

**STAFF REPORT:      ENGINEERING AND PUBLIC WORKS DEPARTMENT**



**REPORT TO:**            Infrastructure & Recreation Committee  
**MEETING DATE:**      October 13, 2009  
**REPORT NO.:**         EPW.09.094  
**SUBJECT:**             Mill Street Functional Design – Consultant Award  
**PREPARED BY:**      Reg Russwurm, Director of Engineering and Public Works

**A. Recommendation**

THAT Council approve the creation of 2009 Capital Budget for the preparation of a functional design of Mill Street in the amount of \$6,000 as outlined in Report EPW.09.094, "Mill Street Functional Design – Consultant Award"

**B. Background**

Mill Street from Hwy 26 to Bay Street is expected to be reconstructed in 2014 as a Development Charges project however since the design of the Town Hall is underway, it is appropriate to determine the final profile of Mill Street to ensure the Town Hall site grading is workable for the long term.

Staff requested a work plan and upset fee estimate from C.C. Tatham to prepare a functional design of Mill Street. This firm has been selected because it is also completing the site grading for Town Hall and is one of the three firms pre-selected to provide engineering services for the Town up to a value of \$10,000.

The functional design to be prepared will establish the design criteria and set the horizontal and vertical alignment of the road. From there, the grading of Town Hall site will be set. A decision has not been made as to how much, if any, of Mill Street will be reconstructed in conjunction with the Town Hall site works.

C.C. Tatham provided a work plan as requested and was acceptable to Staff. The upset fee estimate is \$5,000 plus disbursements estimated at \$300 which Staff feel is reasonable for the work to be undertaken.

Staff recommend that a 2009 Capital Budget be prepared for \$6,000 to cover the costs of this assignment. Since Mill Street is a development charges project, any funds expended will ultimately be recovered from Development Charges. Mill Street was included in the current Development Charges By-Law and is recommended to be included in the forthcoming Development Charges By-Law to be adopted.

**C. The Blue Mountains' Strategic Plan**

Town's Strategic Plan Goal # 2 "Addressing the Town's Municipal Infrastructure needs" is in part satisfied by the recommended action.

**D. Environmental Impacts**

none

**E. Budget Impact**

The 2009 Capital Budget did not include any funding for work on Mill Street. Therefore a budget of \$6000 must be created and be funded from Development Charges for road works.

**F. Attached**

none

Respectfully submitted,

---

Reg Russwurm  
Director, Engineering and Public Works

For more information, please contact:  
Reg Russwurm  
russwurm@thebluemountains.ca  
(519) 599-3131 x260