

STAFF REPORT: Administration

REPORT TO: Finance and Administration
MEETING DATE: September 22, 2009
REPORT NO.: A.09.10
SUBJECT: 2010 Municipal Election Update
– Mail-in Voter Kits and
Tabulators
PREPARED BY: Stephen Keast, Clerk

A. Recommendations

THAT Council receive Staff Report A.09.10, “2010 Municipal Election Update – Mail-in Voter Kits and Tabulators” for information purposes; and

THAT Council authorize retaining DataFix to provide mail-in voter kits for the 2010 municipal election at a cost of \$1.15 per kit plus postage with 10,390 voters currently shown and with a rebate of \$2,800.00 from DataFix, representing previously contracted Municipal VoterView voter list management software that is included in the purchase of mail-in voter kits for a current estimated cost of \$9,148.50; and

THAT Council authorize a lease agreement with Dominion Voting to supply ballot scanning and ballot tabulation equipment and training for the 2010 election at a total cost of \$12,300.00 plus applicable taxes.

B. Background

The next municipal election will be November, 2010 and the groundwork for the election is now being considered.

It is proposed that DataFix again be retained to supply ballot kits and the Municipal VoterView software, with Dominion Voting to again supply ballot scanning and tabulator equipment. Competitive bids for both services were received and considered in 2006 and these two firms were selected. We have an existing contract with DataFix to upgrade and update the voter’s list from the last election to the 2010 election and DataFix works with Dominion in ensuring ballot design and tabulator readings. This contract was \$2800.00 and if DataFix is again retained, the contract value would be deducted from the ballot kit total cost, as it is included for 2010. Retaining these two firms again in 2010 would represent standardization in the purchase of the election goods and services.

Dominion Voting now offers a five year contract which acts to guarantee the 2014 election cost at the same price as 2010, being \$12,300.00 for a single election and \$24,600.00 for 2010 and 2014. Although attractive in maintaining a fixed cost for the 2014 event against annual inflation, technology and election methods may evolve in four years to the point where it may not be desirable to commit at this time to any particular election manner or method.

DataFix has made revisions to the vote by mail ballot kit to reduce the instances of a non-conforming ballot kit being returned as noted in the previous 2010 Municipal Election Report A.09.08. DataFix advises that in two recent by-elections the number of non-conforming ballot kits being returned was significantly reduced.

In 2006 the Town of Collingwood utilized both DataFix and Dominion and the Municipalities of Meaford and Grey Highlands utilized DataFix. We organized a Clerk's working group for the 2006 election and many common issues were addressed in a like manner and this should proceed again in 2010.

C. The Blue Mountains' Strategic Plan

Providing a strong, well-managed municipal government.

D. Environmental Impacts

N/A

E. Budget Impact

The recent quote from DataFix for the supply of mail-in voter kits is \$1.15 per kit with 10,390 voters currently show for a cost of \$11,948.50 plus postage costs. Subtracting the management contract cost of \$2,800.00 yields a current estimated cost of \$9,148.50. This is a snapshot in time as there will in all likelihood be additions to the voters list at \$1.15 per addition.

The recent proposal received from Dominion for the lease of ballot tabulation equipment is in the amount of \$12,300.00.

\$10,000.00 per year is placed in an election reserve and the extra cost for the five year contract could be put against future funding. There will be \$40,000.00 in reserves for the 2010 election event.

F. Attached

1. DataFix quote for the supply of 2010 mail-in voter kits.
2. Dominion Voting ballot scanning and tabulation system proposal for the 2010 election.

Respectfully submitted,

For more information, please contact:
Stephen Keast, Clerk
skeast@thebluemountains.ca
519 599 3131, ext 237

Hi Stephen - - I would certainly be interested in providing an estimate.

I looked at the voter count in MVV which is currently at 10,390. Our estimated voter kit price for municipalities over 10,000 voters in 2010 is \$1.15. The only additional cost is postage. In 2007 you renewed your list management subscription for \$2800. Since our voter kit price includes the list management component, the \$2800 fee will be deducted from your final bill.

If you have any questions, please feel free to give me a call.

Regards,

Jim Stewart
DataFix
Director - Election Services
Office: 416 363-8170 x 242
Direct: 416 855-2494



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Ballot Scanning and Tabulation System Proposal for the 2010 Election

Prepared for: The Town of Blue Mountains

Date: July 6, 2009
Attention: Mr. Stephen Keast

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LETTER OF INTRODUCTION

Dominion Voting Systems is the election industry's first true enabling partner. Whether you are new to automated elections, or a seasoned elections professional looking for state of the art election equipment upgrades, Dominion can help. Various initiatives, such as continuous innovation driven through client partnerships, on-going ISO 9001 certification and complete commitment to customer satisfaction have helped Dominion become the clear partner of choice in the election industry.

Answering the Election Call

Founded with over 35 years of automated voting experience, Dominion Voting Systems has developed proprietary modern technologies which have revolutionized the election automation industry. Because we listened to our customers, and through our extensive real-world election experience, Dominion has delivered a state of the art paper-based election system which is now the envy of the world. Since every election is unique, Dominion is able to provide you with technology to conduct your election the way you want, with the greatest ease and confidence.

Our CF series of optical scan tabulators, with their many industry-first innovations, makes Dominion the world leader in paper-based election equipment. Our experience in a wide variety of election events has driven ground-breaking technologies, such as,

- our unique visual audit trail feature which allows results to be audited down to each individual ballot, making the process completely accountable and transparent
- our integrated audio ballot capabilities which transform *each* polling station into a fully Accessible station for voters who cannot negotiate a paper ballot, without the need for costly additional equipment

Proven Record of Service

Dominion has performed over 300 elections in Canada and the United States, for a wide range of customers that include governments, political parties, unions, and various organizations. Our goal is to guarantee your election is a successful one, and we won't stop working until you are completely satisfied. Just ask our customers, and they will tell you that whatever the issue, Dominion's highly skilled support personnel will be there to deal with it, and won't stop until the issue is resolved. It is this commitment to customer service which has been a driving force in Dominion's ongoing success.

Our goal is clear - we aim to be the best supporting cast of election professionals in the industry. When choosing Dominion, you select the most reliable, secure, versatile, user-friendly, and cost-effective election system available. We very much look forward to working with you on your next election.

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EXECUTIVE SUMMARY

Based on your vote-by-mail election scenario, we propose 3 CF200 Tabulators at your election office. Your staff will hand feed mail-in ballots into each CF200 on Election Day. You can hand-feed approximately 500 ballots per hour into each CF200 unit, so with 3 tabulators working simultaneously, you will be able to process a total of 1,500 ballots an hour. As such, you can reasonably expect to tabulate your ballots in under a few hours. Having 3 CF200 Tabulators ensures the count can continue if one of the machines experiences unforeseen technical problems.

The process for a Vote-by-Mail election is as follows: Your Voters List management supplier will use your Voters List to generate Vote-by-Mail kits, and will mail them out to electors. Voters will mark their ballot and seal it inside the secrecy envelope provided in the Vote-by-Mail kit. Voters will also sign their Voter Declaration Card, and mail it along with the secrecy envelope back to your election office.

When election officials receive the returned envelop, they will scan the Voter Declaration Card to automatically strike that voter off the Voters List. They will take the secrecy envelop and place it in a ballot box for safe keeping until Election Day.

On Election Day, the Dominion tabulators will be deployed at your election office. At the start of the scanning process, you will start up the tabulators and they will automatically print a “zeros report” tape, to demonstrate to all officials and scrutineers that all candidate totals are zero on each machine. Ballot envelopes would then be opened, and ballots would be flattened and hand-fed into the tabulators and scanned.

Once all ballots have been scanned, officials will close the polls on the tabulators, and each unit will automatically print out a results tape, showing totals for each candidate. Results tapes can be then posted on the wall, as per jurisdiction regulations, for review by all stakeholders.

If you have implemented the Dominion Results Tally and Reporting Module, running on a PC computer at your election office, you will then remove the memory card from each tabulator, and insert each card in a card reader attached to the PC. The results for that card will automatically upload into the Results Tally and Reporting module, for consolidation , review, and final report generation.

Since the standard practice for vote-by-mail elections is to begin tabulation sometime in the afternoon on Election Day, you can comfortably get most of the work done prior to 8pm. Once the polls are officially closed, the few remaining ballots can be scanned – and practically speaking, you can release the results by 9pm or shortly thereafter.

The main benefits of a ballot tabulation system are speed, accuracy, and cost-savings on election staff:

- You will be able to automatically generate election results quickly, greatly improving the efficiency of your election.
- The system removes human subjectivity from the election. All ballots will be scanned and tabulated exactly the same across the whole election, providing you with an unprecedented level of fairness and accuracy. In addition, there is a full audit trail, including a digital image of every ballot, to ensure you have all the information you need in case of close results or potential recounts.

- The system removes the need for staff to perform the lengthy, costly, and error-prone task of counting ballots.

As Canada's premier election automation company, Dominion is motivated to gain your business. As a Canadian company, based in Toronto, and focused on Canadian elections, we believe we can deliver an unprecedented level of support compared to our competitors.

The obvious benefits of automation aside, the single feature that sets Dominion apart from the rest is our patented auditing system. By storing an image of every ballot cast, along with a record of how the system has interpreted each one, you can be assured of a completely transparent and auditable election. We take particular pride in this unique feature, because it demonstrates how seriously Dominion takes our policy of being 100% accountable for every vote cast. Legacy equipment does not provide this level of security, and could result in serious difficulties in a close contest or recount situation.

Please feel free to contact our customer references to hear what they have to say about working with Dominion, and about the level of service we provide. We strongly believe that quality customer service is a critical part of a successful election, and we are very proud of the reputation we have built over hundreds of elections. Please contact me if you wish to discuss our solution, and how Dominion can assist you in your next election. Thank you.

Sincerely,



John McKinstry
Sales Manager
Dominion Voting Systems
416.762.8683 ext. 234
www.dominionvoting.com

DEMOCRACY™ SUITE ELECTION MANAGEMENT SYSTEM

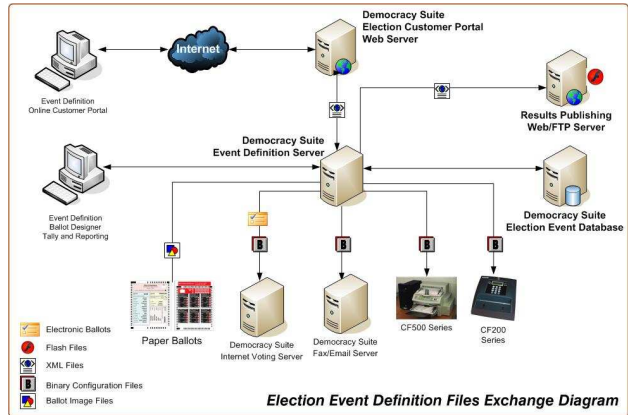
Dominion's Democracy Suite Election Management System (EMS) is a set of software modules allowing you to define your election, execute the event, tabulate results, and display totals. Democracy Suite EMS is a fully integrated system, allowing your election to proceed efficiently from stage to stage.

Election Event Definition

The Election Event Definition module manages all of the information needed to define an election.

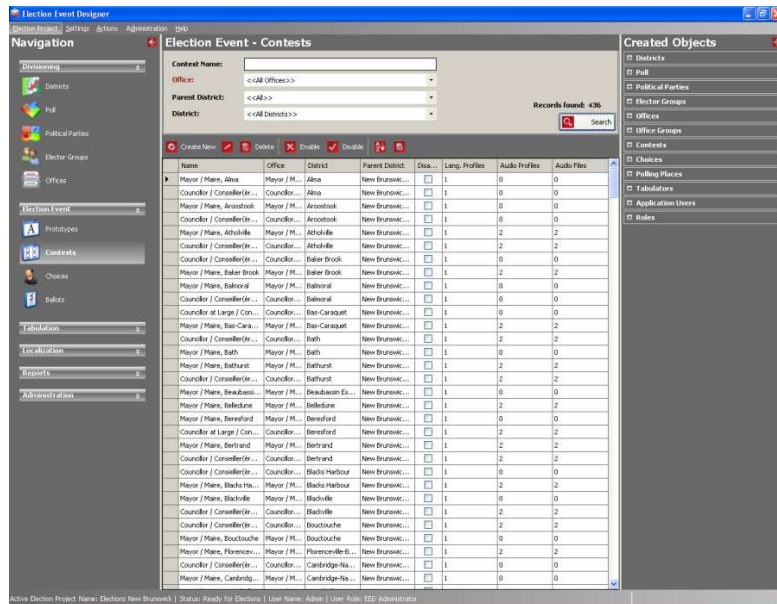
Definition of an election is a complex task, and the event definition module allows the easy entry and tracking of numerous candidate names, ballot faces, polling locations, polling subdivisions, and different types of voting technologies and voting channels, all of which are inter-connected.

You will be able to enter your election details into the user interface of the event definition module, making the definition process simple and efficient.



All relevant details, such as Geographic Divisions, Voting Locations, Offices, Candidates, etc., are stored in the event definition module, and ballot faces are automatically generated in PDF format for your confirmation before printing.

The event definition module will program tabulator memory cards for each tabulator in your election, so your tabulators arrive ready for your pre-election testing. Each tabulator is automatically configured to know which ballot faces to accept, whether AudioVote functionality is operational, and how the unit should interact with voters.



Results Tally and Reporting

The results tally and reporting module is installed on a client PC at your location, to be used on election night upon close of polls.

The program allows for the upload of results from each tabulator to the PC computer running the results tally and reporting module, located at your election headquarters.

Under this process, the memory card of each tabulator is removed by election officials, and the card is inserted in a standard memory card reader attached to the results tally PC. The program automatically uploads the result files into the results tally module, and consolidated results are verified, tabulated, and published.

Once results are uploaded into the result tally module, you may choose to control the flow of results to the public and media. Many election officials like to quickly review the results before releasing them, and the system provides a number of ways do this.

Alternatively, the results can automatically be released for public view, bypassing the review stage entirely.

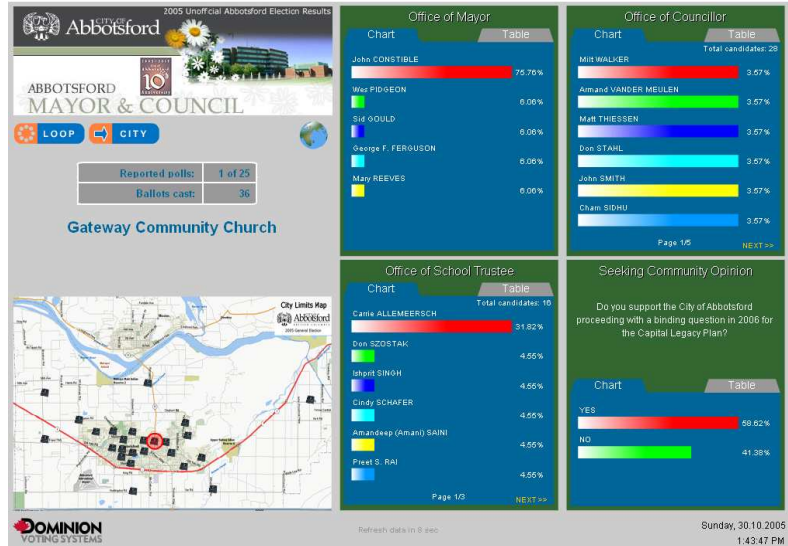
Once election results are released, they become available to the results reporting portion of the results tally and reporting module. At this point, the consolidated results are 'published' for public review, via either results reports (in either .PDF or MS-Excel format) or Internet-based real-time graphical report display.

Id	Tabulator Name	Tabulator Type	Counting Group	File Name	Status
1	DCP001 - Plan A	Insagecast Precinct	Provisional	1_1_1_1_RAW.DVD	Published
1	DCP001 - Plan A	Insagecast Precinct	Provisional	1_1_1_2_MANUAL.DVD	Published
2	DCP001 - Plan B	Insagecast Precinct	Provisional	1_1_2_1_RAW.DVD	Initial
3	DCP-3	Insagecast Precinct	Provisional	1_1_2_2_RAW.DVD	Published
4	DCP-4	Insagecast Precinct	Provisional	1_1_4_1_RAW.DVD	Initial
4	DCP-4	Insagecast Precinct	Provisional	1_1_4_2_MANUAL.DVD	Initial
5	DCP-5	Insagecast Precinct	Provisional	1_1_5_1_RAW.DVD	Initial

Internet-based Graphical Results Report

The optional Internet-based graphical display of results provides an attractive and dynamic focus on election night. The report display runs in real-time on the Internet, updating as results are released from the results tally module by officials. It can be projected on public display screens, such as at City Hall, fed to local television stations, and displayed on the municipality’s website. Dominion has different report layouts available, and can configure the display with your logo and colours. The report display can be interactive, allowing website users to click on contests and geographic areas of interest to them.

The Internet-based graphical display is completely automated and runs behind the scenes. Once election officials have released a set of results, XML files are created and transferred to a local FTP directory, and the graphical display is automatically updated. This XML file is in an internationally defined election format called EML (Election Markup Language), and is also configured in a way to be compliant with the Canadian Media Protocol on election reporting. As such, the election results are transferred in a format that can be easily read by news media, if they wish to import the XML files into their own display program (or they can simply use your Dominion graphical report for broadcast).



Auditing & Transparency

The most important question regarding a tabulation system is 'How do I know every ballot was counted correctly?' Attempting to answer this question was one of the founding principles of Dominion Voting.

With legacy ballot tabulation equipment, the only way to audit the machine was to count each ballot by hand, for every machine involved, and compare that to the machine total. However, the hand counting method itself is susceptible to counting errors, making the process useless. Ballot faces with multiple contests, different rules (vote for one only, or not more than 4), etc., make hand counting even more difficult and error-prone. Finally, when a discrepancy was discovered, there was absolutely no way to determine which specific ballot was miscounted.

Dominion's revolutionary tabulation system solves all these problems. With Dominion's patented audit trail technology, our system is the only one that stores a complete image of every ballot cast, along with the audit trail for that ballot visually affixed to the image. The audit trail shows how the tabulator interpreted that ballot when it was cast. By viewing this image, one can easily verify that the tabulator has correctly interpreted the voter marks on the ballot. Furthermore, by randomly opening a small number of image files and verifying that the audit trail displays the correct results, the election official can quickly develop a high level of confidence that all of the ballots have been interpreted correctly.

In practice, this ballot audit trail image feature can be used as:

- a method to test machine integrity before an election
- a method of obtaining confidence that the equipment is functioning properly
- a method to completely audit the entire election
- a method to avoid re-counts

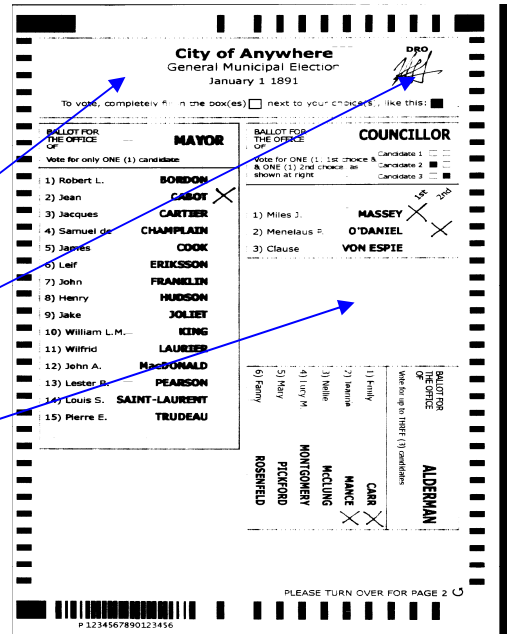
Whenever a losing candidate is considering applying for a recount, all that is needed is to sit down with that candidate and go through the image files. In our experience, we have never seen a candidate or any other election agent question the ability to completely and fully audit the Dominion tabulation process. In some of our past cases, our audit features have prevented recounts and the complete re-running of elections, which illustrates the peace of mind the Dominion system can offer election officials.

Every Returning Officer who has faced the prospect of a judicial recount using the Dominion system has claimed they would never consider running an election again without Dominion's level of auditing and transparency. Our revolutionary audit features are also the reason why countries such as the United States are adopting these concepts into regulatory rules (2005 FEC guideline based on the IEEE recommendation of digital imprinting of every ballot for audit purposes).

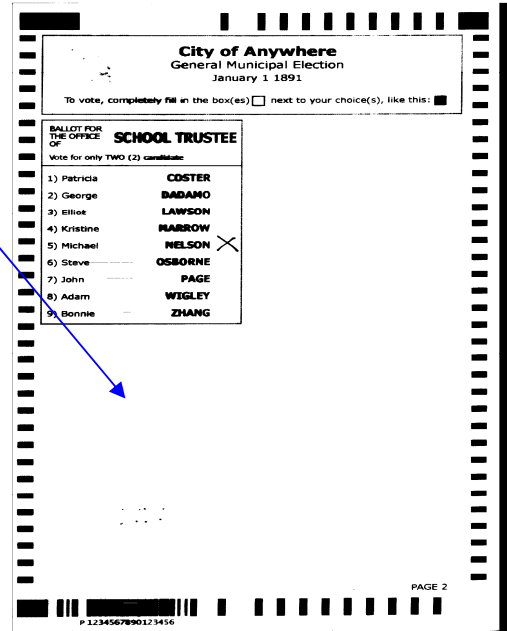
Ballot image with audit trail:

This is a sample ballot image for a ballot processed by the system. All ballots are imaged and stored for auditing purposes. The image contains:

1. image of front side of ballot
2. image of DRO signature
3. clear image of all text, ballot identifiers, candidates and voter markings
4. ballot-level audit trail feature showing the results interpreted by the system for this ballot.
5. if the reverse side of the ballot is used, the image is also captured



BALLOT ID: 99 BALLOT: 0
 THE OFFICE OF MAYOR :
 VOTE FOR: JEAN CABOT
 THE OFFICE OF COUNCILLOR :
 VOTE FOR: 1ST MILES J. MASSEY, 2ND MENELAUS P. O. DANIEL
 THE OFFICE OF ALDERMAN :
 VOTE FOR: EMILY CARR, JEANNE MANCE
 THE OFFICE OF SCHOOL TRUSTEE :
 VOTE FOR: MICHAEL NELSON



VOTE-BY-MAIL SECURITY

To enhance Vote-by-Mail ballot security, we suggest you use a signed Declaration Form in the Vote By Mail Kit. Based on our experience, this signed Declaration Form provides all the necessary security against voter fraud, and is the norm in municipal government Vote By Mail elections.

The Declaration Form removes the need for costly paper watermarking on ballots, or serial-number printing on ballots, which is why municipal government election ballots do not require such watermarking or serial numbers.

Each Vote-by-Mail voter will sign their Declaration Form's perforated slip and return it in the Return Envelope, along with their ballot (the ballot will be returned in the Secrecy Envelope). *When you receive the Return Envelope from the voter at your office*, you would open it and remove the signed Declaration Form slip and strike that voter off your voter's list, indicating that they have voted. You would then put the Secrecy Envelope (containing the ballot) in your ballot box, and those Secrecy Envelopes would not be opened until you are in the Count Room on Election Day, in front of the scrutineers and candidates.

This Declaration Form method prevents fraud in these ways:

- Voters realize they must sign a document, and this information is being tracked by election officials, which discourages fraudulent actions.
- If you receive a Return Envelope without an associated Declaration Form, you know it is a suspect ballot.
- If you receive a Declaration Form for a voter who has already been struck off the list as having sent in their Declaration Form already, you know there is a fraudulent act involved, and you can pull out the original signed Declaration Form and compare signatures and follow it up with the voter to determine the situation.

Declaration Forms allow for a cost-effective and simple method to avert fraud. Vote By Mail Kit instructions will be very clear, to ensure the voter returns their signed Declaration Form slip in their Return Envelope, to avoid having their ballot rejected.

CF200 POLL TABULATOR

As the backbone of the Dominion Democracy™ suite, the CF200™ is the industry's first paper-based tabulator offering universal access and completely transparent audit capabilities built into each machine. The CF200 is the smallest and lightest tabulator in the industry, and is full of features that make it the foundation of a truly democratic solution.

Features

- Industry leading high resolution digital scanning technology allows for any type of marking area, and ensures every vote is accurately counted.
- Integrated AudioVote™ functionality makes it possible for any persons with visual, motor or reading disabilities to easily vote at any polling location.
- Virtually any size ballot and layout can be used by Dominion's patented image recognition features.
- Minimize voter error with Dominion's CF200™ ballot alert. Voters can be notified of any over-voted races or blank ballots, and alerted to any ambiguous markings which do not clearly show voter intent.
- Preferential, write-in, colour coded, candidate rotation, landscape ballots are all easily handled by the CF200™.
- Audit features ensure that a complete image of each ballot is saved to memory and can be custom sorted after the election. Easy and fast reviewing = peace of mind.
- Patented digital audit trail process superimposes the tabulator's result for each ballot onto the saved ballot image.
- Easy to use high-contrast LCD with backlighting maximizes accessibility for easy set-up and monitoring.
- The first tabulator system that uses serialized and encrypted security keys, limiting access to authorized election staff only.
- Built-in printer and optional communication peripherals make election reporting quick & flawless.
- Simultaneous scanning of both sides of ballot, in any feed orientation
- Smallest and lightest tabulator in the industry, including optional battery unit.



ADDITIONAL SERVICES

Software Licenses

As part of a purchase or lease agreement for a complete election system, Dominion Voting Systems grants the municipality unrestricted software licenses for all applicable software modules, for use only by the municipality, and only for election purposes.

System Documentation

All of Dominion's systems come with comprehensive user documentation, covering all of the information required for the successful operation of our systems. In addition, we are constantly improving our existing documentation and adding to our library in response to customer feedback.

Maintenance and Support

It is Dominion's standard practice to provide the highest levels of technical and professional support throughout the project, in order to leave our customers confident and fully prepared in advance of Election Day. All of our project managers and technicians are seasoned elections and technical professionals who are fully knowledgeable in all aspects of the system. In addition, we suggest you perform a 'mock election' covering all aspects of the process (start-to-finish) months in advance, in order to give you and your staff the experience of actually running your complete election.

As for Election Day support, a Dominion representative can be on-site throughout the entire day in order to provide instantaneous support. This level of support is also available during Advanced Voting days, if desired. In addition, from the award of contract right through until the election, your project manager will be quickly available for support.

Dominion understands that support is crucial to a successful election, and you can be assured that we will respond quickly to all your inquiries – from the onset of the project right through to certification of the election. Your project manager will ensure that the appropriate resources are dedicated to addressing your concerns as they happen. We strongly encourage you to contact our customer references to ask them what it is like working with Dominion. We take great pride in our reputation for providing unparalleled service and support, and we look forward to showing you first hand.

Training

Dominion provides extensive hands-on training as well as interactive multimedia training. The best approach is to first utilize our on-line training to get familiar with the overall system, and then to proceed with live onsite training after successfully completing the multimedia training.

Our on-line training contains animated presentations on the overall election process and use of Dominion systems. At the end of the on-line training session, users can take a summary test in order to confirm their understanding of the process, before continuing with the hands-on training session. During the hands-on training users will be fully trained in the use of the Democracy Suite platform.

We suggest you perform a complete 'mock election,' well before Election Day, during which you will go through the entire process that will actually take place on Election Day. With this level of hands-on practice and training in advance of the election, your entire team will be left highly competent, and you can be confident that your election will run smoothly.




At the completion of our training, your staff will be more than capable of running every aspect of the election system themselves – and in addition, Dominion will be available for on-site support on the day of your election.

General Consulting

It is Dominion's philosophy to exceed our clients' expectations in terms of the consulting and support personnel we assign to each project. Dominion will work with you during the initial project kick-off meeting in order to determine your specific requirements for each phase and task, including project management, implementation, logic & accuracy testing, printing of ballots, Election Day support and any other tasks that Dominion may be required to perform. Furthermore, all associated costs have been reflected in the pricing section, such that no hidden or additional costs will be incurred, other than those clearly stated in the pricing section.

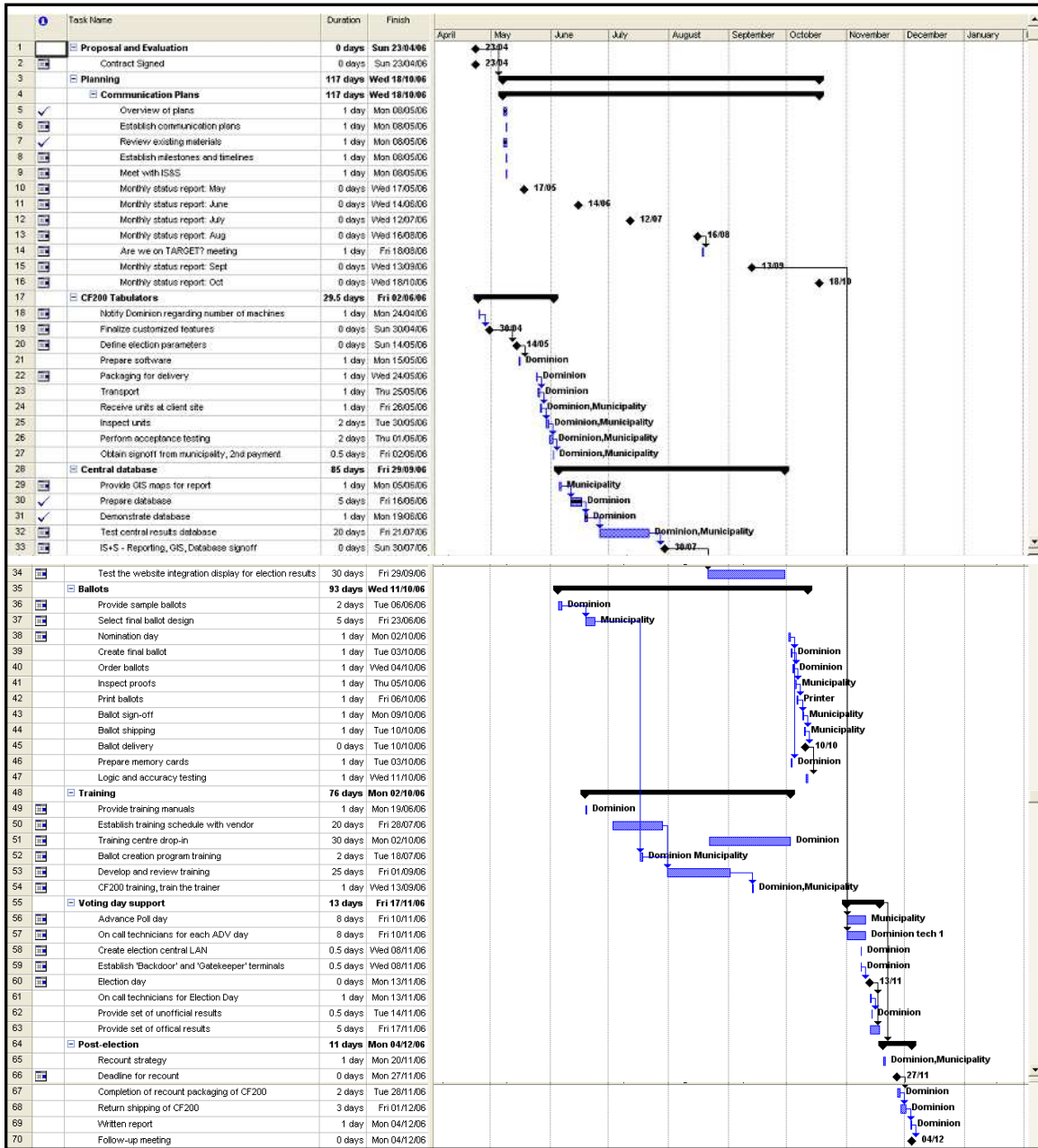
DOMINION STANDARD BALLOT TEMPLATE

Below is a sample of the Dominion standard ballot template, which we have quoted on in this proposal. The sample below is from the 2008 New Brunswick elections, but the template will be altered for your municipality as appropriate (for example, bilingual issues, inclusion or removal of the Poll Matrix at the upper right for municipalities who don't want to report results at the Poll level, colour variations, etc.). The below sample can give you a good insight into the standard Dominion ballot design:

	<h2>Beaubassin East Rural Community</h2>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">Ballot/Bulletin</td> <td style="text-align: center;">189</td> </tr> <tr> <td style="font-size: small;">BIO/ABV</td> <td style="text-align: center;"> </td> </tr> </table>	Ballot/Bulletin	189	BIO/ABV		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">REG/RÉG</td> <td style="text-align: center;">0 0 0</td> </tr> <tr> <td style="font-size: small;">POLL/SdV</td> <td style="text-align: center;">0 0 0</td> </tr> <tr> <td style="font-size: small;">1</td> <td style="text-align: center;">1 1 1</td> </tr> <tr> <td style="font-size: small;">2</td> <td style="text-align: center;">2 2 2</td> </tr> <tr> <td style="font-size: small;">3</td> <td style="text-align: center;">3 3 3</td> </tr> <tr> <td style="font-size: small;">4</td> <td style="text-align: center;">4 4 4 4</td> </tr> <tr> <td style="font-size: small;">5</td> <td style="text-align: center;">5 5 5</td> </tr> <tr> <td style="font-size: small;">6</td> <td style="text-align: center;">6 6 6</td> </tr> <tr> <td style="font-size: small;">7</td> <td style="text-align: center;">7 7 7</td> </tr> <tr> <td style="font-size: small;">8</td> <td style="text-align: center;">8 8 8</td> </tr> <tr> <td style="font-size: small;">9</td> <td style="text-align: center;">9 9 9</td> </tr> </table>	REG/RÉG	0 0 0	POLL/SdV	0 0 0	1	1 1 1	2	2 2 2	3	3 3 3	4	4 4 4 4	5	5 5 5	6	6 6 6	7	7 7 7	8	8 8 8	9	9 9 9
Ballot/Bulletin	189																												
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<p>Quadrennial Elections – May 12, 2008 TO VOTE, COMPLETELY FILL IN THE OVAL  NEXT TO YOUR CHOICE. Use only the pen provided. If you make a mistake, don't hesitate to ask for a new ballot. If you erase or make other marks, your vote may not count.</p> <p>Élections quadriennales – le 12 mai 2008 POUR VOTER, REMPLISSEZ COMPLÈTEMENT L'OVALE  À CÔTÉ DE VOTRE CHOIX. Utilisez uniquement le stylo fourni. Si vous faites une erreur, n'hésitez pas à demander un nouveau bulletin. Si vous effacez ou faites d'autres marques, votre vote peut ne pas compter.</p>																													
MAYOR <i>Vote for not more than ONE.</i>	COUNCILLOR WARD 1 <i>Vote for not more than TWO (2).</i>	DISTRICT EDUCATION COUNCIL COUNCILLOR District 11 – Subdistrict 11 <i>Vote for not more than ONE.</i>																											
MAIRE <i>Ne voter que pour UN(E).</i>	CONSEILLER(ÈRE) QUARTIER 1 <i>Ne voter que pour DEUX (2).</i>	CONSEILLER(ÈRE) DU CONSEIL d'ÉDUCATION DE DISTRICT District 11 – Sous-district 11 <i>Ne voter que pour UN(E).</i>																											
Winter BENFORD <input type="radio"/> Merideth FRANKENBERGER <input type="radio"/> Rexanne SWARNER <input type="radio"/> Brendon COLDSMITH <input type="radio"/> Jayda STRICKLAND <input type="radio"/>	Grosvenor KEPPEL <input type="radio"/> Nikki PITTMAN <input type="radio"/> Micheal SHALLENBERGER <input type="radio"/> Silvia CRESSMAN <input type="radio"/> Uland CURRY <input type="radio"/>	Gia MCKEE <input type="radio"/> Jaymes MCMULLEN <input type="radio"/>																											

PROJECT MANAGEMENT

Below is a typical project plan, but Dominion will, of course, work with you to finalize the details of your actual project plan upon award of contract.



Once a contract is in place, the implementation plan calls for a series of kick-off discussions regarding timelines, actions and other details. Similar discussions are also held monthly to ensure all targets are being met.

The first deliverable will be Dominion's software, and testing/training machines. Once machine operation is approved, training courses and materials are prepared and provided for use at any time leading up to the election.

Next, the Internet-based results display layout should be finalized, if you are using this feature.

Next, the functionality of each system is verified, and the regular duties that unfold after the close of nominations is performed (logic and accuracy testing, etc.). Sample ballots will be provided for final confirmation, before printing is scheduled.

Under our standard project plan, it is assumed that the municipality will

- provide election event definition details such as geographic divisions, contests, voting locations, candidates, etc.,
- approve ballot artwork,
- supervise training activities and staff hiring,
- provide a storage facility for the equipment, and
- sign-off on logic and accuracy testing.

This is the minimum requirement – if desired each municipality can assume more responsibility up to and including a complete programming of their election.

SYSTEM LEASE PRICING FOR YOUR 2010 ELECTION

Below is pricing for the lease of the election automation system. If you are interested in purchasing units, which is a cost-effective long-term option for municipalities, please inform us and we can quote you on a system purchase.

Service or Product Provided	Associated # of Units or Days	Unit Price	Extended Price
Voting Technologies			
Ballot Tabulators <ul style="list-style-type: none"> ▪ CF200 Optical Scan Ballot Tabulator (including memory card) 	3 units	\$1,200	\$3,600
<i>Subtotal</i>			<i>\$3,600</i>
Democracy Suite Software			
Election Management System (EMS) License <i>Includes the following components:</i> <ul style="list-style-type: none"> - Election Event Definition Module License <ul style="list-style-type: none"> ▪ Module hosted by Dominion - Results Tally and Reporting Module License <ul style="list-style-type: none"> ▪ Module installed on PC computer provided by Dominion and delivered to your location. PC computer rental included in this license ▪ Standard results reports (PDF and Excel) 	Flat Rate Charge	\$3,500	\$3,500
Optional Internet-Based Graphical Report <ul style="list-style-type: none"> ▪ Configured with your logo and colours ▪ Allows real-time result updates as results are released by your officials on Election Night ▪ For projection at City Hall, display on websites, feeding to television, etc. 	Flat Rate Charge	\$2,300 (Optional)	Optional
<i>Subtotal</i>			<i>\$3,500</i>

Service or Product Provided	Associated # of Units or Days	Unit Price	Extended Price
Professional Services			
Project Management <ul style="list-style-type: none"> ▪ Dominion Project Manager for Project Planning and Delivery 	For Pre-Election Rollout Period	\$3,000	\$3,000
Training <ul style="list-style-type: none"> ▪ In person train-the-trainer session conducted by Dominion staff 	1 Session	\$1,000	\$1,000
Pre-Ship Configuration <ul style="list-style-type: none"> ▪ Complete System Configuration, Roll-out and Pre-Ship Testing 	Included	\$1,200/day	Included
Election Day Onsite Support <ul style="list-style-type: none"> ▪ Dominion Support Representative for Onsite Support on Election Day 	1 day	\$1,200/day	\$1,200
Advanced Voting Day Phone Support <ul style="list-style-type: none"> ▪ Dominion Phone Support via Hotline for Advanced Voting Days 	Included		Included
<i>Subtotal</i>			<i>\$5,200</i>

Dominion Lease Total			\$12,300
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Note:

- The above pricing involves the **lease** of the tabulators and software for the election event.
- The above pricing does not include applicable taxes, which will be charged extra.
- The above pricing does not include any shipping charges, which will be charged extra.
- The above pricing is for ballot tabulation equipment and services only, and does not include vote-by-mail ballot kits, voter list products or services, various consumable election supplies, etc.
- We have quoted you on our CF200 tabulator, and this model is subject to availability, and will be allotted to customers on a "first-come, first-served" basis. If the CF200 model is not available at the time of order, Dominion's ImageCast tabulator model will be provided (ImageCast unit pricing may be higher than CF200). Ordering tabulators well in advance of the election is recommended.

5-Year Contract Pricing Option

Dominion is making available contract pricing for customers, allowing them to save on election system expenditures over time, and assist them in budgeting for elections over the longer term.

Under Dominion 5-Year Contract pricing:

- You will receive your 2010 election system at the price quoted on this proposal, plus you will receive your 2014 election system at that same price (as such, you will lock in your 2014 election at the same price as the 2010 election, and therefore will not pay for inflation or general price increases).
- You will receive free tabulator rentals for any by-elections during the contract period (you will only pay for by-election services and software licensing).
- The contract will begin on Jan 1, 2010, and run for five years, terminating on Dec 31, 2014.
- You have 2 options for payment:
 - You have the option of paying one-fifth of the contract price at the start of each year, thereby spreading the cost of the contract evenly over the 5 years of the contract. This may assist you in budgeting for election system expenses.
 - You may instead choose to pay one-half of the contract price in the 2010 election year, and the other half of the contract price in the 2014 election year.

Dominion 5-Year Contract: \$24,600.00 plus taxes

- This represents the price for your 2010 election as quoted on this proposal, multiplied by two (since the contract covers both your 2010 and 2014 elections)
- Contract pricing assumes your 2014 election system will be similar in scope to your 2010 election system, in terms of tabulators, labour and consumables required, and increases in system scope will reflect usual population growth.

CUSTOMER REFERENCES

Dominion has executed over 300 elections across Canada and the United States. A few of our customers are listed below as references. Further references are available upon request.

NAME OF CLIENT	CONTACT INFORMATION	DESCRIPTION OF PROJECT
Clarington, Ontario	Anne Greentree Deputy Clerk (905) 623-3379 agreentree@clarington.net	Central scan election system
St John's, Newfoundland	Elaine Henley Election Supervisor (702) 473-6433 Ehenley@stjohns.ca	Central scan election system
Elementary Teachers of Toronto Union	Lisa Mastrobuono Executive Officer (416) 393-9930 lmastrobuono@ett.on.ca	Central scan election system
Richmond Hill, Ontario	Donna McLarty City Clerk (905) 771-2529 clerks@richmondhill.ca	Poll-based election system
Vaughan, Ontario	Joe Chiarelli Manager of Special Projects (905) 832-8504 joseph.chiarelli@vaughan.ca	Poll-based election system
Edmonton, Alberta	Laura Kennedy Manager of Elections and Census (780) 496-8165 laura.kennedy@edmonton.ca	Central scan census system
Lethbridge, Alberta	Aleta Neufeld Deputy City Clerk (403) 320-4083 aneufeld@lethbridge.ca	Central scan census system, and Poll-based election system
Elections New Brunswick	Craig Astle Director of Operations (506) 457-7354 craig.astle@gnb.ca	Province-wide poll-based election system
Kamloops, British Columbia	Cindy Kennedy Deputy Corporate Officer (250) 828-3485 cmkennedy@kamloops.ca	Poll-based election system
Montreal, Quebec	Normand Moussette Clerk of Elections (514) 872-9000	Poll-based election system
Conservative Party of Canada National Leadership Election	Kim Groenendyk National Returning Officer (416) 473-6433	Multi-channel election automation system