

**STAFF REPORT:** Financial & Information Services



**REPORT TO:** Finance & Administration  
**MEETING DATE:** February 15, 2011  
**REPORT NO.:** FIS.11.05  
**SUBJECT:** Purchase of Dell KACE K1000 Management Appliance  
**PREPARED BY:** Cathy Bailey, IS Coordinator

#### **A. Recommendations**

THAT Council receive Staff Report "FIS.11.05 Purchase of Dell KACE K1000 Management Appliance"; and,

THAT Council authorize the payment of the invoice in the amount of \$11,265 inclusive of applicable taxes, it being noted that \$5,000 is coming from the unspent 2010 Information Technology (IT) tools capital budget and the remainder is coming from the 2011 Proposed IT Tools and Continuous Improvement capital budgets.

#### **B. Background**

After significant research through 2010, Information Services (IS) staff selected the KACE K1000 as the best fit for this organization. This hardware and software tool provides the following plus more:

- Allows IS staff to roll out and install software to selected computers in the organization from one central location, rather than having to visit every computer
- Allows IS staff to diagnose and repair problems on remote computers from IT desks, rather than having to visit the computer with the problem
- Help desk with improved functionality, specifically with a more user friendly interface and reporting and statistical capabilities
- The ability to audit and manage installed software on computers across the organization

Dell is the single point of distribution for this product and was offering a 25% discount on the product if we purchased it before the end of January 2011.

#### **C. The Blue Mountains' Strategic Plan**

Strategic Goal 6 - Provide a strong, well managed municipal government. This product purchase will improve efficiency in IS staff time, as well as reduce down time for computer users in the organization.

#### **D. Environmental Impacts**

N/A

## **E. Budget Impact**

The 2010 Budget had \$5,000 established for IT Tools. During the year, Information Services staff had an opportunity to review various products. As the fact finding took longer than anticipated and revealed solutions greater than the original budget the dollars were not expended in 2010. Staff is now in a position to purchase the necessary hardware and software. The funding of the purchase will come from the following three sources:

- Unused 2010 IT Tools budget (carry forward) \$5,000
- Proposed 2011 IT Tools budget \$5,000
- Proposed 2011 Continuous Improvement budget \$1,265

## **F. Attached**

N/A

Respectfully submitted,

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Cathy Bailey, IS Coordinator

For more information, please contact:

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