

STAFF REPORT: Financial & Information Services



REPORT TO: Finance and Administration
MEETING DATE: April 20, 2010
REPORT NO.: FIS.10.30
SUBJECT: Quarterly Financial Reports –
March 2010
PREPARED BY: Elizabeth Thompson, Manager
of Accounting & Budgets /
Deputy Treasurer

A. Recommendations

THAT Council receive Staff Report FIS.10.30, “Quarterly Financial Reports – March 2010”, for information purposes.

B. Background

Financial & Information Services Staff provide a Quarterly Financial Report for review by the Finance and Administration Committee and receipt by Council. The attached documentation provides Council information on the financial activity that the Town has undertaken in relation to the 2010 Budget.

These reports use the 2010 Budget for comparison purposes.

C. The Blue Mountains’ Strategic Plan

Providing a strong, well managed municipal government

D. Environmental Impacts

Supporting environmentally sound decisions

E. Budget Impact

None

F. Attached

1. Quarterly Flash Report – March 2010
2. 2010 Budget Variance Report – Tax Levy Summary
3. 2010 Budget Variance Report – User Rates Summary
4. 2010 Budget Variance Report – User Fees Summary
5. 2010 Capital Program – March Update

Respectfully submitted,

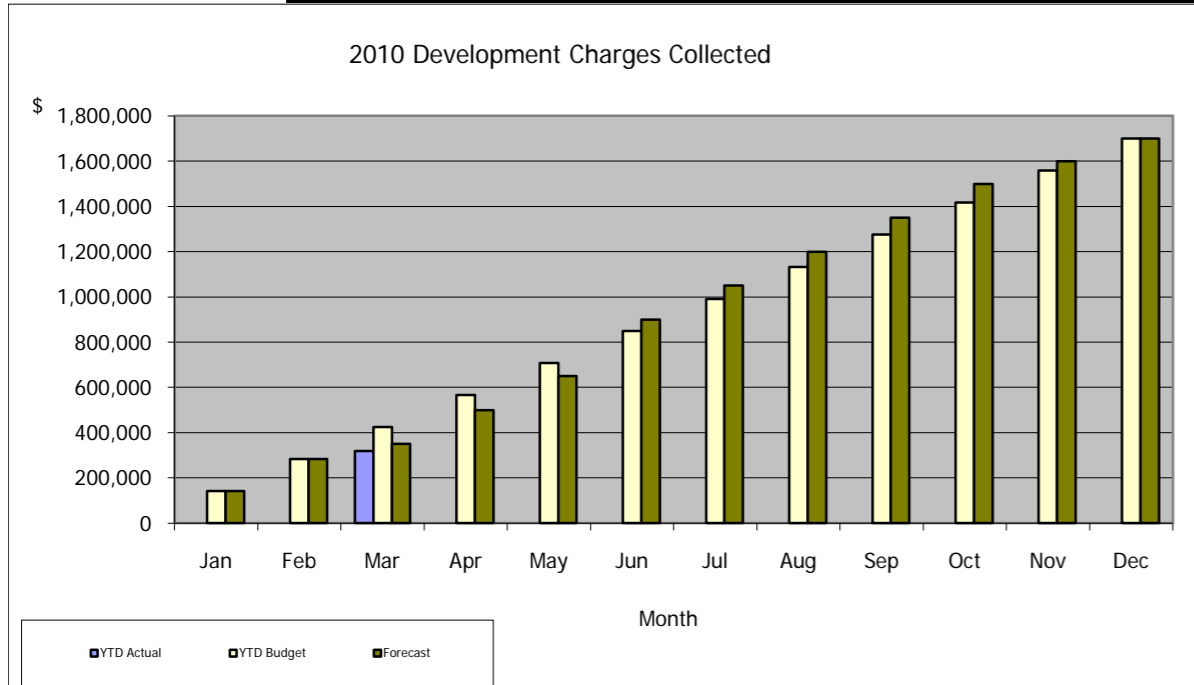
Signature

For more information, please contact:
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**The Blue Mountains
Quarterly Flash Report -- Operating
31-Mar-10**

**Development
Charges Revenue**

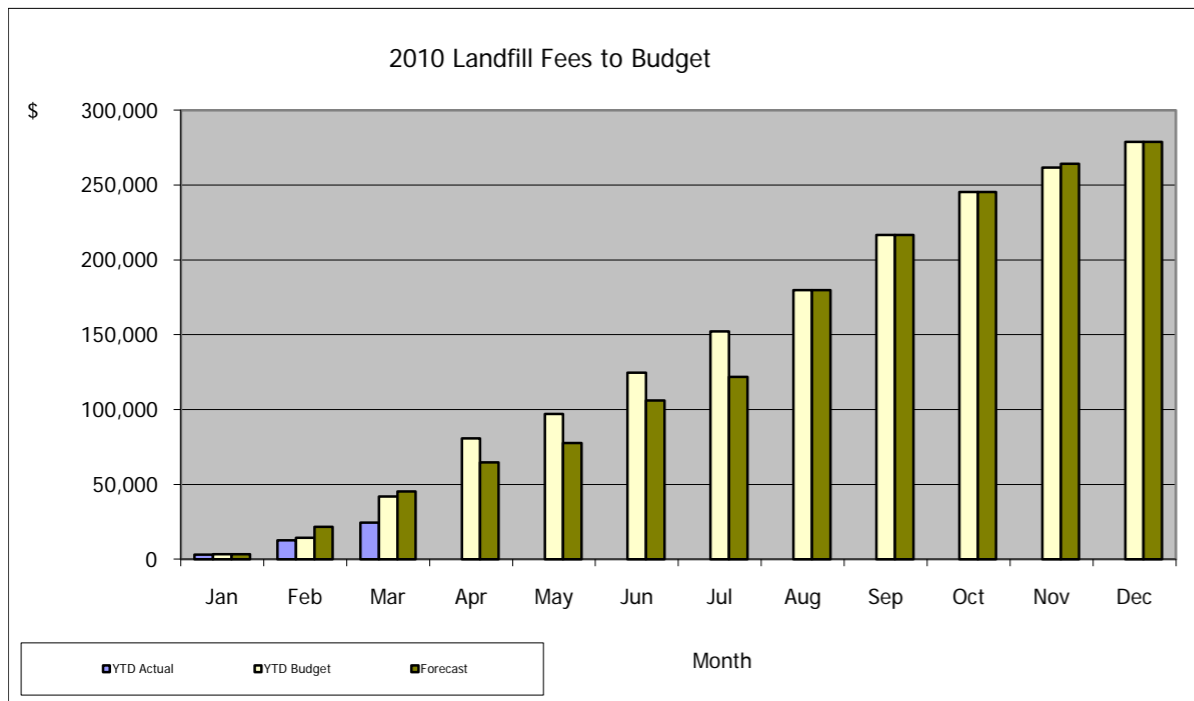
Forecast	Estimated D/C's	YTD Actual	Variance	% Collected
1,700,000	1,700,000	318,969	(1,381,031)	19%



Commentary
<p>Development Charges for each Service collected:</p> <p>Soft Services General Government - \$ 3,794 Fire - \$ 9,951 Police - \$ 1,765 Roads & Related - \$ 72,668 Public Works - \$ 5,558 Parks & Recreation - \$ 26,607 Library - \$ 12,514</p> <p>Hard Services Craigleith Water Capacity - \$ 68,211 Craigleith Water - \$ 14,192 Craigleith Wastewater Capacity - \$ 86,945 Craigleith Wastewater - \$ 7,383 Thornbury Wastewater Capacity - \$ 9,378</p>

**Landfill Site
Fees**

Forecast	Annual Budget	YTD Actual	Expected Revenue	% of Budget
278,733	278,733	24,460	(254,273)	9%

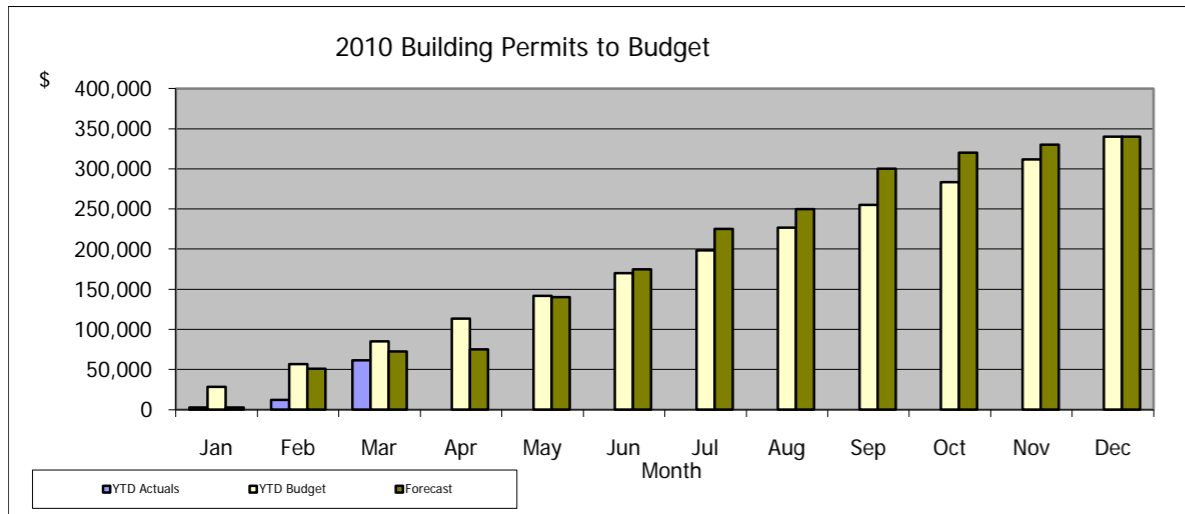


Commentary
<p>=> Total fees collected for the month of March were \$ 11,742.</p> <p>=> Revenues are as expected for this time of year, when Site traffic is lower. However revenues are showing slightly higher than last year at this time likely as a result of higher temperatures and less precipitation over March 2009. As the Site opens on Saturdays in April the site visits should increase along with monthly revenues.</p>

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

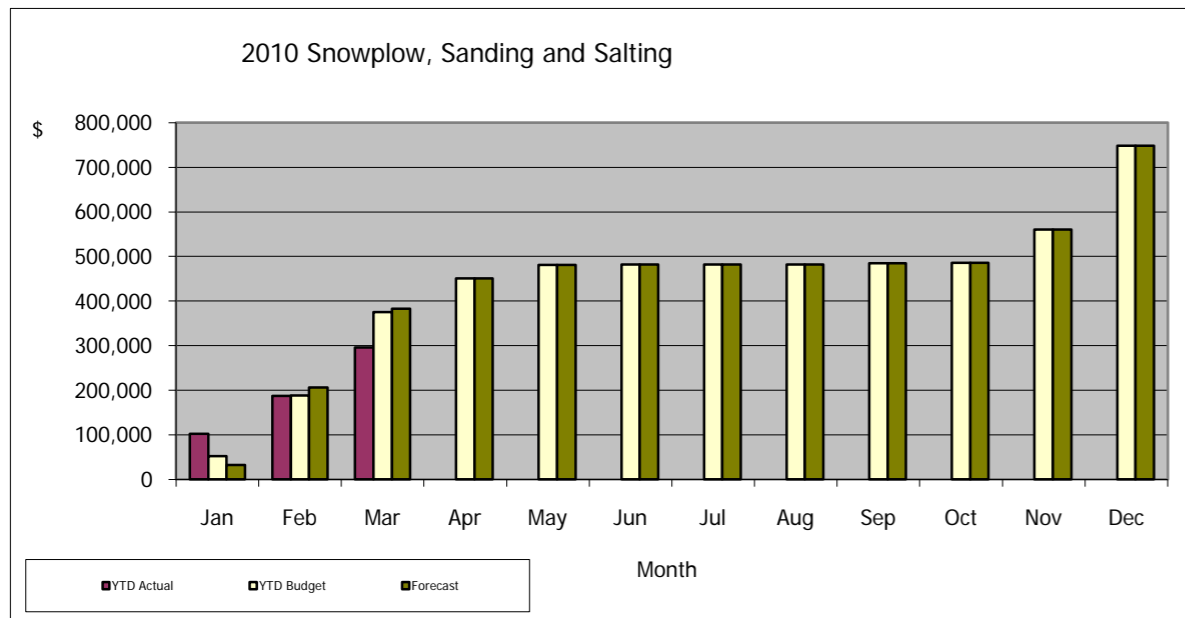
**The Blue Mountains
Quarterly Flash Report -- Operating
31-Mar-10**

Building Permits	Forecast	Annual Budget	YTD Actual	Expected Revenue	% of Budget
	340,000	340,000	61,645	278,355	18%



Commentary
<p>= > Total fees collected for the month of March were \$ 49,450.</p> <p>= > Building permit activity for 1st quarter strongest since 2006. Revenue historically low in 1st quarter due to seasonal volume.</p>

Snowplow Sanding/Salting	Forecast	Annual Budget	YTD Actual	Unexpended	% of Budget
	748,549	748,549	295,496	453,052	39%

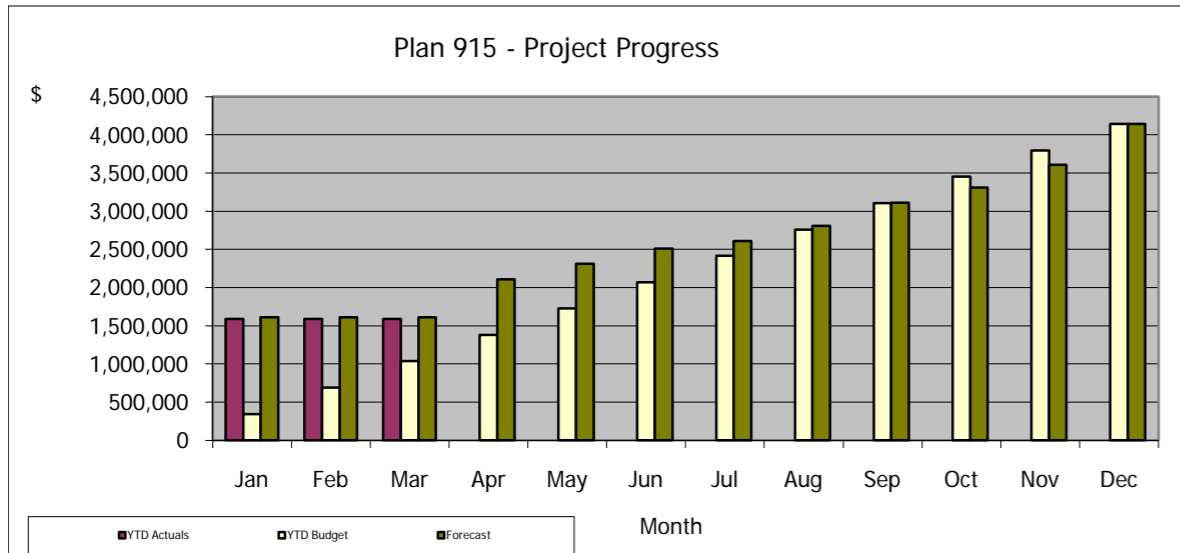


Commentary
<p>= > Total expenditures for the month of March were \$ 108,641.</p> <p>= > Not all invoices for winter control have been processed for the month of March. Cost savings can be expected with diesel fuel and materials purchased (i.e. salt/sand) due to the fewer than average snow events.</p>

**The Blue Mountains
Quarterly Flash Report -- Capital Projects
31-Mar-10**

Plan 915

Project Cost to Date	Project Budget	Project Forecast	% of Budget
1,590,644	4,140,380	4,140,380	38%

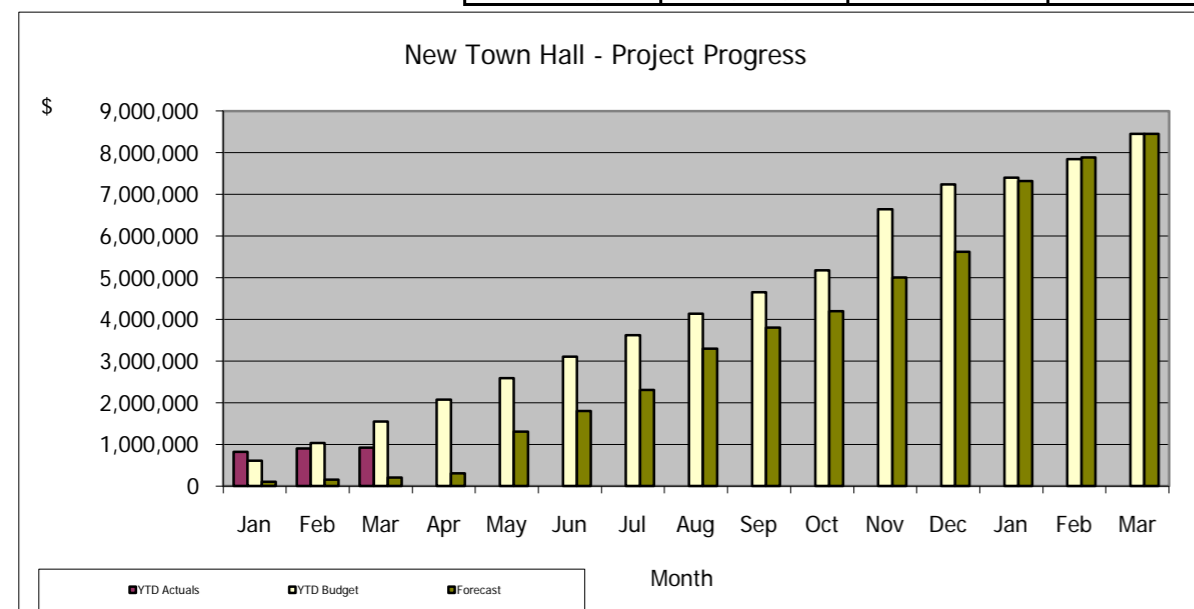


Commentary

= > The project is progressing and we expect to achieve the goals necessary to take full advantage of the two-thirds funding provided by senior levels of government. Of the expected \$3.74M project cost, about 40% is expended. The remainder of the cost will be expended in 2010. The overall project budget is \$4.14M.

New Town Hall

Project Cost to Date	Project Budget	Project Forecast	% of Budget
919,625	8,448,000	8,448,000	11%



Commentary

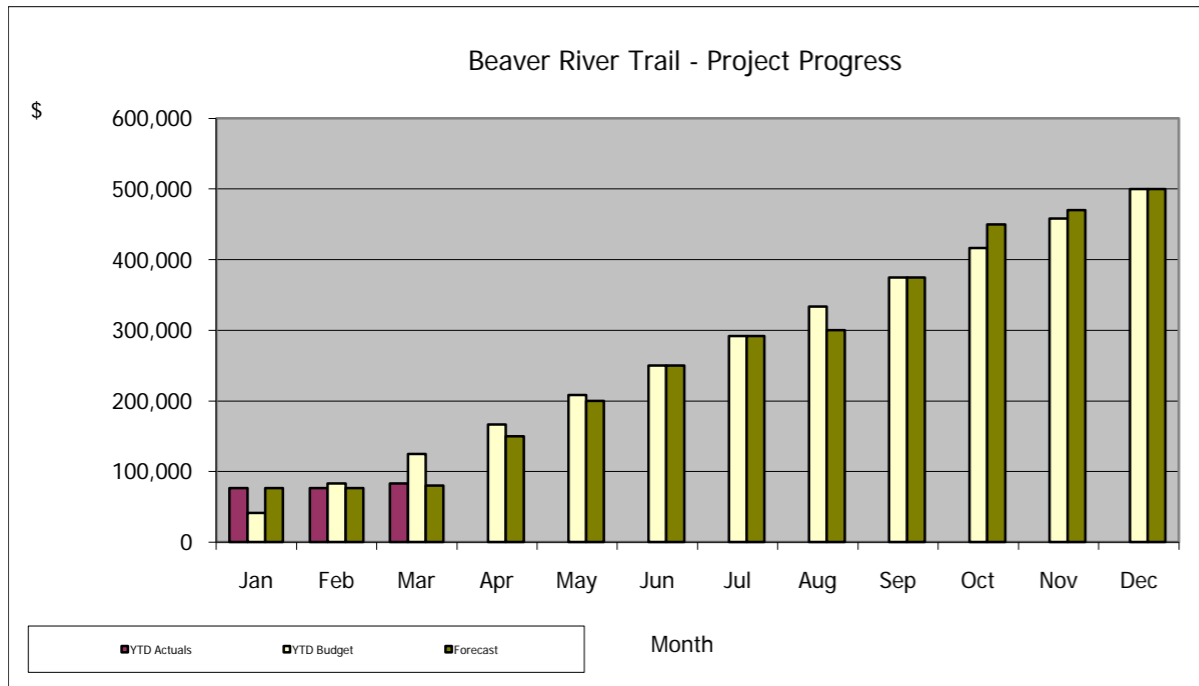
= > The project is underway and is proceeding on budget.

= > The Federation of Canadian Municipalities has recently advised that the project will receive a grant of \$330,000 and a loan up to \$3.3 million. The grant is earmarked at moving this project to LEED Gold. The loan, being at 2.6% (Infrastructure Ontario 4.8%), will represent interest savings over a 20 year period of approximately \$900,000.

**The Blue Mountains
Quarterly Flash Report -- Capital Projects
31-Mar-10**

Beaver River Trail

Project Cost to Date	Project Budget	Project Forecast	% of Budget
83,253	500,000	500,000	17%



Commentary

The Beaver River Trail is entering its final year of completion. In April 2010 Staff awarded the replacement and construction of sidewalks on Clark Street from William Street to the 10th line. This sidewalk work enhances the connectivity of the Beaver River Trail from the William Street and Mary Street points of the Trail to Fireman's Park, Haines Dam and Clendenan Dam areas.

Other trail works that are in process are as follows

- ▶ Installation of Trail Wayfinding Signage
- ▶ Installation of Intrepretive Signs
- ▶ Construction and Installation Sign Kiosks
- ▶ Installation of Park benches and tables
- ▶ Purchase and Installation of animal proof waste receptacles
- ▶ Completion of final phase of trail building
- ▶ Review of watercourse crossings

The project is approximately 60% complete including tenders in process. It is anticipated that all works and equipment will be completed by the end of 2010 with the March 2011 deadline in place.

Town of The Blue Mountains
2010 Budget Variance Report
For the Three Months Ending March 31, 2010

	2010					2009		
	MAR	YTD	Budget	Unexpended \$	% of Budget	MAR	Actuals	Budget
EXPENSES								
Salaries, Wages & Benefits	\$441,807	\$1,243,776	\$6,687,990	\$5,444,214	19%	\$416,948	\$6,200,227	\$6,207,066
Administrative Expenses	12,556	28,418	165,096	136,678	17%	6,720	167,590	169,474
Operating Expenses	12,664	60,180	368,820	308,640	16%	7,673	339,006	371,685
Periodicals	0	56	3,800	3,744	1%	0	3,141	3,625
Communications	26,040	47,326	193,899	146,573	24%	13,057	198,830	192,724
Training Related	12,591	48,456	171,711	123,255	28%	10,332	152,218	149,025
Personnel	2,242	3,463	38,096	34,633	9%	262	31,092	76,353
Utilities	39,137	71,856	271,905	200,049	26%	36,179	295,341	263,215
Equipment Related	16,847	90,178	278,845	188,667	32%	15,000	236,749	226,250
Vehicle Related	27,591	64,662	276,260	211,598	23%	9,643	253,341	254,495
Professional Fees	407,353	929,696	4,249,059	3,319,363	22%	264,572	4,064,704	4,652,787
Financial Expenses	84,342	156,021	891,571	735,550	17%	54,694	938,645	811,612
Premises and Site	16,697	(72,787)	430,030	502,817	-17%	15,897	284,048	363,085
Minor Capital Work	0	6,000	300,000	294,000	2%	0	98,157	287,000
TOTAL EXPENSES	1,099,867	2,677,301	14,327,082	11,649,781	19%	850,977	13,263,089	14,028,396
TRANSFERS								
Transfers to Operating Program	0	0	220,240	220,240	0%	0	12,089	222,200
Transfers to Capital	0	0	1,010,550	1,010,550	0%	0	364,357	1,046,121
Transfers to Reserves	0	0	165,337	165,337	0%	0	555,903	460,403
Transfer To Reserve Fund	0	0	100,000	100,000	0%	0	94,500	75,000
Interfunctional Transfers	0	0	(859,173)	(859,173)	0%	0	(528,453)	(731,528)
TOTAL TRANSFERS	0	0	636,954	636,954	0%	0	498,396	1,072,196
TOTAL TRANSFERS & EXPENSES	1,099,867	2,677,301	14,964,036	12,286,735	18%	850,977	13,761,485	15,100,592
REVENUE								
Tax Revenues	4,859,645	4,834,588	10,070,884	5,236,296	48%	0	9,795,231	9,847,545
Grants	3,500	392,793	1,893,585	1,500,792	21%	25	2,229,220	2,235,800
Reserve Revenue	0	0	640,241	640,241	0%	0	84,447	874,190
Interest and Investment	47,705	140,796	760,606	619,810	19%	47,209	609,769	643,034
Sales	2,941	10,082	106,650	96,568	9%	2,295	95,535	93,898
Fee and Charges	61,835	137,432	870,017	732,585	16%	105,267	712,621	820,740
Proceeds from Debt	0	0	212,100	212,100	0%	0	109,507	82,260
Facilities Rental	26,668	82,015	269,453	187,438	30%	22,753	246,525	303,125
TOTAL REVENUE	5,002,294	5,597,706	14,823,536	9,225,830	38%	177,549	13,882,855	14,900,592
NET POSITION	3,902,427	2,920,405	(140,500)	(3,060,905)	-2,079%	(673,428)	121,370	(200,000)

User Rates Summary
Water and Wastewater Services Summary

Town of The Blue Mountains
2010 Budget Variance Report
For the Three Months Ending March 31, 2010

	2010					2009		
	MAR	YTD	Budget	Unexpended \$	% of Budget	MAR	Actuals	Budget
EXPENSES								
Salaries, Wages & Benefits	\$86,739	\$247,513	\$1,308,520	\$1,061,007	19%	\$102,010	\$1,243,436	\$1,260,665
Administrative Expenses	523	1,596	17,650	16,054	9%	647	16,965	17,760
Operating Expenses	69,062	78,824	536,350	457,526	15%	43,614	553,989	448,725
Communications	6,408	19,495	88,510	69,015	22%	5,912	97,382	83,325
Training Related	1,175	2,527	21,050	18,523	12%	3,517	21,955	23,300
Personnel	1,703	3,576	12,575	8,999	28%	684	13,706	12,650
Utilities	34,062	67,361	358,100	290,739	19%	39,196	369,195	383,900
Equipment Related	31,768	44,516	269,100	224,584	17%	6,732	244,796	267,145
Vehicle Related	4,549	9,404	58,000	48,596	16%	7,637	58,511	53,850
Professional Fees	4,665	104,393	289,350	184,957	36%	6,552	81,171	215,105
Financial Expenses	13	9,390	184,596	175,206	5%	0	223,720	129,801
Premises and Site	5,788	14,394	38,050	23,656	38%	5,037	44,281	37,050
Minor Capital Work	0	0	0	0	0%	0	336	0
TOTAL EXPENSES	246,455	602,989	3,181,851	2,578,862	19%	221,538	2,969,443	2,933,276
TRANSFERS								
Transfers to Operating Program	0	0	105,000	105,000	0%	0	0	75,000
Transfers to Capital	0	0	924,364	924,364	0%	0	436,493	912,805
Transfers to Reserves	0	0	535,948	535,948	0%	0	0	715,001
Transfer To Reserve Fund	0	0	260,000	260,000	0%	0	0	260,000
Interfunctional Transfers	0	0	668,288	668,288	0%	0	374,474	548,162
TOTAL TRANSFERS	0	0	2,493,600	2,493,600	0%	0	810,967	2,510,968
TOTAL TRANSFERS & EXPENSES	246,455	602,989	5,675,451	5,072,462	11%	221,538	3,780,410	5,444,244
REVENUE								
User Rate Billings	21,188	839,627	5,391,451	4,551,824	16%	39,799	5,120,605	5,245,209
Reserve Revenue	0	0	260,000	260,000	0%	0	20,771	175,000
Interest and Investment	1,130	4,851	0	(4,851)	0%	1,682	24,060	0
Sales	100	100	0	(100)	0%	0	0	0
Fee and Charges	405	1,215	24,000	22,785	5%	98	21,537	24,036
TOTAL REVENUE	22,823	845,793	5,675,451	4,829,658	15%	41,579	5,186,973	5,444,245
NET POSITION	(223,632)	242,804	0	(242,804)	0%	(179,959)	1,406,563	1

User Fees Summary
User Fee Based

Town of The Blue Mountains
2010 Budget Variance Report
For the Three Months Ending March 31, 2010

	2010					2009		
	MAR	YTD	Budget	Unexpended \$	% of Budget	MAR	Actuals	Budget
EXPENSES								
Salaries, Wages & Benefits	\$28,844	\$75,959	\$395,422	\$319,463	19%	\$32,163	\$455,448	\$473,404
Administrative Expenses	2,153	4,024	22,450	18,426	18%	476	33,244	26,342
Operating Expenses	0	10,719	68,000	57,281	16%	0	59,581	68,000
Communications	484	1,770	22,870	21,100	8%	644	18,458	24,850
Training Related	240	4,380	17,540	13,160	25%	1,104	21,010	20,915
Personnel	0	0	3,670	3,670	0%	0	2,206	4,200
Utilities	1,062	1,634	8,850	7,216	18%	842	17,252	8,400
Equipment Related	1,099	3,811	18,350	14,539	21%	792	13,599	18,400
Vehicle Related	256	1,018	12,999	11,981	8%	657	14,327	22,620
Professional Fees	100	100	24,100	24,000	0%	1,000	13,509	20,050
Financial Expenses	(502)	(262)	102,556	102,818	0%	63	84,252	94,421
Premises and Site	2,367	3,920	73,000	69,080	5%	480	87,598	70,900
Minor Capital Work	0	0	0	0	0%	0	209	0
TOTAL EXPENSES	36,103	107,073	769,807	662,734	14%	38,221	820,693	852,502
TRANSFERS								
Transfers to Capital	0	0	173,312	173,312	0%	0	99,580	193,680
Interfunctional Transfers	0	0	190,885	190,885	0%	0	128,116	183,366
TOTAL TRANSFERS	0	0	364,197	364,197	0%	0	227,696	377,046
TOTAL TRANSFERS & EXPENSES	36,103	107,073	1,134,004	1,026,931	9%	38,221	1,048,389	1,229,548
REVENUE								
Grants	0	0	0	0	0%	0	1,994	0
Reserve Revenue	0	0	5,364	5,364	0%	0	0	5,715
Sales	1,457	3,306	113,600	110,294	3%	762	82,590	110,475
Fee and Charges	109,206	155,363	750,159	594,796	21%	35,253	644,294	1,012,195
Proceeds from Debt	0	0	230,881	230,881	0%	0	0	63,439
Facilities Rental	(206)	(206)	34,000	34,206	-1%	0	38,549	37,725
TOTAL REVENUE	110,457	158,463	1,134,004	975,541	14%	36,015	767,427	1,229,549
NET POSITION	74,354	51,390	0	(51,390)	0%	(2,206)	(280,962)	1

Capital Program 2010

PRIMARY FUNDING SOURCE	
1	Grants , Donations, etc.
2	Taxation/User Fees
3	Reserve/Reserve Funds
4	Local Improvement Charges
5	Development Charges/ Developer Front Ending
6	Long Term Debt/Unfinanced

Capital Program April 14, 2010			ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
TAXATION GROUPS									
Administration									
1	1	Administration Building Expansion	\$ 4,800,000	\$ 8,448,000	D. Finbow	2008	Mar-11	15%	
2	2	Community Improvement Initiative	\$ 20,000	\$ 20,000	P. Tollefsen	May-10	Dec-10	0%	
3	1	Community Improvement Plan	\$ 40,000	\$ 175,000	P. Tollefsen	Jun-09	May-10	70%	
4	2	Town Hall Remedial Work	\$ 5,000	\$ 5,000	D. Finbow				Ongoing
5	3	Financial Information System	\$ 10,000	\$ 10,000	R. Cummings	Jun-10	Jul-10	0%	
6	3	Housing Strategy	\$ 30,000	\$ 50,000	P. Tollefsen	Jun-09	May-10	50%	
Communications & Economic Development									
7	3	Economic Development Strategy	\$ 20,000	\$ 20,000		2009	Mar-10	90%	
Information Services									
8	2	Geographic Information System IT	\$ 33,000	\$ 33,000	Cathy Bailey	Ongoing	Ongoing		
9	2	Connectivity IT	\$ 11,000	\$ 11,000	Cathy Bailey	Ongoing	Ongoing		
10	2	Continuos Improvement IT	\$ 100,000	\$ 100,000	Cathy Bailey	Ongoing	Ongoing		
11	2	Information Technology Tools	\$ 5,000	\$ 5,000	Cathy Bailey	Ongoing	Ongoing		
Planning									
12	2	Official Plan Review	\$ 60,000	\$ 224,000	D. Finbow/C. Welsh	Feb-10	2012	5%	
13	2	Zoning By-law Review, STA, ICBL	\$ 286,200	\$ 547,200	D. Finbow/C. Welsh	2009	2010	60%	
14	5	Site Plan Design Guidelines	\$ 12,500	\$ 60,000	D. Finbow/C. Welsh	Mar-10	2011	20%	
Fire Department									
15	2	Fire Fighter Equip Replacement	\$ 16,845	\$ 16,845	Deputy Chief	Ongoing thru year	Ongoing thru year		
16	2	Other Equip incl Replacement Equip	\$ 23,735	\$ 23,735	Deputy Chief	Ongoing thru year	Ongoing thru year		
17	3	Management Software System	\$ 25,000	\$ 25,000	R. Doherty	Feb-10	Jun-10	25%	
18	5	Fire Stations - Additions & New Construction	\$ 448,000	\$ 448,000	R. Doherty	Feb-10	Dec-10	5%	
19	5	Vehicle Acquisitions - Growth Related	\$ 395,000	\$ 395,000	A.J. Lake	Jan-10	Nov-10	20%	
20	5	Pers Fire Fighter Equip Growth-Related	\$ 26,085	\$ 26,085	Deputy Chief	Ongoing thru year	Ongoing thru year		
21	5	Specialized Equip Growth-Related	\$ 13,400	\$ 13,400	Deputy Chief	Mar-10	Jul-10	5%	

PRIMARY FUNDING SOURCE	
1	Grants , Donations, etc.
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6	Long Term Debt/Unfinanced

Capital Program April 14, 2010				ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
Recreation - Beaver Valley Community Centre										
22	2		BVCC Arena Roof Study and Replacement	\$ 140,000	\$ 160,000	A. McMullen	Feb-10	May-10	30%	
23	2		BVCC Refrigeration Replacement	\$ 65,000	\$ 271,000	A. McMullen	Mar-10	Jul-10	20%	
24	2		Coming Events Signage	\$ 3,000	\$ 3,000	S. Everitt	Mar-10	Jun-10	10%	
25	2		Vehicles	\$ 20,000	\$ 20,000	S. Everitt	Apr-10	Jun-10	50%	
	6		BVCC Building Upgrades	\$ 42,000	\$ 42,000	A. McMullen	Feb-10	Aug-10	40%	
Recreation - Parks & Trails										
26	1		Riverwalk Trail	\$ 440,000	\$ 500,000	S. Everitt	2009	Dec-10	40%	
27	2		Parks and Recreation Signage	\$ 5,000	\$ 5,000	T. Green	Mar-10	May-10	60%	
28	2		Equipment Replacement	\$ 3,000	\$ 3,000	T. Green	Mar-10	Jul-10	0%	
29	3		Vehicles Replacement	\$ 11,000	\$ 11,000	T. Green	Mar-10	Apr-10	100%	Interdepartmental from EPW
30	5		2nd Line Trail Construction	\$ 138,000	\$ 138,000	S. Everitt	Apr-10	Nov-10	10%	
31	5		Delphi Point Park & Trail Development	\$ 165,000	\$ 190,000	T. Green	Apr-10	Nov-10	50%	
32	5		Heathcote Property Development	\$ 20,000	\$ 20,000	S. Everitt	Feb-10	Nov-10	50%	
33	5		Washroom Facilities	\$ 5,000	\$ 5,000	T. Green	Feb-10	Nov-10	0%	
34	5		Additional Skate Park Equipment	\$ 20,000	\$ 20,000	S. Everitt	Mar-10	Jul-10	10%	
35	5		Bike Park Construction	\$ 30,000	\$ 30,000	S. Everitt	Feb-10	May-10	0%	
Recreation - Tomahawk										
36	3		Machinery & Equipment - Replacement	\$ 8,000	\$ 8,000	A. McMullen	Completed		100%	
37	5		Tomahawk Ath Fld Soccer Pitches	\$ 110,000	\$ 110,000	S. Everitt	Feb-10	Sep-10	20%	
38	5		Golf Course Irrigation Improvements	\$ 30,000	\$ 30,000	A. McMullen	Mar-10	Oct-10	40%	
39	5		Machinery & Equipment - Growth Related	\$ 8,000	\$ 8,000	A. McMullen	Mar-10	May-10	100%	
Cemeteries										
40	3		Cemetery Management Software & GPS Mapping	\$ 25,000	\$ 25,000	S. Everitt	2009	Nov-10	20%	
41	6		Cemetery Enhancements	\$ 80,000	\$ 80,000	S. Everitt	Feb-10	Aug-10	70%	
By-law										
42	2		Power Lift Gate	\$ 4,500	\$ 4,500	G. Miller	Jun-10	2010	75%	PO & Schedule
43	2		City View Enhancements	\$ 10,000	\$ 10,000	G. Miller	2010	2010	20%	

PRIMARY FUNDING SOURCE	
1	Grants , Donations, etc.
2	Taxation/User Fees
3	Reserve/Reserve Funds
4	Local Improvement Charges
5	Development Charges/ Developer Front Ending
6	Long Term Debt/Unfinanced

Capital Program April 14, 2010			ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
Library									
44	2	Books and Collection Materials	\$ 37,025	\$ 37,025	C. Cooley	Jan-10	Ongoing		
45	2	Furn & Equip Replacement	\$ 11,590	\$ 11,590	C. Cooley	Mar-10	Dec-10	0%	
Engineering & Roads									
46	2	Regional Transportation Initiatives	\$ 5,000	\$ 5,000	R. Russwurm	2010	2011	0%	
47	2	Wayfinding Signage Strategy	\$ 20,000	\$ 20,000	R. Russwurm	Jun-10	Oct-11	10%	
48	2	Capital Maintenance (Paving, Surface Treatment, etc)	\$ 290,000	\$ 290,000	J. McCannell	Jan-10	Dec-10	0%	
49	3	Camperdown Drainage Plan	\$ 45,000	\$ 45,000	R. Russwurm	May-10	Jun-11	10%	
50	5	Craigleith East Drainage Plan	\$ 60,000	\$ 60,000	R. Russwurm	May-10	Jun-11	10%	
51	5	Craigleith West Drainage Plan	\$ 60,000	\$ 60,000	R. Russwurm	May-10	Jun-11	10%	
52	5	Streetscape & Engineering Standards	\$ 15,000	\$ 50,000	T. Gray	2010	2012	5%	
R2 Bridges Summary									
53	1	Beaver River Bridge Upgrades	\$ 1,780,600	\$ 2,128,200	T. Gray	Jan-09	Nov-10	30%	
54	2	Slabtown Bridge#15 Repairs & Upgrades	\$ 150,000	\$ 1,525,000	R. Russwurm	Mar-09	Oct-11	20%	
R4 Road Constr related to W&S Service Ext Summary									
55	3	Georgian View Et Al Service Extension	\$ 389,865	\$ 845,965	M. Campbell	Sep-09	Oct-10	60%	
R5 Growth-Related Road Improvements Summary									
56	5	Clark Street/GR2 Intersection Improvements	\$ 37,500	\$ 57,500	R. Russwurm	Oct-09	2014	10%	On hold by Council
R6 Infrastructure Summary									
57	1	Plan 915 Road Reconstruction	\$ 670,000	\$ 1,693,460	T. Gray	Apr-09	Oct-10	60%	
R9 Bldgs, Mach, Equip, and Other Summary									
58	2	Ravenna Roads Depot Expansion	\$ 85,000	\$ 85,000	J. McCannell	2010	2011	75%	
59	2	Furniture & Fixtures	\$ 13,200	\$ 13,200	J. McCannell	2010	2012	0%	
60	3	Vehicles Replacement	\$ 65,000	\$ 65,000	J. McCannell	2010	2010	100%	Complete
61	3	Machinery and Equipment Replacement	\$ 528,000	\$ 528,000	J. McCannell	2010	2014	3%	
62	5	Machinery and Equipment Growth-Related	\$ 22,000	\$ 22,000	J. McCannell	2010	2013/2014	100%	Complete
Parking									
63	3	Hester Street Parking Lot (Downtown Thornbury)	\$ 8,000	\$ 212,000	T. Gray	Feb-10	Jun-10	30%	
64	3	Clarksburg Parking - George Street	\$ 69,000	\$ 69,000	T. Gray	Apr-10	Aug-10	0%	
65	3	Clarksburg Parking Improvements	\$ 33,000	\$ 33,000	T. Gray	Jun-09	2011	0%	

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Capital Program April 14, 2010				ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
Streetlighting										
66	1		Charmichael, Kinsey, Plater, Campbell - Plan 915	\$ 148,000	\$ 213,050	T. Gray	Apr-09	Oct-10	60%	
Landfill										
67	1		Waste Receiving Area Improvements	\$ 375,983	\$ 375,983	J. Fletcher	Mar-10	Jun-10	30%	
68	1		Environmental Screening	\$ 144,600	\$ 307,000	J. Fletcher	May-08	Aug-10	70%	Must start EPA work b/f 2011
69	2		Land Acquisition, Contaminant Attenuation Zone	\$ 2,000	\$ 2,000	J. Fletcher	Apr-10	Apr-10	75%	Begin negt'ns w landowner
Environmental Initiatives										
70	1		Organics Processing Study	\$ 145,700	\$ 145,700	J. Fletcher	Jan-10	May-10	40%	
71	1		Integrated Community Sustainability Plan	\$ 66,254	\$ 66,254	J. Fletcher	2009	Jun-10	75%	
72	2		Green House Gas Reduction Guide	\$ 6,500	\$ 6,500	J. Fletcher	May-10	Sep-10	0%	
73	2		Solar Voltaic Panel Installation	\$ 2,000	\$ 2,000	J. Fletcher	Sep-10	2011	10%	Prepare RFQ/Tender
USER FEE GROUPS										
Building										
74	1		Comprehensive Energy Audit & Retrofit Strategy	\$ 50,000	\$ 50,000	G. Miller	2010	2012	5%	
75	2		City View Enhancements	\$ 10,000	\$ 10,000	G. Miller	2010	2010	50%	
76	3		Personal Digital Assistants (PDA's)	\$ 20,000	\$ 20,000	G. Miller	2008	2010	10%	
Recreation - Harbour										
77	1		Install/Replace Dock Hydro	\$ 10,500	\$ 10,500	R. Gibbons	Apr-10	Jul-10	30%	
78	1		Install & Repair Dock Anchoring System	\$ 10,000	\$ 10,000	R. Gibbons	Mar-10	May-10	60%	
79	2		Dock Reconstruction (Refloatation)	\$ 136,500	\$ 136,500	R. Gibbons	2009	Apr-10	80%	
80	3		D Dock Section Replacement	\$ 15,750	\$ 15,750	R. Gibbons	Feb-10	Apr-10	80%	
Water										
81	2		Clarksburg Water Servicing Strategy	\$ 10,000	\$ 10,000	R. Russwurm	2010	2010	5%	
82	2		Reservoir Cleaning	\$ 20,000	\$ 20,000	J. Caswell	2010	2010	0%	
83	2		Water Efficiency Initiatives	\$ 45,000	\$ 125,000	J. Caswell	2007	2014	5%	
84	2		Operations Manuals & As Built Drawings	\$ 10,000	\$ 10,000	D. Shilvock	2010	2010	0%	
85	2		Drinking Water Quality Management Standard (DWQMS)	\$ 15,000	\$ 52,500	J. Caswell	2009	2014	10%	
86	5		Water Modelling & Distribution Analysis	\$ 125,000	\$ 200,000	J. Caswell	Oct-09	Dec-11	10%	

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		W1 Plants and Studies Summary							
87	2	Thornbury WTP & related SCADA	\$ 25,000	\$ 125,000	D. Shilvock	2010	2014	0%	
		W2 Reservoirs & Booster Pumping Stations Summary							
88	2	Camperdown Reservoir Water Pipe Replacement	\$ 15,000	\$ 15,000	J. Caswell	2010	2010	5%	
		W3 Operations and Other Summary							
89	2	Water Meters - Residential & Commercial	\$ 30,000	\$ 30,000	J. Caswell	2010	2014	0%	
90	2	Water Chamber Works	\$ 25,000	\$ 25,000	J. Caswell	2010	2014	0%	
		W6 Infrastructure trunks mains pipes lines Summary							
91	3	Plan 915 Water Main Replacement	\$ 282,000	\$ 912,400	T. Gray	Apr-09	Oct-10	60%	
92	3	Peel Street Watermain Replacement	\$ 15,000	\$ 15,000	R. Russwurm(MTO)	Mar-10	Oct-10	0%	MTO driven
		W7 Other W & S Infrastructure & Service Extension Summary							
93	3	King Street Water Main Extension (Thornbury)	\$ 90,000	\$ 100,000	J. Caswell	Jul-10	Aug-10	5%	Deferred due to work load
		W9 Bldgs, Mach, and Equip Summary							
94	2	Furniture and Equipment	\$ 5,000	\$ 5,000	J. Caswell	2010	2014	0%	
		Wastewater							
95	2	Clarksburg Sanitary Sewer Servicing Strategy	\$ 10,000	\$ 10,000	R. Russwurm	Jan-10	Nov-10	5%	
96	2	Operations Manuals & As Built Drawings	\$ 10,000	\$ 10,000	R. Flemming	2010	2010	0%	
97	2	Craigleith SLS Spare Pump Parts	\$ 15,000	\$ 15,000	J. Caswell	Mar-10	2010	0%	
		S1 Plants and Studies Summary, Sewer							
98	2	Craigleith Ethernet Installation	\$ 60,000	\$ 60,000	R. Flemming	Mar-10	Nov-10	5%	
99	2	Craigleith STP SCADA	\$ 20,000	\$ 20,000	R. Flemming	May-10	Sep-14	0%	
100	2	Craigleith STP Equipment	\$ 25,000	\$ 25,000	R. Flemming	Sep-10	Sep-14	0%	
	5	Thornbury STP Phase II Expansion	\$ 10,000	\$ 7,172,100	J. Caswell	Aug-08	Oct-14	5%	Rec.CofA/Ph 1A Des. Comp.
		S2 Pumping Stations, Lift Stations, Related Forcemains Summary							
101	2	Mill Street Pump Rebuild	\$ 17,500	\$ 17,500	R. Flemming	May-10	Jul-10	0%	
102	3	Craigleith WWTP Roof Repairs	\$ 100,000	\$ 100,000	R. Flemming	Mar-10	Sep-10	0%	
		S4 W & S Service Extensions Summary							
103	4	Georgian View Ests et al San Sew Ext	\$ 274,197	\$ 635,337	M. Campbell	Sep-09	Oct-10	90%	
104	4	Peaks Road Sanitary Extension	\$ 129,000	\$ 129,000	R. Russwurm	2009	2010	5%	Developer driven

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S5 Growth-Related W & S Improvements Summary									
105	5	Camperdown Hwy No 26 San Sew (Drexler)	\$ 100,000	\$ 100,000	R. Russwurm	2005	2010	99%	
S6 Infrastructure trunks mains pipes lines									
106	3	Plan 915 Sanitary Sewer Replacement	\$ 447,000	\$ 1,321,520	T. Gray	Apr-09	Oct-10	60%	
107	3	Lakewood Drive Sew Pump Stn (SLS) Replacement	\$ 250,000	\$ 250,000	R. Flemming	May-10	Oct-10	5%	
108	3	Rankins Landing Easement & Repairs	\$ 20,000	\$ 20,000	R. Flemming	Mar-10	Sep-10	5%	
S9 Bldgs, Mach, and Equip Summary									
109	2	Furniture and Equipment	\$ 5,000	\$ 5,000	J. Caswell	2010	2014	0%	