$50.00
7.	Fire Alarm/Early Warning System:	
	1 <sup>st</sup> occurrence (in a 12 month period)	No charge
	2 <sup>nd</sup> occurrence (in 12 month period)	\$300.00
	<b><i>(\$200.00 will be refunded if proof of repairs or a solution to the identified problem is provided to the satisfaction of the Fire Prevention Officer)</i></b>	
	3 <sup>rd</sup> occurrence (in a 12 month period)	\$300.00
	4 <sup>th</sup> occurrence and subsequent	\$450.00
8.	Fire Prevention Officer & Inspector – per hour (for commercial, industrial, condominium and association groups)	\$50.00
9.	Fire Safety Plan Review	\$50.00 per hour
10.	Special Occasion Permit Inspections	
	* Initial Inspection	\$50.00
	* Additional Inspection – per call back	\$25.00
11.	Fireworks	
	* Approval	\$50.00
	* Inspection	\$75.00

**EMERGENCY RESPONSE SERVICES:**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>FEE OR CHARGE</b>
1.	Vehicle Extrication on Municipal Streets, non-residents	
	a) Labour	\$35.00 / man / hour
	b) plus machine time	\$50.00 / truck / hour
2.	Vehicle Extrication on Provincial Highways	Current MTO Rates
3.	Out of Control Brush / Grass Fire or other (started by owner or tenant of property)	
	a) Labour	\$35.00 / man / hour
	b) plus machine time	\$50.00 / truck / hour
4.	Rescue, High Angle Rescue, Cold Water Rescue	
	a) Labour	\$35.00 / man / hour
	b) plus machine time	\$50.00 / truck / hour
5.	Illegal Burning	
	a) Labour	\$35.00 / man / hour
	b) plus machine time	\$50.00 / truck / hour

**By-law No. 2009-  
SCHEDULE "H"**

RECREATION SERVICES:

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>FEE OR CHARGE</b>
1.	<b>MOREAU PARK</b>	
	Ball Field	\$9.00/game
	Ball Field "Dragged & Lined"	\$33.70/game
	Ball Field "Tournament"	\$7.00/hour
	Additional Washroom facility	\$150.00/each
	Hydro	\$7.00/outlet
2.	<b>TOMAHAWK</b>	
	Soccer Pitch - Regulation Size "Tournament"	\$9.00/hour
	Soccer Pitch - Regulation Size "Lining"	\$45.00/lining
	Soccer Pitch - Regulation Size	\$12.00/game
	Soccer Pitch - Mini "Tournament"	\$5.00/hour
	Soccer Pitch - Mini "Lining"	\$22.00/lining
	Soccer Pitch - Mini	\$7.00/game
	Golf Course - Half Day Tournament	\$300/half day
	Golf Course - Full Day Tournament	\$500/day
	Golf Course - Not-For-Profits/Service Clubs	\$200/day
	Tee Deck Sponsor Sign	\$300/season
	Golf Course Bench Sponsorship	\$600/season
	Off Season – November thru April Use	\$500/day
	Pavilion	\$100/event
	Hydro	\$7.00/outlet
3.	<b>ARENA</b>	
	Lobby Rental (Non Ice Season)	\$52.50/day
	Arena Floor (Non Ice Season)	\$708/day
	Arena Floor (Non Ice Season)	\$36.75/hour
	Arena Advertise Signs Wall	
	Arena Advertise Signs Boards	\$300/season
	Public Skating - Youth (7 to 17)	\$1.50/time
	Public Skating – Adults	\$2.00/time
4.	<b>COMMUNITY HALL</b>	
	Hall #1 - Large Hall Weekdays (up to 3 hours and no furniture)	\$55.00/hour
	Hall #1 - Large Hall Weekdays (up to 3 hours)	\$120.00/hour
	Hall #1 - Large Hall Weekdays (over 3 hours)	\$283.50/day
	Hall #1 - Large Hall Weekends (full day)	\$451.50/day
	Hall #2 - Small Hall Weekdays (up to 3 hours and no furniture)	\$36.75/hour
	Hall #2 - Small Hall Weekdays (up to 3 hours)	\$47.25/hour
	Hall #2 - Small Hall Weekdays (over 3 hours)	\$99.75/day
	Hall #2 - Small Hall Weekends (full day)	\$178.50/day
	Hall Kitchen – Weekdays	\$75.00/day
	Hall #1 & Hall #2 Weekdays (including kitchen –full day only)	\$400.00/day
	Hall #1 & Hall #2 Weekend (including kitchen –full day only)	\$504.00/day
	Evening Set-up Fee	\$110.25/event

5.	<b>PARKS</b>	
	Bayview Park Pavilion	\$26.25/event
	Hydro	\$7.00/outlet
	Bayview Park	
	Soccer Pitch - Mini "Tournament"	\$5.00/hour
	Soccer Pitch - Mini "Lining"	\$22.00/lining
	Soccer Pitch - Mini	\$7.00/game
	Lions Park Pavilion & BBQ	\$26.25/event
	Memorial Tree Planting (50mm calliper & plaque)	\$472.50/tree
	Memorial Bench (cast & wood style)	\$1,500.00/bench
	Memorial Bench (composite)	\$600.00/bench
6.	<b>COMMUNITY HALLS</b>	
	Craighleith Community Centre (half day)	\$63.00/day
	Craighleith Community Centre (full day)	\$126.00/day

All rates are subject to the applicable GST.

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## By-law No. 2009 –

### SCHEDULE “I”

#### HARBOUR SERVICES:

ITEM	DESCRIPTION	FEE OR CHARGE
1.	Moving of boats that are in the incorrect berth and have not been moved by the owner at their own expense	\$150.00 per hour
2.	Seasonal Mooring	\$49.00 per foot plus G.S.T.
3.	Hydro Rates – per outlet	\$170.00 including G.S.T.
4.	Transient Rates – Weekly	\$7.45 per foot + G.S.T.
5.	Hydro Rates – Weekly Transient Rate	\$27.85
6.	Transient Rates – Nightly	\$1.60 per foot + G.S.T.
7.	Hydro Rates – Nightly Transient Rate	\$7.45
8.	Pump-out	\$16.00
9.	Ramp Launch	\$7.50 including G.S.T.
10.	Seasonal Launch Ramp	\$40.00 including G.S.T.
11.	Offseason Land Storage	\$8.25 per foot plus G.S.T.
12.	Waiting List Deposit	\$100.00
13.	Harbour Office Upper Lounge – weekday (office hours only)	\$50.00/event
14.	Harbour Office Upper Lounge – weekends (office hours only)	\$75.00/event
15.	Additional/Replacement Shower Cards	\$10.00/card

**By-law No. 2009-  
SCHEDULE "J"**

CRAIGHLEITH HERITAGE DEPOT

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>FEE OR CHARGE</b>
1.	<b>ADMISSION</b>	
	Adult	\$2.00/person
	Children (5+) and Seniors	\$1.00/person
2.	<b>MEMBERSHIP</b>	
	Individual	\$25.00/year
	Family	\$40.00/year
	Individual Benefactor	\$100.00/year
	Life Member	\$500.00/year
3.	<b>PROGRAMMES</b>	
	Lecture Series (individual)	\$7.00/person
	Lecture Series (couple)	\$10.00/couple
	Children's Day Camp –one week	\$140.00/child
4.	<b>MISCELLANEOUS</b>	
	Research	\$20.00/hour
	Local Fax	\$1.00/page
	Long Distance Fax	\$2.00/page
	Photocopy Black & White	\$.25/page
	Photocopy Colour	\$.50/page
	Scanning (sent electronically)	\$4.00/page
	Laminating (all sizes up to legal size paper)	\$3.00/page
	Photo Publication Fee	\$50.00/usage
5.	<b>PHOTO REPRODUCTIONS</b>	
	5 x 7 Black & White	\$7.00/picture
	8.5 x 11 Black & White	\$15.00/picture
	11 x 14 Black & White	\$35.00/picture
	5 x 7 Colour	\$10.00/picture
	8.5 x 11 Colour	\$20.00/picture
	11 X 14 Colour	\$40.00/picture

All rates are subject to the applicable GST.



**By-law No. 2009-  
SCHEDULE "K"**

ICE RENTALS:

- |    |  |                 |
|----|--|-----------------|
| 1. | Prime Ice (includes Christmas, March Break,<br>Statutory Holidays) | \$117.50 / hour |
| 2. | Non Prime (weekdays 7 am to 4 pm)                                  | \$60.00 / hour  |

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	Proposed Town of The Blue Mountains	Current Town of The Blue Mountains	Municipality of Meaford	Town of Collingwood	Town of Wasaga Beach
<b>Ice Rental</b>					
Prime Time (after 4 , weekends, Christmas break, March Break and Stat Holidays)	\$ 117.50	\$ 111.90	\$ 112.50	\$ 127.36	\$ 115.00
Non-Prime Time	\$ 60.00	\$ 57.14	\$ 55.00	\$ 89.15	\$ 65.00
<b>Public Skating</b>					
Children 6 & under	free	new fee for 2010		\$ 3.00	\$ 1.00
Youth (7 to 17)	\$ 1.50	new fee for 2010		\$ 3.00	\$ 1.00
Adults	\$ 2.00	new fee for 2010		\$ 4.00	\$ 1.00
Per Family					\$ 5.00
<b>Athletic Fields</b>					
Ball Field "per Game" (field not dragged or lined)	\$ 9.00				
Ball Field "per Game Drag & Lining"	\$ 33.70	\$ 32.10	\$ 30.00	Note 1	Note 1
Ball Field "Tournament per Hour"	\$ 7.00				
<b>Hall Rentals</b>					
Arena Floor - Non Ice (per day)	\$ 708.75	\$ 675.00	\$ 550.00		
Arena Floor - Non Ice (per Hour)	\$ 36.75		\$ 40.00		
<b>Arena Sign Rental</b>					
Arena Boards	\$ 300.00	\$ 300.00	\$ 125.00	\$ 378.00	
Wall Boards		\$ 250.00			
<b>Pavilion - Daily Fee</b>	\$ 26.25	\$ 25.00	\$ 50.00		\$ 75.00
<b>Pavilion - Per hour</b>				\$ 17.00	

Notes:

1. The Town of Collingwood and the Town of Wasaga Beach charge by the hour